



TOWN OF BELMONT
455 CONCORD AVENUE
BELMONT, MASSACHUSETTS 02478

MICHAEL J. WIDMER
TOWN MODERATOR

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617-489-1822 (home)

June 1, 2020

By Hand

Roy Epstein, Chair
Belmont Select Board
455 Concord Avenue
Belmont, MA 02478

Re: 2020 Annual Town Meeting – Request to Call Meeting to be Held By Remote Participation

Dear Mr. Epstein and Members of the Select Board:

I am hereby requesting, in my capacity as Town Moderator, that the Select Board call for the 2020 Annual Town Meeting to be held through remote participation because of the public health and safety risk presented by holding a physical meeting with 300 people. This letter is intended to conform to the requirements of both the pending House and Senate bills (H. 4752 and S. 2680, respectively) with the expectation that the authorization for representative town meetings contained in both bills in substantially the same form will become law presently.

Such a meeting would be conducted using a combination of technologies, described in more detail below, that will allow Town Meeting Members (TMMs) to see and hear the Moderator and all other participants, be recognized and address the meeting, and to vote securely. This combination of technologies will allow non-TMMs to see and hear the proceedings and, when authorized in advance by the Moderator, to address the meeting in the same manner as is the practice in Belmont. It will allow TMMs to signal the Moderator when they wish to address the pending question and be put in line to speak, as is customary at live Town Meetings, to determine whether a quorum is present, to raise a point of order where appropriate, and determine whether their votes have been properly recorded. The technologies will allow interested members of the public to watch the meeting remotely for purposes of witnessing the meeting and it allows for the meeting to be recorded so that the proceedings can be heard and viewed at a later time. Lastly, our court reporter would be creating the word-by-word transcript as required by Belmont General Bylaw §20-210.

The combination of technology methods I am proposing includes the following:

- TMMs will attend the meeting and vote using “TurningPoint,” a secure online application operated by Turning Technologies, the same company that provides

the electronic voting system acquired by the Town and used at Town Meetings since 2014. Each TMM has been assigned unique login credentials to use the system. TMMs who are logged in through TurningPoint will be deemed present at the meeting and will be able to vote using its features. All votes will be recorded electronically and the vote of each TMM will be displayed on the screen so that each member can verify that his or her vote was correctly recorded, as a roll call vote.

- Active participation in the meeting will be conducted through “Zoom,” a proprietary video conferencing platform (<https://zoom.us/>). The Town currently has a license to conduct a Zoom meeting with up to 500 participants. This number is sufficient to accommodate the 288 TMMs from the Town’s 8 precincts, the at-large members, town officials and staff, with more than sufficient additional capacity for additional speakers if necessary. All approved speakers and TMMs will be issued an invitation allowing them to log in to the meeting from a desktop or laptop computer, tablet or smartphone, or to call into the meeting with any telephone (audio only). For security and clarity of presentation, the screen and the audio will be controlled by Town staff acting under my direction, as is our custom. All speakers will be muted until recognized by the Moderator. TMMs may use the “raise hand” feature of the software to get in line to speak, and will be recognized in order, unless I choose to recognize a town official to answer a question or address a particular point. Any non –TMM who has made arrangements with me in advance of the meeting to speak can be recognized in a similar manner.
- Town officials and staff will participate by logging in to the Zoom meeting in the same manner.
- If a TMM has a point of order, it can be raised by using the “Q&A” feature, which will be monitored by one of my staff assistants so that any such point of order can be brought to my attention promptly. This same feature would allow a TMM who does not have a microphone to contribute to the meeting, as above, with a member of the staff reading the comments and questions submitted through the Q&A feature so that they may be entered into the record.
- The Zoom video and audio feed will be simultaneously broadcast by Belmont Media on local cable stations and by livestreaming on the internet. It will also be simultaneously recorded for future viewing. Any member of the public, whether or not a Belmont resident, will be able to view the proceeding live. TMMs may choose to listen to and view the proceedings in the same manner, but will not be considered present unless also logged in to TurningPoint.

With the assistance and cooperation of the Town Clerk’s office and the Town’s Information Technology Department, I have tested these platforms and am satisfied that they will allow the conduct of a Town Meeting that will function in substantially the same manner as a Town Meeting conducted in a physical location and in accordance with the

Belmont Select Board
Request for Town Meeting by Remote Participation
June 1, 2020
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operational and functional requirements set forth in the proposed legislation referenced in the first paragraph of this letter, with the expectation that this authorization will be received before the remote Town Meeting takes place. Further testing of these platforms will also occur in addition to multiple training sessions and a warrant briefing which we propose to hold in the same manner prior to Town Meeting. Those training sessions and tests will allow us to ensure that all TMMs have the training and equipment necessary to participate fully, and to determine whether any adjustments are needed to the process to make sure it runs as smoothly as possible.

I hereby confirm that I have conferred with Janet Macdonald, Chair of the Belmont Disabilities Access Commission, and we are working to identify appropriate accessibility features.

I appreciate your consideration of this request. Please contact me if you have any questions.

Sincerely,

/s/ Michael J. Widmer

Michael J. Widmer
Town Moderator

cc: Patrice Garvin, Town Administrator (by email)
Ellen O'Brien Cushman, Town Clerk (by email)
George A. Hall, Jr., Town Counsel (by email)



TOWN OF BELMONT
OFFICE OF THE SELECT BOARD
455 CONCORD AVENUE
BELMONT, MASSACHUSETTS 02478

selectboard@belmont-ma.gov
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SELECT BOARD

ROY EPSTEIN, Chair
THOMAS CAPUTO, Vice Chair
ADAM DASH, Member

TOWN ADMINISTRATOR

PATRICE GARVIN

ASSISTANT TOWN ADMINISTRATOR

JONATHAN MARSHALL

June 9, 2020

Dear Town Meeting Member:

We look forward to seeing you at the Annual Town Meeting scheduled for 7:00 p.m. on Tuesday, June 16, 2020. It will be a virtual event conducted on Zoom. You will receive separate instructions from the Town Clerk on how to log onto the Zoom session and how to vote electronically in this remote meeting format. Please make sure to follow the instructions you should have received already from the Town Clerk on setting up an account on TurningPoint. You will need TurningPoint in order to vote.

Our goal is to conclude the business of the Annual Town Meeting in one evening. If a second evening is required, the meeting will be continued to 7:00 p.m. on Wednesday, June 17.

Unlike our usual practice, there is no Segment A and Segment B. The articles to be considered on June 16 concern particular revenue appropriations. One or more Special Town Meetings later in the year will be devoted to other issues, both revenue and non-revenue. We have adopted this abbreviated format in light of complications due to Covid-19 in order to have a budget ready for the start of the new fiscal year on July 1.

The warrant articles and other documents you should review in advance of Town Meeting have already been sent to you electronically by the Town Clerk. There are twelve articles at present. In addition, a number of important committee reports in the form of videos will be sent to you soon in advance of Town Meeting. We are doing this to expedite the evening. Please be sure to watch them. If any amendments are filed in advance in the remaining time, they will also be sent to you electronically.

The Warrant and additional information can be found in the Town Meeting section of the Town Clerk's web page at www.Belmont-ma.gov.

The customary Warrant Discussion Night, co-sponsored by the League of Women Voters and the Warrant Committee, is scheduled for June 10, 2020 at 7:00 pm. This will also be a Zoom meeting. The login information is posted on the calendar on the Town homepage.

We thank you for your continued devotion to our Town's affairs during this difficult time.

Sincerely,

Roy Epstein
Chair

Thomas Caputo
Vice Chair

Adam Dash
Member

You are invited to attend

The 2020 'Zoom' Warrant Briefing

Wednesday, June 10, 2020, 7:00 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89869234568>

Meeting ID: 898 6923 4568

One tap mobile

+19292056099,,89869234568# US (New York)

Meeting ID: 898 6923 4568

You will have the opportunity to ask
questions about Warrant Articles

prior to the

June 16th Annual Town Meeting

Town Officials and Department Heads
will be present to provide information

Laurie Slap

Chair of the Warrant Committee will preside

Cosponsored by the Warrant Committee

and the





MOTIONS
2020 ANNUAL TOWN MEETING
June 16, 2019
Draft as of June 4, 2019
(Subject to Change)

PRELIMINARY MOTION

ORDER OF THE ARTICLES

MOVED: That the Town Meeting hear the motions in the following order: *(Majority)*
1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12

ARTICLE 1:

REPORTS

MOVED: That Article 1 be taken from the table.

MOVED: That Article 1 be laid on the table. *(Majority)*

PRELIMINARY MOTION

CONSENT AGENDA

MOVED: That the main motions under Articles 2 through 6 on file with the Clerk and distributed to each Town Meeting Member prior to the Town Meeting be adopted by unanimous consent.
(Unanimous consent required to act on the articles as a group.)

Reporting: The Select Board, Warrant Committee, and Capital Budget Committee will report on those articles within the consent agenda as noted under each motion, where applicable.

ARTICLE 2:

AUTHORIZATION TO REPRESENT THE TOWN'S LEGAL INTERESTS

MOVED: That the Select Board be, and it hereby is, authorized to bring and defend actions for and against the Town, to submit any such claims to arbitration and to enter into settlement on account of the same in behalf of the Town, as and when they deem it for the best interest of the Town to do so; said power shall be vested solely in the Select Board. *(Majority vote)*

ARTICLE 3:

SALARIES OF ELECTED OFFICIALS

MOVED: That there be paid to the elected officers of the Town as salaries for the fiscal year commencing July 1, 2020 the amount set forth opposite the name of each officer as listed below:

Elected Officials of the Town	Salary
Town Moderator	\$450

Chair of the Select Board	\$5,000	
Select Board (2)	\$4,500	(each)
Town Clerk	\$102,025	
Town Treasurer	\$106,566	
Chair of the Board of Assessors	\$3,030	
Assessors (2)	\$2,200	(each)

(Majority)

Reporting: The Select Board and the Warrant Committee will report on this article.

ARTICLE 4:

ENTERPRISE FUNDS FOR WATER AND SEWER AND STORMWATER SERVICES

MOVED: A) That **\$1,425,174.46 be appropriated** from Water Retained Earnings, and **\$6,274,032.00 be appropriated** from Water Revenues to fund the expenses of the Water Department pursuant to Chapter 44, § 53F½ of the General Laws as follows:

FY2021 Water Enterprise Fund Operating Budget	\$ 7,619,806.46
Water Department Capital Expenditures	<u>\$ 79,400.00</u>
Total Water Department Appropriation	\$ 7,699,206.46

said sum to be expended under the direction of the Select Board.

(Majority)

MOVED: B) That **\$1,343,758.11** be transferred from Sewer Retained Earnings, and **\$8,569,545.00** be transferred from Sewer and Stormwater Revenues to fund the Sewer and Stormwater Enterprise Fund pursuant to Chapter 44, § 53F½ of the General Laws as follows:

FY2021 Sewer and Stormwater Enterprise Fund Operating Budget	\$ 9,050,103.11
Sewer and Stormwater Capital Expenditures	<u>\$ 863,200.00</u>
Total Sewer and Stormwater Enterprise Fund Appropriation	\$ 9,913,303.11

said sum to be expended under the direction of the Select Board.

(Majority)

Reporting: The Select Board, Warrant Committee, and Capital Budget Committee will report on this article.

ARTICLE 5:

ESTABLISH EXPENDITURE LIMITATION FOR REVOLVING FUNDS

MOVED: That the Town establish expenditure limitations for the revolving accounts authorized in § 50-220 of the Towns General Bylaws for FY2021 as follows:

§ 50-220 Revolving Accounts	FY2021 Expenditure Limit
A. Senior Programs Fund	\$ 150,000
B. Art Gallery Fund	\$ 15,000
C. Rock Meadow Restoration and Maintenance Fund	\$ 11,000
D. Library Lost Book and Copying Fund	\$ 15,000
E. Stormwater Improvement Fund	\$ 100,000
F. Martin Luther King Day Breakfast Fund	\$ 5,000
G. Non-School Property Maintenance Fund	\$ 60,000
H. Stormwater Consulting Fund	\$ 50,000

(Majority)

Reporting: The Select Board and the Warrant Committee will report on this article.

ARTICLE 6: APPROPRIATION OF TRANSPORTATION GRANT

MOVED: That the Town appropriate **\$25,545.70** received from the Commonwealth Transportation Infrastructure Fund for the purpose of funding improvements to the Town’s transportation infrastructure as set forth under Article 6 in the Warrant for this meeting.

Reporting: The Board of Selectmen and Warrant Committee.

Majority vote required for passage.

ARTICLE 7: APPROPRIATION OF CAPITAL EXPENDITURES

MOVED: A) That **\$950,268.00** be raised and appropriated for the purchase of Public Safety Equipment, Site Improvements, Public Works Equipment, Equipment for Town Facilities, and consulting services in connection therewith, to construct public ways, and for Building and Facility and Public Works Construction; and for Major Maintenance and Alterations (including design work) as follows, said sum to be expended under the direction of the Select Board. *(Majority)*

MOVED: B) That **\$226,147.00 be appropriated** for sidewalks as follows:
said sum to be raised and expended under the direction of the Select Board. *(Majority)*

Reporting: The Select Board, Warrant Committee, and Capital Budget Committee will report on this article.

ARTICLE 8: OTHER POST EMPLOYMENT BENEFITS (OPEB) STABILIZATION FUND

MOVED: That the Town appropriate and transfer **\$50,000.00** from the General Fund (Free Cash), and to appropriate and transfer a total of **\$27,960.00** from the Water Enterprise Fund, the Sewer Enterprise Fund and the Light Enterprise Fund to the Other Post Employee Benefits (“OPEB”) Stabilization Fund for the purpose of funding Other Post-Employment Benefits, as follows:

Town	93.2%	\$ 50,000
Light	4.1	16,858
Sewer	1.0	4,112
Water	<u>1.7</u>	<u>6,990</u>
Total	00%	\$77,960

(Majority)

Reporting: The Select Board and the Warrant Committee will report on this article.

ARTICLE 9: FISCAL YEAR 2021 BUDGET APPROPRIATION AND TRANSFER BALANCES TO FUND THE FY20 BUDGET

MOVED: That the sum of \$128,367,973.00 be appropriated for the FY2021 municipal budget to be expended as follows:

General Government	\$4,704,540.00
Employee Benefits, Retirement Expenses	\$8,728,097.00
Employee Benefits, Other Reserves, including Health Insurance, Insurance and Salary Reserve.	\$6,141,652.00
Public Safety	\$13,230,549.00
Belmont Public Schools	\$61,485,641.00
Minuteman Regional School	\$1,721,238.00
Public Services	\$13,582,062.00
Human Services	\$3,213,983.00
<u>Debt and Interest on Debt</u>	<u>\$15,560,211.00</u>
General Fund Total	\$128,367,973.00

And that to meet this appropriation, the following sums be raised and appropriated or transferred to fund the FY 2021 Budget:

Raise and Appropriate	\$121,242,308.00
Transfer:	
from fund balance in Abatement and Exemption Surplus Account	\$235,000.00
from Belmont Municipal Light Department	\$1,650,000.00
from Unreserved Fund Balance (Free Cash)	\$3,792,665.00
from Parking Meters Receipts	\$90,000.00
from Water Revenue for indirect costs	\$664,000.00
from Sewer Revenue for indirect costs	\$519,000.00
from Capital Endowment Fund for various capital expenditures	\$125,000.00
from Capital Projects Fund for various capital expenditures	\$25,000.00
from Perpetual Care Fund Interest Transfer Out Account	<u>\$25,000.00</u>
Total Appropriation	\$128,367,973.00

(Majority Vote)

Reporting: The Select Board, Warrant Committee, and Capital Budget Committee will report on this article.

ARTICLE 10: FY21 COMMUNITY PRESERVATION COMMITTEE BUDGET AND PROJECTS

MOVED: That the Town reserve for appropriation the following amounts from FY2021 estimated receipts of \$1,300,000 as recommended by the Community Preservation Committee:

1. \$130,000 for acquisition, creation and preservation of open space and for recreational use;
2. \$130,000 for acquisition, preservation, rehabilitation and restoration of historic resources;
3. \$130,000 for the creation, preservation and support of community housing;
4. \$855,000 to the budgeted reserve; and
5. \$55,000 to be appropriated for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee for FY20

(Majority vote)

And that **\$125,000** be appropriated from the Undesignated Fund Balance of the Community Preservation Fund for the **Town Hall Chimney Repair**.

(Majority Vote)

Reporting: The Community Preservation Committee, Select Board, Warrant Committee, and Capital Budget Committee will report on this article.

ARTICLE 11: CPC – AMEND 2018 APPROPRIATION

MOVED: That the appropriation under Article 10 of the 2018 Annual Town Meeting of \$250,000 as a set-aside to the Belmont Housing Trust for the creation of affordable housing units be amended to permit the use of such funds by the Belmont Housing Trust for rental assistance programs

(Majority Vote)

Reporting: The Community Preservation Committee, Select Board, Warrant Committee, and Capital Budget Committee will report on this article.

ARTICLE 12: HOME RULE PETITION FOR SPECIAL ACT OF THE MASSACHUSETTS LEGISLATURE: REMOTE PARTICIPATION OF TOWN MEETING

MOVED: That the Select Board be authorized to petition the Massachusetts General Court for legislation providing that, notwithstanding the provisions of any general or special law or town by-law to the contrary, all acts and proceedings taken by the town at any annual or special town meeting held by remote participation by electronic means between June 16 and September 30, 2020, and all actions taken pursuant thereto, are ratified, validated and confirmed to the same extent as if the said annual or special town meeting had been held in a physical location and in full compliance with any applicable general or special law or by-law.

(Majority Vote)

Reporting: The Select Board will report on this article.

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2021</u>	<u>\$ Change</u>	<u>% Change</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADJ. BUDGET</u>	<u>DEPT. REQ.</u>	<u>TA RECOM</u>		
6504 Water Transfers										
6504 585200	Equipment and Wiring	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6504 595201	Transf to OPEB Trust	\$ 8,068.00	\$ 6,874.00	\$ 7,694.00	\$ 37,000.00	\$ 10,485.00	\$ 10,485.00	\$ 6,990.00	\$ (3,495.00)	-33.3%
6504 596100	Transfers Out - Town Support	\$ 163,000.00	\$ 166,000.00	\$ 170,150.00	\$ 173,553.00	\$ 519,000.00	\$ 664,000.00	\$ 664,000.00	\$ 145,000.00	27.9%
6504 596300	Transfers to Water Projects	\$ 503,000.00	\$ 860,000.00	\$ 1,385,200.00	\$ 797,100.00	\$ 206,820.00	\$ 79,400.00	\$ 36,900.00	\$ (169,920.00)	-82.2%
TOTAL	Water Transfers	\$ 674,068.00	\$ 1,032,874.00	\$ 1,563,044.00	\$ 1,007,653.00	\$ 736,305.00	\$ 753,885.00	\$ 707,890.00	\$ (28,415.00)	-3.9%
6504102 Retirement of MWRA Debt Wat/Se										
6504102 591005	MWRA Ret of Debt	\$ 556,357.00	\$ 656,357.00	\$ 656,357.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	Retirement of MWRA Debt	\$ 556,357.00	\$ 656,357.00	\$ 656,357.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6504501 Water Admin Personnel Expense										
6504501 511000	Full Time Water Admin	\$ 150,877.13	\$ 152,459.65	\$ 158,637.42	\$ 154,876.94	\$ 170,336.00	\$ 172,175.87	\$ 172,175.87	\$ 1,839.87	1.1%
6504501 511001	Full Time Salaries Systemwide	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6504501 513000	Water Admin Overtime				\$ 237.18	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6504501 514001	Personal Day Paid in lieu time	\$ 773.30	\$ 747.83	\$ 3,031.09	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6504501 514800	Longevity Water Admin	\$ 650.00	\$ 650.00	\$ 725.00	\$ -	\$ 825.00	\$ 875.00	\$ 875.00	\$ 50.00	6.1%
6504501 517000	Health Ins Water	\$ 16,285.00	\$ 16,285.00	\$ 16,690.00	\$ 18,195.00	\$ 19,651.00	\$ 20,437.04	\$ 20,437.04	\$ 786.04	4.0%
6504501 517200	Workers Comp Water	\$ -	\$ -	\$ -	\$ -	\$ 914.00	\$ 932.28	\$ 932.28	\$ 18.28	2.0%

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016 ACTUALS</u>	<u>FY2017 ACTUALS</u>	<u>FY2018 ACTUALS</u>	<u>FY2019 ACTUALS</u>	<u>FY2020 ADJ. BUDGET</u>	<u>FY2021 DEPT. REQ.</u>	<u>FY2021 TA RECOM</u>	<u>\$ Change</u>	<u>% Change</u>
6504501 517800	Medicare Water	\$ 2,140.00	\$ 2,266.00	\$ 2,340.00	\$ 2,258.00	\$ 2,269.00	\$ 2,325.73	\$ 2,325.73	\$ 56.73	2.5%
6504501 518000	Retirement Water	\$ 35,375.00	\$ 37,843.00	\$ 44,015.00	\$ 43,019.00	\$ 86,098.00	\$ 86,098.00	\$ 86,098.00	\$ -	0.0%
TOTAL	Water Admin Personnel Ex	\$ 206,100.43	\$ 210,251.48	\$ 225,438.51	\$ 218,586.12	\$ 280,093.00	\$ 282,843.92	\$ 282,843.92	\$ 2,750.92	1.0%
6504502 Water Admin Exp										
6504502 522800	Gas Utility Water	\$ 7,515.81	\$ 9,326.43	\$ 10,339.99	\$ 11,371.68	\$ 11,575.00	\$ 11,923.00	\$ 11,923.00	\$ 348.00	3.0%
6504502 522900	Electricity Water	\$ 7,924.42	\$ 8,158.89	\$ 6,986.35	\$ 9,054.04	\$ 8,745.00	\$ 8,745.00	\$ 8,745.00	\$ -	0.0%
6504502 524300	Maint Bldg Water	\$ 4,307.25	\$ 1,306.55	\$ 7,274.86	\$ 7,070.66	\$ 8,000.00	\$ 8,240.00	\$ 8,240.00	\$ 240.00	3.0%
6504502 524301	Repair Contractual Services	\$ -	\$ 1,526.00	\$ 615.00	\$ 6,223.50	\$ 1,640.00	\$ 1,640.00	\$ 1,640.00	\$ -	0.0%
6504502 524500	Maint Office Equip Water	\$ 532.61	\$ -	\$ 87.19	\$ -	\$ 1,030.00	\$ 1,030.00	\$ 1,030.00	\$ -	0.0%
6504502 524502	Wat Munis Tyler Tech Maint	\$ 11,758.00	\$ 19,080.00	\$ 19,462.63	\$ 19,462.64	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 500.00	2.5%
6504502 530000	Water Admin-ProfServ	\$ 2,851.25	\$ 2,191.10	\$ 2,181.25	\$ 800.00	\$ 4,120.00	\$ 4,120.00	\$ 4,120.00	\$ -	0.0%
6504502 530700	Laboratory Services Water	\$ -	\$ -	\$ -	\$ 300.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0.0%
6504502 530800	Meter Reading Services Water	\$ 93,580.51	\$ 105,779.87	\$ 106,398.33	\$ 118,224.74	\$ 153,686.00	\$ 256,143.00	\$ 256,143.00	\$ 102,457.00	66.7%
6504502 531900	Advertising Water	\$ 203.26	\$ -	\$ 624.71	\$ -	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0.0%
6504502 534100	Tel & Communications Water	\$ 3,492.00	\$ 4,647.41	\$ 3,799.04	\$ 4,082.34	\$ 3,207.00	\$ 4,207.00	\$ 4,207.00	\$ 1,000.00	31.2%
6504502 534500	Postage Water	\$ -	\$ 26.46	\$ -	\$ 528.99	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	0.0%
6504502 534700	Printing Water	\$ -	\$ -	\$ -	\$ 676.48	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0.0%
6504502 538500	Reserve Fund Water	\$ 29,088.22	\$ 44,444.73	\$ 95,718.38	\$ 45,009.97	\$ 57,000.00	\$ 58,710.00	\$ 58,710.00	\$ 1,710.00	3.0%
6504502 542100	Office Supplies Water	\$ 2,851.34	\$ 2,824.78	\$ 3,253.82	\$ 2,920.91	\$ 3,040.00	\$ 3,040.00	\$ 3,131.00	\$ 91.00	3.0%

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2021</u>	<u>\$ Change</u>	<u>% Change</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADJ. BUDGET</u>	<u>DEPT. REQ.</u>	<u>TA RECOM</u>		
6504502 542200	Computer Supplies Water	\$ 603.00	\$ 1,773.93	\$ 1,879.70	\$ 1,279.70	\$ 1,500.00	\$ 1,545.00	\$ 1,545.00	\$ 45.00	3.0%
6504502 545000	Custodial Supplies Water	\$ 947.72	\$ 1,174.35	\$ 283.98	\$ 731.88	\$ 685.00	\$ 710.00	\$ 710.00	\$ 25.00	3.6%
6504502 552900	Books & Periodicals Water	\$ 485.00	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ -	\$ (200.00)	-100.0%
6504502 558900	Medical Reports Water	\$ 610.00	\$ 100.00	\$ 600.00	\$ 555.00	\$ 300.00	\$ 500.00	\$ 500.00	\$ 200.00	66.7%
6504502 569500	Safe Drinking Water Assessment	\$ 6,771.27	\$ 6,518.14	\$ 6,925.20	\$ 6,897.56	\$ 8,000.00	\$ 8,000.00	\$ 8,000.00	\$ -	0.0%
6504502 571000	Travel Reimbursement Water	\$ 1,650.08	\$ 1,571.69	\$ 2,194.90	\$ 8.00	\$ 1,470.00	\$ 1,470.00	\$ 1,470.00	\$ -	0.0%
6504502 573000	Assoc Dues/Conferences	\$ 4,166.64	\$ 3,528.24	\$ 2,965.88	\$ 3,488.50	\$ 5,150.00	\$ 5,150.00	\$ 5,150.00	\$ -	0.0%
6504502 573400	Street Opening Permits	\$ 4,200.00	\$ 4,050.00	\$ 2,900.00	\$ 4,650.00	\$ 4,000.00	\$ 5,000.00	\$ 5,000.00	\$ 1,000.00	25.0%
TOTAL	Water Admin Exp	\$ 183,644.38	\$ 218,028.57	\$ 274,491.21	\$ 243,336.59	\$ 295,148.00	\$ 402,473.00	\$ 402,564.00	\$ 107,416.00	36.4%
6504503	Water Admin Exp									
6504503 585200	Billing Software Upgrade	\$ -	\$ 38,149.05	\$ -	\$ -	\$ 90,000.00	\$ 40,000.00	\$ 85,995.00	\$ (4,005.00)	-4.5%
65550743 589500	Vehicle Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	Water Admin Exp	\$ -	\$ 38,149.05	\$ -	\$ -	\$ 90,000.00	\$ 40,000.00	\$ 85,995.00	\$ (4,005.00)	-4.5%
6504511	Water Maint Personnel Exp									
6504511 511000	Water Maint Full Time Salaries	\$ 569,988.71	\$ 561,401.31	\$ 563,941.92	\$ 603,707.76	\$ 609,793.00	\$ 628,623.64	\$ 628,623.64	\$ 18,830.64	3.1%
6504511 511100	Water Maint Part Time Salaries	\$ 18,668.05	\$ 8,864.00	\$ 9,612.00	\$ 8,064.00	\$ 15,455.00	\$ 16,770.00	\$ 16,770.00	\$ 1,315.00	8.5%
6504511 513000	OT Water	\$ 116,038.95	\$ 111,779.01	\$ 136,569.31	\$ 185,980.06	\$ 164,735.00	\$ 164,735.00	\$ 164,735.00	\$ -	0.0%
6504511 514000	On Call Pay	\$ 36,748.39	\$ 36,462.08	\$ 35,224.45	\$ 38,152.75	\$ 45,000.00	\$ 45,000.00	\$ 45,000.00	\$ -	0.0%
6504511 514001	Personal Day Paid in lieu time				\$ 150.00	\$ -	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	#DIV/0!

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016 ACTUALS</u>	<u>FY2017 ACTUALS</u>	<u>FY2018 ACTUALS</u>	<u>FY2019 ACTUALS</u>	<u>FY2020 ADJ. BUDGET</u>	<u>FY2021 DEPT. REQ.</u>	<u>FY2021 TA RECOM</u>	<u>\$ Change</u>	<u>% Change</u>
6504511 514400	Meal Allowance Water	\$ 220.00	\$ 150.00	\$ 190.00	\$ 190.00	\$ 300.00	\$ 300.00	\$ 300.00	\$ -	0.0%
6504511 514800	Longevity Water	\$ 3,550.00	\$ 3,250.00	\$ 4,268.75	\$ 3,925.00	\$ 5,875.00	\$ 6,825.00	\$ 6,825.00	\$ 950.00	16.2%
6504511 515200	Water Maint Availability Stipe	\$ 6,357.00	\$ 6,331.00	\$ 4,550.00	\$ 4,875.00	\$ 6,760.00	\$ 6,760.00	\$ 6,760.00	\$ -	0.0%
6504511 515500	Water Maint CDL Stipend	\$ 10,085.00	\$ 9,610.00	\$ 10,200.00	\$ 8,300.00	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00	\$ -	0.0%
6504511 517000	Health Ins Water	\$ 119,020.00	\$ 105,465.00	\$ 91,400.00	\$ 92,925.00	\$ 100,359.00	\$ 104,373.36	\$ 104,373.36	\$ 4,014.36	4.0%
6504511 517101	Health Insurance Retirees	\$ 76,900.00	\$ 81,497.00	\$ 93,740.00	\$ 59,617.00	\$ 64,386.00	\$ 66,961.44	\$ 66,961.44	\$ 2,575.44	4.0%
6504511 517200	Workers Comp Water	\$ 1,900.50	\$ 2,313.70	\$ 2,056.00	\$ 20,665.00	\$ 23,765.00	\$ 24,240.30	\$ 24,240.30	\$ 475.30	2.0%
6504511 517800	Medicare Water	\$ 9,082.00	\$ 9,228.00	\$ 9,270.00	\$ 9,435.00	\$ 12,792.00	\$ 13,111.80	\$ 13,111.80	\$ 319.80	2.5%
6504511 518000	Retirement Water	\$ 171,905.00	\$ 183,979.00	\$ 213,972.00	\$ 233,725.00	\$ 350,961.00	\$ 350,961.00	\$ 350,961.00	\$ -	0.0%
6504511 519001	Working Out of Grade	\$ 1,271.06	\$ 1,268.73	\$ 8,849.57	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	0.0%
6504511 519900	Clothing Allowance - Water	\$ 7,910.00	\$ 7,363.33	\$ 8,456.80	\$ 7,910.00	\$ 7,910.00	\$ 7,910.00	\$ 7,910.00	\$ -	0.0%
TOTAL	Water Maint Personnel Ex 6504512 Water Maint Expenses	\$ 1,149,644.66	\$ 1,128,962.16	\$ 1,192,300.80	\$ 1,280,121.57	\$ 1,420,991.00	\$ 1,450,671.54	\$ 1,450,671.54	\$ 29,680.54	2.1%
6504512 524100	Water Maint-Backflow Prev	\$ -	\$ 778.05	\$ -	\$ -	\$ 2,000.00	\$ 2,500.00	\$ 2,500.00	\$ 500.00	25.0%
6504512 524400	Maint Vehicles Water	\$ 24,368.03	\$ 32,120.12	\$ 15,881.67	\$ 40,123.18	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 5,000.00	25.0%
6504512 524500	Maint Equip Water	\$ 1,134.52	\$ 569.77	\$ 1,702.30	\$ 17,946.32	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ -	0.0%
6504512 529700	Soil Removal	\$ -	\$ 7,200.00	\$ 4,582.50	\$ 7,863.75	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	50.0%
6504512 530007	Leak Detection MWRA	\$ 13,775.00	\$ 13,775.00	\$ 13,775.00	\$ 15,159.00	\$ 16,015.00	\$ 16,015.00	\$ 16,015.00	\$ -	0.0%
6504512 530900	Contract Patching Water	\$ 46,208.00	\$ 73,006.00	\$ 69,602.20	\$ 132,706.46	\$ 86,520.00	\$ 115,000.00	\$ 115,000.00	\$ 28,480.00	32.9%

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016 ACTUALS</u>	<u>FY2017 ACTUALS</u>	<u>FY2018 ACTUALS</u>	<u>FY2019 ACTUALS</u>	<u>FY2020 ADJ. BUDGET</u>	<u>FY2021 DEPT. REQ.</u>	<u>FY2021 TA RECOM</u>	<u>\$ Change</u>	<u>% Change</u>
6504512 531600	Police Detail Water	\$ 7,069.19	\$ 10,305.65	\$ 5,293.36	\$ 8,055.02	\$ 4,080.00	\$ 4,080.00	\$ 4,080.00	\$ -	0.0%
6504512 531700	Employee Training	\$ 2,055.00	\$ 2,095.00	\$ 3,302.00	\$ 1,070.00	\$ 3,000.00	\$ 4,000.00	\$ 4,000.00	\$ 1,000.00	33.3%
6504512 534800	GIS Maintenance Prof-Scvs	\$ 7,750.00	\$ 16,439.96	\$ 9,750.00	\$ 20,000.00	\$ 20,400.00	\$ 20,400.00	\$ 20,400.00	\$ -	0.0%
6504512 548900	Water Unleaded Fuel	\$ 3,267.71	\$ 1,612.66	\$ 2,762.41	\$ 6,588.21	\$ 5,565.00	\$ 7,000.00	\$ 7,000.00	\$ 1,435.00	25.8%
6504512 548901	Water Diesel Fuel	\$ 8,701.79	\$ 5,567.09	\$ 9,285.92	\$ 13,289.47	\$ 13,650.00	\$ 15,000.00	\$ 15,000.00	\$ 1,350.00	9.9%
6504512 549000	Medical Supplies Water	\$ 127.26	\$ 32.66	\$ 230.99	\$ -	\$ 400.00	\$ 400.00	\$ 400.00	\$ -	0.0%
6504512 553100	Public Works Supplies Water	\$ 26,530.89	\$ 34,139.11	\$ 37,500.48	\$ 45,874.89	\$ 33,940.00	\$ 83,057.00	\$ 83,057.00	\$ 49,117.00	144.7%
6504512 553400	Sidewalk Repair Water	\$ -	\$ -	\$ 11,613.60	\$ 2,820.00	\$ 3,060.00	\$ 3,060.00	\$ 3,060.00	\$ -	0.0%
6504512 553500	Water Meters	\$ 29,365.67	\$ 128,562.27	\$ 101,002.38	\$ 44,567.34	\$ 22,950.00	\$ 12,950.00	\$ 12,950.00	\$ (10,000.00)	-43.6%
6504512 553600	Water Repair Supplies	\$ 76,533.40	\$ 44,906.68	\$ 59,034.36	\$ 50,704.23	\$ 40,575.00	\$ 40,575.00	\$ 40,575.00	\$ -	0.0%
6504512 569400	MWRA Assessment Water	\$ 2,674,576.00	\$ 2,828,456.00	\$ 2,906,748.00	\$ 2,845,415.00	\$ 3,002,417.00	\$ 3,152,538.00	\$ 3,049,438.00	\$ 47,021.00	1.6%
6504512 573100	License Reimb Water	\$ 779.00	\$ 315.00	\$ 523.53	\$ 637.00	\$ 500.00	\$ 700.00	\$ 700.00	\$ 200.00	40.0%
6504512 591003	Loan Repayment MWRA	\$ -	\$ -	\$ -	\$ 891,721.01	\$ 982,726.00	\$ 925,867.00	\$ 925,867.00	\$ (56,859.00)	-5.8%
6504512 591004	Billing Process Service Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 413,000.00	\$ 413,000.00	\$ 413,000.00	#DIV/0!
TOTAL	Water Maint Expenses	\$ 2,927,682.41	\$ 3,199,881.02	\$ 3,252,590.70	\$ 4,144,540.88	\$ 4,278,998.00	\$ 4,872,342.00	\$ 4,769,242.00	\$ 490,244.00	11.5%
6507102	Retirement of Debt									
6507102 591231	Water Main Project Princ FY34	\$ 44,602.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	Retirement of Debt	\$ 44,602.00	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2021</u>	<u>\$ Change</u>	<u>% Change</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADJ. BUDGET</u>	<u>DEPT. REQ.</u>	<u>TA RECOM</u>		
6507512 Interest on Long term Debt										
6507512 558960	Origination Fee/Issuance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6507512 591231	Water Main Project Int FY34	\$ 23,922.01	\$ 23,462.50	\$ 22,262.50	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6507512 591245	TM Water Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	Interest on Long term De	\$ 23,922.01	\$ 23,462.50	\$ 22,262.50	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENSES	Water Enterprise	\$ 5,766,020.89	\$ 6,547,965.78	\$ 7,226,484.72	\$ 6,894,238.16	\$ 7,101,535.00	\$ 7,802,215.46	\$ 7,699,206.46	\$ 597,671.46	8.4%
									\$ 597,671.46	
6604 Sewer Enterprise Transfers										
6604 595202	Transf to OPEB Trust	\$ 7,335.00	\$ 5,843.00	\$ 6,540.00	\$ 42,000.00	\$ 5,527.00	\$ 5,527.00	\$ 4,112.00	\$ (1,415.00)	-25.6%
6604 596000	Sewer Ent Transfers Out	\$ 130,000.00	\$ 133,000.00	\$ 136,325.00	\$ 139,052.00	\$ 519,000.00	\$ 519,000.00	\$ 519,000.00	\$ -	0.0%
6604 596300	Transfer to Capital Projects S	\$ 478,500.00	\$ 1,179,370.00	\$ 1,210,205.00	\$ 1,084,520.00	\$ 742,100.00	\$ 863,200.00	\$ 863,200.00	\$ 121,100.00	16.3%
TOTAL	Sewer Enterprise Transfe	\$ 615,835.00	\$ 1,318,213.00	\$ 1,353,070.00	\$ 1,265,572.00	\$ 1,266,627.00	\$ 1,387,727.00	\$ 1,386,312.00	\$ 119,685.00	9.4%
6604401 Sewer Personnel Expenses										
6604401 511000	Full Time Sewer	\$ 418,767.34	\$ 419,514.14	\$ 439,462.81	\$ 453,048.89	\$ 450,242.72	\$ 465,290.74	\$ 465,290.74	\$ 15,048.02	3.3%
6604401 513000	Overtime Sewer	\$ 59,325.61	\$ 71,423.66	\$ 66,650.06	\$ 64,573.84	\$ 76,964.00	\$ 76,964.00	\$ 76,964.00	\$ -	0.0%

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016</u> <u>ACTUALS</u>	<u>FY2017</u> <u>ACTUALS</u>	<u>FY2018</u> <u>ACTUALS</u>	<u>FY2019</u> <u>ACTUALS</u>	<u>FY2020</u> <u>ADJ. BUDGET</u>	<u>FY2021</u> <u>DEPT. REQ.</u>	<u>FY2021</u> <u>TA RECOM</u>	<u>\$ Change</u>	<u>% Change</u>
6604401 514000	Sewer CDL Stipend	\$ 11,365.50	\$ 12,232.51	\$ 11,242.71	\$ 10,250.75	\$ 15,173.00	\$ 15,173.00	\$ 15,173.00	\$ -	0.0%
6604401 514001	Personal Day Paid in lieu time	\$ 894.90	\$ 1,049.62	\$ 1,224.34	\$ 1,439.16	\$ 1,225.00	\$ 1,500.00	\$ 1,500.00	\$ 275.00	22.4%
6604401 514400	Meal Allow Sewer	\$ 20.00	\$ 20.00	\$ 80.00	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	0.0%
6604401 514800	Longevity Sewer	\$ 2,400.00	\$ 2,450.00	\$ 2,887.50	\$ 2,500.00	\$ 3,600.00	\$ 4,000.00	\$ 4,000.00	\$ 400.00	11.1%
6604401 515500	Sewer CDL Stipend	\$ 6,835.00	\$ 9,890.00	\$ 10,200.00	\$ 9,475.00	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00	\$ -	0.0%
6604401 515600	ASFME Trainer Stipend	\$ -	\$ -	\$ 1,019.19	\$ 999.96	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ -	0.0%
6604401 517000	Health Ins Sewer	\$ 103,720.00	\$ 103,720.00	\$ 132,915.00	\$ 122,600.00	\$ 132,408.00	\$ 137,704.32	\$ 137,704.32	\$ 5,296.32	4.0%
6604401 517101	Health Insurance Retirees	\$ 58,013.00	\$ 48,484.00	\$ 50,250.00	\$ 42,889.00	\$ 43,320.00	\$ 45,052.80	\$ 45,052.80	\$ 1,732.80	4.0%
6604401 517200	Workers Comp Sewer	\$ 1,900.50	\$ 2,313.71	\$ 2,056.00	\$ 2,355.50	\$ 24,894.00	\$ 25,391.88	\$ 25,391.88	\$ 497.88	2.0%
6604401 517800	Medicare Sewer	\$ 6,427.00	\$ 6,593.00	\$ 6,695.00	\$ 6,785.00	\$ 8,153.00	\$ 8,356.83	\$ 8,356.83	\$ 203.83	2.5%
6604401 517900	Life Ins Sewer	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ 200.00	\$ 200.00	\$ -	0.0%
6604401 518000	Retire Sewer	\$ 356,580.18	\$ 379,497.00	\$ 405,845.00	\$ 434,135.00	\$ 437,059.00	\$ 437,059.00	\$ 437,059.00	\$ -	0.0%
6604401 519001	SanSewer Working out of Grade	\$ 2,120.95	\$ 1,942.13	\$ 2,615.88	\$ 1,548.70	\$ 1,600.00	\$ 1,665.00	\$ 1,665.00	\$ 65.00	4.1%
6604401 519003	Sewer Clothing Allowance	\$ 2,460.00	\$ -	\$ 410.00	\$ 820.00	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6604401 519900	Clothing Allowance	\$ 4,100.00	\$ 7,128.84	\$ 5,535.00	\$ 5,740.00	\$ 6,560.00	\$ 6,560.00	\$ 6,560.00	\$ -	0.0%
TOTAL	Sewer Personnel Expenses	\$ 1,034,929.98	\$ 1,066,258.61	\$ 1,139,088.49	\$ 1,159,160.80	\$ 1,212,998.72	\$ 1,236,517.57	\$ 1,236,517.57	\$ 23,518.85	1.9%
6604402 Sewer Oper Expenses										
6604402 522900	Electricity Sewer	\$ 2,320.20	\$ 2,880.94	\$ 2,865.11	\$ 2,881.63	\$ 6,445.00	\$ 6,445.00	\$ 6,445.00	\$ -	0.0%

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016 ACTUALS</u>	<u>FY2017 ACTUALS</u>	<u>FY2018 ACTUALS</u>	<u>FY2019 ACTUALS</u>	<u>FY2020 ADJ. BUDGET</u>	<u>FY2021 DEPT. REQ.</u>	<u>FY2021 TA RECOM</u>	<u>\$ Change</u>	<u>% Change</u>
6604402 524500	R & M Munis-Tyler Tech	\$ 11,758.00	\$ 19,080.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6604402 524502	Wat Munis Tyler Tech Maint	\$ -	\$ -	\$ 19,462.62	\$ 19,462.62	\$ 20,000.00	\$ 20,500.00	\$ 20,500.00	\$ 500.00	2.5%
6604402 527300	Rental of Equip Sewer	\$ 39,342.98	\$ 30,944.69	\$ 50,440.98	\$ 44,093.34	\$ 45,075.00	\$ 45,975.00	\$ 45,975.00	\$ 900.00	2.0%
6604402 529700	Sewer Soil Removal & Disp	\$ -	\$ -	\$ 9,975.52	\$ 10,000.00	\$ 20,000.00	\$ 30,000.00	\$ 30,000.00	\$ 10,000.00	50.0%
6604402 530000	Sewer Admin-ProfServ	\$ -	\$ 1,800.00	\$ 4,375.00	\$ -	\$ 4,640.00	\$ 4,640.00	\$ 4,640.00	\$ -	0.0%
6604402 530800	Meter Read Billing Serv Sewer	\$ 80,000.00	\$ 100,141.37	\$ 106,398.33	\$ 118,146.00	\$ 102,457.00	\$ -	\$ -	\$ (102,457.00)	-100.0%
6604402 530801	Sewer Billing Service&Upgrade	\$ -	\$ 38,149.05	\$ -	\$ -	\$ 30,000.00	\$ -	\$ -	\$ (30,000.00)	-100.0%
6604402 530900	Contract Patch Sewer	\$ 47,740.00	\$ 49,175.00	\$ 50,650.00	\$ 52,170.00	\$ 53,735.00	\$ 53,735.00	\$ 53,735.00	\$ -	0.0%
6604402 531600	Police Details Sewer	\$ 3,754.27	\$ 3,005.06	\$ 6,992.32	\$ 2,164.88	\$ 7,620.00	\$ 7,620.00	\$ 7,620.00	\$ -	0.0%
6604402 534100	Telephone Sewer	\$ 1,246.75	\$ 1,360.60	\$ 1,409.55	\$ 968.17	\$ 1,790.00	\$ 1,790.00	\$ 1,790.00	\$ -	0.0%
6604402 534800	Prof Services - GIS Maint	\$ 7,750.00	\$ 15,350.00	\$ 9,750.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	0.0%
6604402 538200	Outside Labor Sewer	\$ 3,270.00	\$ 5,095.00	\$ 6,165.00	\$ 7,750.00	\$ 6,540.00	\$ 6,870.00	\$ 6,870.00	\$ 330.00	5.0%
6604402 553100	PW Supplies Sewer	\$ 64,995.00	\$ 66,234.04	\$ 67,503.24	\$ 81,262.17	\$ 80,930.00	\$ 83,360.00	\$ 83,360.00	\$ 2,430.00	3.0%
6604402 569400	MWRA Assessment Sewer	\$ 4,624,861.00	\$ 4,825,479.00	\$ 4,923,065.00	\$ 5,092,015.00	\$ 5,374,220.00	\$ 5,562,317.00	\$ 5,587,200.00	\$ 212,980.00	4.0%
6604402 573400	Street Opening Permits	\$ -	\$ 75.00	\$ 6,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ -	0.0%
6604402 578500	Sewer Reserve fund	\$ 63,036.75	\$ 78,868.53	\$ 81,355.00	\$ 83,796.00	\$ 86,310.00	\$ 88,890.00	\$ 88,890.00	\$ 2,580.00	3.0%
TOTAL	Sewer Oper Expenses	\$ 4,950,074.95	\$ 5,237,638.28	\$ 5,346,407.67	\$ 5,527,709.81	\$ 5,852,762.00	\$ 5,925,142.00	\$ 5,950,025.00	\$ 97,263.00	1.7%
6604441	Stormwater Personnel Exp									

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016 ACTUALS</u>	<u>FY2017 ACTUALS</u>	<u>FY2018 ACTUALS</u>	<u>FY2019 ACTUALS</u>	<u>FY2020 ADJ. BUDGET</u>	<u>FY2021 DEPT. REQ.</u>	<u>FY2021 TA RECOM</u>	<u>\$ Change</u>	<u>% Change</u>
6604441 511000	Full Time Stormwater	\$ 182,896.16	\$ 195,231.49	\$ 199,171.84	\$ 175,579.54	\$ 212,631.00	\$ 222,145.02	\$ 222,145.02	\$ 9,514.02	4.5%
6604441 513000	Overtime	\$ -	\$ -	\$ -	\$ 26.61	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6604441 514800	Longevity Stormwater	\$ 729.17	\$ 400.00	\$ 500.00	\$ 600.00	\$ 700.00	\$ 1,050.00	\$ 1,050.00	\$ 350.00	50.0%
6604441 515500	Stormwater CDL Stipend	\$ 3,820.00	\$ 3,840.00	\$ 4,150.00	\$ 4,550.00	\$ 5,200.00	\$ 5,200.00	\$ 5,200.00	\$ -	0.0%
6604441 517000	Health Ins Stormwater	\$ 42,115.00	\$ 48,855.00	\$ 45,700.00	\$ 24,910.00	\$ 26,903.00	\$ 27,979.12	\$ 27,979.12	\$ 1,076.12	4.0%
6604441 517800	Medicare Stormwater	\$ 3,100.00	\$ 3,177.00	\$ 3,145.00	\$ 3,150.00	\$ 3,216.00	\$ 3,296.40	\$ 3,296.40	\$ 80.40	2.5%
6604441 519003	Stormwater Clothing Allowance	\$ 2,186.67	\$ 3,280.04	\$ 2,255.00	\$ 3,003.67	\$ 3,280.00	\$ 3,280.00	\$ 3,280.00	\$ -	0.0%
TOTAL	Stormwater Personnel Exp	\$ 234,847.00	\$ 254,783.53	\$ 254,921.84	\$ 211,819.82	\$ 251,930.00	\$ 262,950.54	\$ 262,950.54	\$ 11,020.54	4.4%
6604442 Stormwater Operating Expenses										
6604442 522900	Stormwater - Electricity	\$ 265.18	\$ 262.98	\$ 286.68	\$ 267.25	\$ 670.00	\$ 670.00	\$ 670.00	\$ -	0.0%
6604442 527300	Equip Rental Stormwater	\$ 6,430.29	\$ 11,817.50	\$ 14,545.99	\$ 14,847.94	\$ 14,995.00	\$ 15,445.00	\$ 15,445.00	\$ 450.00	3.0%
6604442 529700	Stormwater Soil Rmvl & Disp	\$ -	\$ 8,000.00	\$ 9,913.53	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	0.0%
6604442 530002	ABC Stormwater Gauge Maint	\$ 8,000.00	\$ 8,000.00	\$ 8,029.43	\$ 8,000.00	\$ 8,665.00	\$ 8,665.00	\$ 8,665.00	\$ -	0.0%
6604442 530006	Storm Water Regulation	\$ 63,500.00	\$ 24,993.29	\$ 22,637.31	\$ 13,803.24	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	0.0%
6604442 530900	Contract Patch Stormwater	\$ 18,810.00	\$ 19,375.00	\$ 19,955.00	\$ 20,554.00	\$ 21,170.00	\$ 21,170.00	\$ 21,170.00	\$ -	0.0%
6604442 538200	Outside Labor Stormwater	\$ 86,017.91	\$ 37,171.99	\$ 123,878.01	\$ 96,445.20	\$ 97,322.00	\$ 103,100.00	\$ 104,515.00	\$ 7,193.00	7.4%
6604442 553100	PW Supplies Stormwater	\$ 20,226.55	\$ 19,999.74	\$ 20,735.00	\$ 22,049.21	\$ 22,000.00	\$ 22,660.00	\$ 22,660.00	\$ 660.00	3.0%
6604442 573400	Street Opening Permits	\$ -	\$ -	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -	0.0%

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2021</u>	<u>\$ Change</u>	<u>% Change</u>
		<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ACTUALS</u>	<u>ADJ. BUDGET</u>	<u>DEPT. REQ.</u>	<u>TA RECOM</u>		
TOTAL	Stormwater Operating Exp	\$ 203,249.93	\$ 129,620.50	\$ 223,980.95	\$ 187,966.84	\$ 226,822.00	\$ 233,710.00	\$ 235,125.00	\$ 8,303.00	3.7%
	6607102 Retirement of Debt									
6604443 587000	MWPAT Orig Fee FY31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607102 591208	Sewer MWRA	\$ 125,000.00	\$ 125,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607102 591221	Sewer Prin MWPAT to FY31	\$ 388,255.00	\$ 396,201.00	\$ 404,309.00	\$ 445,665.00	\$ 842,373.00	\$ 842,373.00	\$ 842,373.00	\$ -	0.0%
6607102 591222	MWRA Sewer Db \$559k To FY17	\$ 111,881.11	\$ 111,881.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607102 591227	MCWT FY16	\$ 93,037.00	\$ 95,059.00	\$ 97,125.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607102 591238	FY15REFI-TO2027 SEWER DRAINS	\$ 15,000.00	\$ 9,850.00	\$ 135,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607102 591242	Sewer MWRA RL1697	\$ 50,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL	Retirement of Debt	\$ 783,173.11	\$ 737,991.11	\$ 636,434.00	\$ 445,665.00	\$ 842,373.00	\$ 842,373.00	\$ 842,373.00	\$ -	0.0%
	6607512 Interest on Long-term Debt *									
6607512 558900	MWPAT Orig Fee FY31	\$ 27,065.44	\$ 13,610.87	\$ 12,867.90	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607512 591208	Sewer MWRA	\$ 12,500.00	\$ 6,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607512 591218	Sewer Debt to FY16	\$ -	\$ -	\$ -	\$ 97,171.00	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607512 591221	Sewer Int MWPAT to FY31	\$ 145,183.61	\$ 137,339.05	\$ 129,333.95	\$ 303,931.00	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607512 591227	New Debt - Interest	\$ 47,022.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607512 591238	FY15REFI-TO2027 SEWER DRAINS	\$ 30,947.58	\$ 35,722.50	\$ 35,427.00	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
6607512 591243	Clean Water 12-17	\$ -	\$ 44,139.26	\$ 42,238.08	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Town of Belmont - Town Administrator's Fiscal Year 2021 Budget Recommendation

		FY2016 ACTUALS	FY2017 ACTUALS	FY2018 ACTUALS	FY2019 ACTUALS	FY2020 ADJ. BUDGET	FY2021 DEPT. REQ.	FY2021 TA RECOM	\$ Change	% Change
TOTAL	Interest on Long-term Debt *	\$ 262,718.85	\$ 237,061.68	\$ 219,866.93	\$ 401,102.00	\$ -	\$ -	\$ -	\$ -	#DIV/0!
TOTAL EXPENSES	Sewer Enterprise	\$ 8,084,828.82	\$ 8,981,566.71	\$ 9,173,769.88	\$ 9,198,996.27	\$ 9,653,512.72	\$ 9,888,420.11	\$ 9,913,303.11	\$ 259,790.39	2.7%
									\$ 259,790.39	
GRAND TOTAL		\$ 13,850,849.71	\$ 15,529,532.49	\$ 16,400,254.60	\$ 16,093,234.43	\$ 16,755,047.72	\$ 17,690,635.56	\$ 17,612,509.57	\$ 857,461.85	5.1%
									\$ 857,461.85	

**AMENDMENTS SUBMITTED BY June 9, 2020 DEADLINE FOR
June 16th ANNUAL TOWN MEETING**

AMENDMENT TO ARTICLE 9, SUBMITTED BY JIM GAMMILL, PRECINCT 2

MOVED, that Article 9 be amended by striking the first major part of the motion and substituting the following text:

ARTICLE 9: FISCAL YEAR 2021 BUDGET APPROPRIATION AND TRANSFER BALANCES TO FUND THE FY2021 BUDGET

MOVED:

(A) That the sum of \$128,367,973 be appropriated to be expended as follows:

(1) The sum of \$65,207,450 for Town Government and Fixed Costs for the FY2021 municipal budget as follows:

General Government	\$ 4,704,540.
Employee Benefits, Retirement Expenses	\$ 8,728,097.
Employee Benefits, Other Reserves, including Health Insurance and Salary Reserve.	\$ 6,141,652.
Public Safety	\$ 13,230,549.
Minuteman Regional School (ESCO lease)	\$ 46,356.
Public Services	\$ 13,582,062.
Human Services	\$ 3,213,983.
Debt and Interest on Debt	\$ 15,560,211.
SUBTOTAL for Town and Fixed Costs	\$ 65,207,450.

(2) The sum of \$ 63,160,523 for Education expenses, consisting of:

(a) \$62,685,641 for the Belmont Public School FY2021 municipal budget; and

(b) \$ 474,882 for appropriation to the Special Education Reserve Fund, to be available to pay (without further appropriation but requiring the approval of the School Committee and Select Board as authorized by M.G.L. chapter 40, section 13E) for FY2021 expenses for vocational education out of district tuitions, charges, and transportation which in total exceed \$1,200,000. (Any amounts not spent in FY2021 will remain in the Special Education Reserve Fund and will be available to pay for eligible expenses in future years.)

(B) And that to meet this appropriation [the rest of the motion as written is unchanged from here out).

Explanation from Jim Gammill:

I am submitting an amendment to Article 9.

The purpose of it is to split the \$1,721,238 in the current motion for the "Minuteman Regional School" into three pieces:

(a) \$46,356 as a fixed cost assessed by the Minuteman Regional School District, as Belmont's on-going obligation (despite its pending withdrawal) to pay an assessment for the 15 year "ESCO lease" that the Minuteman district entered into in 2009. I regard this as a fixed cost, similar to debt service.

(b) \$1,200,000 added to the Public Schools budget, available immediately to the school department to pay for any out of district vocational education tuitions, charges and transportation costs. The school department is legally responsible for the education of Belmont's children, so it is much more appropriate for vocational education costs, now that Belmont is not going to be a member of the Minuteman district, to be paid through the school department. This is how Minuteman and other out of district schools will bill for educating Belmont students, and this is how the DESE regulations on non-resident vocational education expenses are written.

(c) Since there is uncertainty about actual costs of vocational education in FY21 and that this uncertainty will be largely resolved in the fall of 2020 when students are actually enrolled, the balance of the funds in the original motion, that is \$474,882, are appropriated to be placed in the Special Education Reserve Fund (the "Fund") as authorized by M.G.L. chapter 40, section 13E and adopted by Belmont Town Meeting in May 2017 (I believe I have the date right). These funds would be available to pay for vocational education tuitions, charges and transportation costs in excess the \$1.2 million added to the school budget; in order to receive those funds, the Superintendent would have to request a transfer from the Fund and that request would have to be approved by both the school committee and the select board. In practice, the school department will have a clear estimate of these costs once students are enrolled as of October 1, and then can prepare the request.

Also, please note, I have also taken this amendment to separate the budget into its traditional "Town plus fixed costs" and "School" pieces, with the Fund appropriation included in the school piece.

My summary argument in favor of my amendment will be:

- * it is CLEAR, by separating past fixed obligations, namely the Minuteman ESCO lease, from future unknown expenses for vocational education;
 - * it is APPROPRIATE, by placing funds for vocational education in the school department budget where state law requires them to be;
 - * it is TRANSPARENT, by using an existing mechanism for the school administration to report in open meetings next fall the actual costs of vocational education;
 - * it is EFFICIENT, by allowing unused funds to be immediately available in FY22, instead of having to wait for "turnbacks" to be certified as Free Cash.
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Article 9 Amendment, ATM 2020, submitted by Julie Crockett, Precinct 5 Town Meeting Member

MOVED:

That the Motion for **Article 9: FISCAL YEAR 2021 BUDGET APPROPRIATION AND TRANSFER BALANCES TO FUND THE FY20 BUDGET** be amended:

To change the number after the words "Belmont Public Schools" from "\$61,485,641.00" to "\$61,851,641.00" AND the number after the words "from Unreserved Fund Balance (Free Cash)" from "\$3,792,665.00" to "4,158,665.00"

AND

To change the total sums accordingly, by changing the number "\$128,367,973.00" to "128,733,973.00", in the phrase "That the sum of \$128,367,973.00 be appropriated for the FY2021 municipal budget to be expended" AND after the words "General Fund Total" AND after the words "Total Appropriation".

So that the full text of the motion reads:

MOVED:

That the sum of \$128,733,973.00 be appropriated for the FY2021 municipal budget to be expended as follows:

General Government	\$4,704,540.00
Employee Benefits, Retirement Expenses	\$8,728,097.00
Employee Benefits, Other Reserves, including Health Insurance, Insurance and Salary Reserve.	\$6,141,652.00
Public Safety	\$13,230,549.00
Belmont Public Schools	\$61,851,641.00
Minuteman Regional School	\$1,721,238.00
Public Services	\$13,582,062.00
Human Services	\$3,213,983.00
Debt and Interest on Debt	\$15,560,211.00
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General Fund Total	\$128,733,973.00

And that to meet this appropriation, the following sums be raised and appropriated or transferred to fund the FY 2021 Budget:

Raise and Appropriate	\$121,242,308.00
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Transfer:

from fund balance in Abatement and Exemption Surplus Account	\$235,000.00
from Belmont Municipal Light Department	\$1,650,000.00
from Unreserved Fund Balance (Free Cash)	\$4,158,665.00
from Parking Meters Receipts	\$90,000.00
from Water Revenue for indirect costs	\$664,000.00
from Sewer Revenue for indirect costs	\$519,000.00
from Capital Endowment Fund for various capital expenditures	\$125,000.00
from Capital Projects Fund for various capital expenditures	\$25,000.00
from Perpetual Care Fund Interest Transfer Out Account	\$25,000.00
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Total Appropriation	\$128,733,973.00
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(Majority Vote)

Explanatory Note: This amendment would provide for an allocation of an additional \$366,000 to the Belmont Public Schools, which will become available in July 2020, at the very beginning of the fiscal year. This amount is equivalent to amount needed to hire 4 additional FTEs for School Year 2020-21. These 4 FTEs will be necessary to provide additional support to students due to the COVID-19 crisis. If not allocated via this amendment, allocating any additional funds to the School Department may require a Special Town Meeting this summer or after school starts.

Respectfully submitted,

Julie Crockett, Precinct 5 TMM, please email me at juliescrockett@gmail.com or by phone/text at 206-817-5172 with questions.

Amended Motion for Article 11 - Submitted by Jack Weis, Precinct 1

Moved, that Article 11 be amended by adding the following language to the end of the motion:

“....provided, however, that the maximum rental assistance provided per unit per month would be the lesser of 50% of a tenant’s actual rent or 50% of the HUD Belmont Fair Market Rent for Section 8 for a unit with the corresponding number of bedrooms.

Submitted by Jack Weis (TMM, Precinct 1)