



**TOWN OF BELMONT
OFFICE OF THE TOWN ADMINISTRATOR AND
BOARD OF SELECTMEN**

April 25, 2012

Dear Town Meeting Members:

Please find enclosed the Special Town Meeting Warrant as well as motions and information for both the continuation of the Annual Town Meeting and the Special and Annual Town Meeting, matters to be deliberated beginning Monday, May 14, 2012. Town Meetings will convene at the Belmont High School Auditorium and will begin promptly at 7:00 P.M. . Should the business of the warrants not be concluded, the meeting will be continued to Wednesday, May 16, 2012, also at Belmont High School beginning at 7:00 P.M.

Schedule:

- **Special Town Meeting** opens on Monday, May 14th at 7 p.m. The eleven articles include eight (8) financial articles concerning FY12 budget matters, a Citizen Petition, General By-Law change and Zoning By-Law change.
- **Annual Town Meeting Financial Session II** (Articles #3-14). Financial articles are scheduled for action after the Special Town Meeting Articles are voted.
- **Written amendments** to the enclosed articles must be submitted in writing to the Town Clerk by 4 p.m. on May 9th for any articles that will be discussed on Monday, May 14th .

Enclosures:

SPECIAL TOWN MEETING

- Special Town Meeting Warrant
- Draft Motions for Special Town Meeting
- Information for Article 4: Minuteman FY12 Reassessment
- Information for Article 10: Citizen Petition: Central/ Palfrey Squares Interim Planning Overlay District
- Information for Article 11: Trapelo Road & Belmont Street Improvements (Maps)

CONTINUATION OF THE ANNUAL TOWN MEETING

- Budget Letter from the Board of Selectmen and Town Administrator's Office
- Detailed Budget Worksheets for the Town of Belmont's Recommended FY13 Executive Summary
- Draft Motions for Annual Town Meeting Session II: Financial/Budgetary Articles
- Note from the Town Clerk about availability of the Warrant Committee Report for Annual Town Meeting articles
- Letter from the School Committee Chairperson with Belmont Public Schools FY13 Budget Report
- Letter and Report from the Capital Budget Committee
- Note regarding availability of the Annual Town Report 2011

Please note that Town Meeting information will also be emailed to all Town Meeting Members and made available on the Town's webpage within the Town Meeting section:

http://www.belmontma.gov/Public_Documents/BelmontMA_WebDocs/townmeeting/index

On behalf of the entire Board of Selectmen, we thank you for your time, effort and participation in these important Special and Annual Town Meetings. Your interest, efforts and commitment as a Town Meeting Member is appreciated and commended. We request your continued support as we strive to work together with you, our citizens, officials and employees to further enhance the quality of life in the Town of Belmont.

Sincerely,

Mark Paolillo, Chair
Andres Rojas, Vice Chair
Ralph Jones

BOARD OF SELECTMEN



TOWN OF BELMONT
WARRANT FOR
SPECIAL TOWN MEETING
BELMONT HIGH SCHOOL AUDITORIUM
MAY 14, 2012
7:00 P.M.

LIST OF WARRANT ARTICLES

- | | |
|-------------|--|
| ARTICLE 1: | Reports |
| ARTICLE 2: | Old Bills - Legal Bills June 2011 |
| ARTICLE 3: | Transfer Balances |
| ARTICLE 4: | Minuteman FY12 Re-Assessment |
| ARTICLE 5: | Establish SPED Stabilization Fund; Appropriation by Transfer |
| ARTICLE 6: | Appropriation: OPEB Contribution |
| ARTICLE 7: | Appropriation: Consolidated Facilities Maintenance |
| ARTICLE 8: | Amend General By-Law: Change Date for Annual Town Election |
| ARTICLE 9: | Amend Zoning By-Law: Solar Energy Systems |
| ARTICLE 10: | Citizen Petition: Central / Palfrey Squares Overlay District |
| ARTICLE 11: | Trapelo Road and Belmont Street Improvements |

ARTICLE 3: TRANSFER BALANCES

To see if the Town will vote to amend its actions under Article 4 of the Annual Town Meeting (the Budget), by transferring sums between departments and/or categories within departments; or from available funds (Free Cash) or to take any other action relative thereto.

Majority vote required for passage Yes _____ No _____

The Warrant Committee and Capital Budget Committee will report orally on this Article.

ARTICLE 4: MINUTEMAN REGIONAL SCHOOL DISTRICT AMENDED ASSESSMENT FISCAL YEAR 2012

To See if the Town will raise and appropriate, or appropriate from available funds, an additional sum of money in the amount of \$46,793 to defray the necessary expenses of the Minuteman Regional Vocational Technical School District (the "District") for the District's 2012 fiscal year to \$926,055, or to take any other action relative thereto.

This article requests additional funds for fiscal year 2012 (July 1, 2011 through June 30, 2012) for the Minuteman Regional Vocational Technical School District Assessment pursuant to an Amended Budget voted by the Minuteman School Committee. The amended Budget was required due to unforeseen, emergency renovations to the Trades Hall school building required to address a potential fire hazard.

Majority vote required for passage Yes _____ No _____

The Warrant Committee will report orally on this Article.

ARTICLE 5: SPECIAL EDUCATION (SPED) STABILIZATION FUND

To See if the Town will vote to create and appropriate money, or transfer from available funds, to a Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purpose of Special Education; to determine whether the money shall be provided by the tax levy, by transfer from available funds, or by any combination of these methods; or to take any other action in relation thereto.

A Stabilization Fund would be established for the purpose of supporting unanticipated and unbudgeted Special Education costs that might arise from year to year. Precise Special Education funding is difficult to predict or project given that the changing nature of needs of mandated Special Education services, and especially for students in out-of-district placements that encumber tuition charges and transportation costs. Students with special needs frequently move into Belmont subsequent to approval of the annual budget. Initial funding for this Fund is proposed to derive from an appropriation of one-time-only revenues in the sum (to be determined). Establishment of the Fund and withdrawals from

ARTICLE 8: AMEND GENERAL BY-LAW: DATE OF ANNUAL TOWN ELECTION

To see if the Town will vote that Article 2.2 of the General By-Laws be amended by substituting the word, "Tuesday" for the word "Monday" in the first sentence regarding the date of the annual town election, so that the resultant sentence reads as follows:

2.2 The annual town election shall be held on the first Tuesday of April in each year and the annual town meeting shall be held on the fifth Monday of April, if any, or otherwise the first Monday of May in each year. The annual town election and the annual town meeting may be called pursuant to a single warrant of separate warrants may be used, at the discretion of the Selectmen.

or to take any other action in relation thereto.

The change will amend the General By-Laws by changing the date of the Annual Town Election from the first Monday of April to the first Tuesday of April. This will allow staff the flexibility to avoid the routine weekend work necessary to prepare for an election, limiting overtime, etc. and to reduce any confusion between the more standard voting schedule that most Massachusetts voters are used to elections on Tuesdays.

Majority vote required for passage Yes _____ No _____

The By-Law Review Committee will report orally.

ARTICLE 9: AMEND THE ZONING BY-LAW: SOLAR ENERGY SYSTEMS

To see if the Town will vote to amend the Zoning By-Laws in Section 3.3, 'Schedule of Use Regulations; Business and Accessory Uses', and insert a new Section 4.3.8, 'Solar Energy Systems', as follows:

- A. In Section 3.3, 'Schedule of Use Regulations – Business,' insert after 'Wireless Telecommunications Facility' the new use 'Solar Energy System' as follows:

3.3 Schedule of Use Regulations

USES	DISTRICTS							
	SR-A,B,C,D	GR	AH	LB I	LB II	LB III	GB	PL
BUSINESS								
Wireless Telecommunications Facility (see §6.8)	SP	SP	SP	SP	SP	SP	SP	SP
Solar Energy System	N	N	N	SP	SP	SP	SP	N

- B. In Section 3.3, 'Schedule of Use Regulations – Accessory Uses,' insert after 'Other Wireless Telecommunications Facility' the new use 'Solar Energy System' as follows:

3.3 Schedule of Use Regulations

USES	DISTRICTS							
	SR-A,B,C,D	GR	AH	LB I	LB II	LB III	GB	PL
<u>ACCESSORY USES</u>								
Other Wireless Telecommunications Facility (see §6.8)	SP	SP	SP	SP	SP	SP	SP	SP
Solar Energy System (see §4.3.8)	Y	Y	Y	Y	Y	Y	Y	Y

C. In Section 4.3, 'Specific Requirements', insert at the end of the section a new subsection 4.3.8 entitled 'Solar Energy Systems' as follows:

4.3.8 Solar Energy Systems

a) Purpose

The purpose of this Solar Energy System By-Law is to encourage investment in Solar Energy Systems in the Town of Belmont, while providing guidelines for the installation of those systems that are consistent with the character of the Town and are necessary to protect the public health, safety and general welfare.

b) Definitions

Accessory Solar Energy System - A Solar Energy System that supplies electrical or thermal power primarily for on-site use.

Building-Integrated Solar Energy System - A Solar Energy System that is an integral part of a principal or accessory building replacing or substituting for an architectural or structural component of the building. Building-Integrated Solar Energy Systems include but are not limited to Photovoltaic or hot water solar systems that are contained within roofing materials, windows, or skylights.

Photovoltaic (PV) - The technology that uses a semi-conductor material to convert light directly into electricity.

Solar Collector Panel - Any part of a Solar Energy System that absorbs solar energy for use in the system's energy transformation process. The Solar Collector Panel does not include frames, supports or mounting hardware.

Solar Energy System – A device or structural design feature, a substantial purpose of which is to provide for the collection, storage, and distribution of solar energy for space heating or cooling, electrical generation, or water heating.

c) General Standards

1. A Solar Energy System shall provide power for the principal use and/or accessory use of the property on which the Solar Energy System is located and shall not be used for the generation of power for the sale of energy to other users, although this provision shall not prohibit the sale of excess power generated to the local utility company.
2. Whenever practical, all Accessory Solar Energy Systems shall be attached to a building.
3. A Solar Energy System shall not be used to display advertising, including signage, streamers, pennants, spinners, reflectors, ribbons, tinsel, balloons, flags, banners, or similar materials.
4. The manufacturer and equipment information, warning, or indication of ownership shall be allowed on any equipment of the Solar Energy System.
5. The owner of the Solar Energy System shall remove it if the Inspector of Buildings determines that it has become a hazard.
6. Solar Collector Panels shall be placed and arranged such that reflected solar radiation or glare shall not be directed onto adjacent buildings, properties or roadways.
7. Roof-mounted Solar Energy Systems shall be set back a minimum of 1 foot from all roof edges (eaves, gutterline, ridge) of the roof surface.
8. Appurtenant electric, piping, wiring or equipment for Solar Energy Systems shall be allowed to extend beyond the perimeter of the building on a side or rear yard exposure, but must be affixed to the building or structure in a neat and workman like manner with the intent of connection to the building system or to run underground.
9. The horizontal area covered by the area of the Solar Collector Panels of a ground-mounted system at optimum design tilt shall be calculated as part of the overall lot coverage.
10. All power transmission lines and/or piping from a ground-mounted Solar Energy System to any building or other structure shall be located underground unless otherwise required by the State Building Code.

11. A ground-mounted Solar Energy System shall limit the impacts on the surrounding properties, maintain safe accessibility, and limit storm water runoff.
12. Solar Energy Systems as an accessory use shall be allowed, subject to the provisions of this Section 4.3.8, within the McLean District, the Belmont Uplands District, the Oakley Neighborhood Smart Growth Overlay District, and the Cushing Square Overlay District.

d) Design Standards in Residential Districts

1. Roof-mounted Solar Energy Systems

- i. Roof-mounted Solar Energy Systems are permitted on principal and accessory structures.
- ii. All roof-mounted Solar Collector Panels will be subject to the following height limitations:
 - a. The top surface of any Solar Collector Panel mounted on a south-facing sloped roof shall not exceed 12 inches above the adjacent finish roof surface.
 - b. The top surface of any Solar Collector Panel mounted on a north-, east-, or west-facing sloped roof shall not exceed 24 inches above the adjacent finish roof surface.
 - c. The top most point of any Solar Collector Panel mounted on a flat roof (1/2 inch or less per foot slope) shall not exceed 30 inches above the adjacent finish roof surface on flat roofs with or without parapets.

The Planning Board may grant a Special Permit to exceed such height limitations subject to the provisions of Section 7.4

2. Ground-mounted Solar Energy Systems

- i. The minimum setback distance from the side and rear property lines to a ground-mounted Solar Energy System shall be five feet when oriented at minimum design tilt. A ground-mounted Solar Energy System shall not be located within the front yard, defined as the area between the front façade of the principal building extended to the side property lines and extending to the street line (corner lots have two (2) front facades).

- ii. A ground- or pole-mounted Solar Energy System shall not exceed 8 feet in height to the tallest point of the Solar Collector Panels at 42.39°. Greater height is permitted provided the Solar Energy System setback from each lot line exceeds otherwise applicable setback requirements by 10 feet plus one foot for each foot of excess height. In no case shall the height exceed ten feet. The Planning Board may grant a Special Permit to exceed this height limitation subject to the provisions of Section 7.4.

e) Design Standards in Non-Residential Districts

1. Building-mounted Solar Energy Systems are permitted in the following locations:

- i. On the roofs of principal and accessory structures, and/or
- ii. On side and rear building facades, or on front or corner building facades, so long as the Solar Energy System is a Building-Integrated Solar Energy System.

2. All Solar Energy System appurtenances such as, but not limited to, plumbing, water tanks, mounting structures, and support equipment shall be screened to the maximum extent possible without compromising the effectiveness of the Solar Collector Panels.

3. Roof-mounted Solar Energy Systems

- i. A roof-mounted Solar Energy System on a flat roof (1/2 inch or less per foot slope), whether mounted on the principal building or accessory building, shall be considered to be a mechanical device and shall be restricted consistent with other building-mounted mechanical systems.

- ii. All roof-mounted Solar Collector Panels on a sloped roof will be subject to the following height limitations:

- a. The top surface of any Solar Collector Panel mounted on a south-facing sloped roof shall not exceed 12 inches above the adjacent finish roof surface.
- b. The top surface of any Solar Collector Panel mounted on a north-, east-, or west-facing sloped roof shall not exceed 24 inches above the adjacent finish roof surface.

The Planning Board may grant a Special Permit to exceed such height limitations subject to the provisions of Section 7.4.

4. Ground-mounted Solar Energy Systems

- i. The minimum setback distance from the side and rear property lines to a ground mounted Solar Energy System shall be five feet when oriented at minimum design tilt. A ground-mounted Solar Energy System shall not be located within the front yard, defined as the area between the front façade of the principal building extended to the side property lines and extending to the street line (corner lots have two (2) front facades).
- ii. A ground- or pole-mounted Solar Energy System shall not exceed the maximum height of ten feet. The Planning Board may grant a Special Permit to exceed such height limitation subject to the provisions of section 7.4.

Two-thirds vote required for passage Yes _____ No _____

The Planning Board will report orally.

ARTICLE 10 **CITIZEN PETITION: AMEND ZONING – CENTRAL / PALFREY SQUARE INTERIM PLANNING OVERLAY DISTRICT**

To See if the Town will vote to amend the Zoning Article Section 6D. Central Palfrey Squares Interim Planning Overlay District in the following manner:

We the undersigned registered voters of Belmont request that Town Meeting vote to amend the Zoning Article Section 6D. Central / Palfrey Squares Interim Planning Overlay District in the following manner:

6D. 1 (4.) Time Limitation

The provisions of this Section 6D shall expire upon final adjournment of the 2012 Annual Town Meeting.

Replace the term:

“shall expire upon final adjournment of the 2012 Annual Town Meeting” with “shall expire December 31, 2012”

Two-thirds vote required for passage Yes _____ No _____

The Planning Board will report orally.

ARTICLE 11: Trapelo Road and Belmont Street Improvements

To see if the Town will vote to:

(a) approve the modification of the layouts of Trapelo Road and Belmont Street, as shown on the plan entitled "Plan and Profile of Trapelo Road and Belmont Street in the Towns of Belmont & Watertown, Middlesex County, Final Right of Way Plan," prepared by the BSC Group, Inc., 15 Elkins Street, Boston, MA 02127, dated March 1, 2012;

(b) appropriate a sum of money by transfer from available funds and/or by borrowing to acquire an interest in fee, or a lesser interest, in the following two parcels of land contiguous to the Trapelo Road and Mill Street rights-of-way as shown on plan sheets 26 – 28 of said plan, including the cost of appraisals and any transactional costs related thereto, and to authorize the Board of Selectmen to acquire such interests by purchase, gift, lease, eminent domain, or otherwise;

1. Parcel 1-T, now or formerly of the Belmont Housing Authority, 5,114± square feet, being a portion of the land shown on the Assessors Maps as Map 59, Parcel 11-A; and further described in Book 12540, Page 586 at the Middlesex South District Registry of Deeds; and

2. Parcel SW-1, now or formerly of Powertest Realty Company, 331 square feet, being a portion of the land shown on the Assessors Maps as Map 32, Parcel 8; and further described in Book 16160, Page 69 at the Middlesex South District Registry of Deeds;

(c) to authorize the Board of Selectmen to acquire the temporary easements shown on the aforementioned "Final Right of Way Plan" by purchase, gift, lease, eminent domain, or otherwise, and to appropriate a sum of money therefor by transfer from available funds;

(d) to transfer the care, custody and control of the parcel identified as Parcel SW-2, Town of Belmont, Area 2,598± square feet" being a portion of the land described in a deed recorded at the Middlesex South District Registry of Deeds in Book 45478, Page 285, and also shown on the Assessors Plans as Map 59 Parcel 11-8, to the Board of Selectmen for highway purposes, and

(e) to authorize the Selectmen to apply for, accept and expend without further appropriation any federal and/or state grants pertaining to said project.

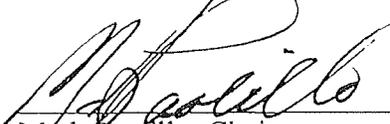
or to take any other action relative thereto.

Two-thirds vote required for passage Yes _____ No _____

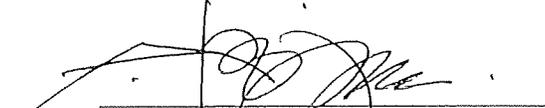
The Planning Board will report orally on this Article.

Given under our hands this 24th day of April, 2012.

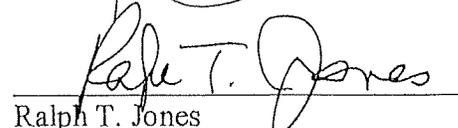
BOARD OF SELECTMEN



Mark Paolillo, Chair



Andrés Rojas, Vice Chair



Ralph T. Jones

TRUE COPY, ATTEST:



Ellen O'Brien Cushman
Town Clerk, Belmont, MA



DRAFT MOTIONS

(As of April 25, 2012)

SPECIAL TOWN MEETING

MAY 14, 2012

PRELIMINARY MOTION

MOVED: That the Articles in the Warrant be considered in the following order: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11

Majority vote required for passage.

ARTICLE 1

MOVED: That the reports of the Selectmen and other Town officials, departments and committees be accepted.

or

MOVED: That Article 1 be laid on the table.

Majority vote required for passage.

ARTICLE 2

MOVED: That the Town appropriate the sum of \$9,542.21 to pay unpaid bills incurred in prior years which remain unpaid:

<u>Vendor</u>	<u>Amount</u>
• Anderson & Krieger LLP:	\$6,384.30
• Morgan, Brown & Joy LLP:	\$3,157.91

and to meet this appropriation by transferring **\$9,542.21** from free cash.

Nine-tenths vote required for passage.

ARTICLE 3

MOVED: That the Town approve the budget amendments for fiscal year 2012 as follows:

Transfer from the following accounts:

Dept	Description	From:
Recreation	Permanent Wages	\$60,000
Town Accountant	Salaries	\$20,000
Snow and Ice	Salaries	\$8,000
Total transfers FROM departments:		\$88,000

And appropriate to the following accounts:

Dept	Description	To:
Town Administrator	Salaries	\$63,000
Veterans Services	Veterans' Benefits	\$25,000
Total transfers TO departments:		\$88,000

Majority vote required for passage.

ARTICLE 4

MOVED: That the Town appropriate from free cash the sum of \$46,793 to defray the necessary expenses of the Minuteman Regional Vocational Technical School District, resulting in a total annual appropriation for the District's 2012 fiscal year of \$926,055.

Majority vote required for passage.

ARTICLE 5

MOVED: That the Town approve, pursuant to Section 5B of Chapter 40 of the General Laws, the creation of a Stabilization Fund for the purpose of funding special education services, as defined by Section 1 of Chapter 71B of the General Laws, and to appropriate to said Fund, by transfer from free cash the sum of **\$250,000**.

Two-thirds vote required for passage.

ARTICLE 6

MOVED: That the Town appropriate from free cash the sum of \$_ (Sum to be determined)_ to the OPEB Stabilization Fund previously established by the Town pursuant to Section 5B of Chapter 40 of the General Laws for the purpose of funding Other Post Employment Benefits.

Two-Thirds vote required for passage.

ARTICLE 7

MOVED: That the Town appropriate from free cash the sum of **\$150,000** to be expended under the direction of the new Facilities Manager for Consolidated Facilities Maintenance in order to fund the maintenance, repair and miscellaneous capital needs of the Town for Fiscal Year 2013.

Majority vote required for passage.

ARTICLE 8

MOVED: That under Article 8, the reading of the proposed amendment to Section 2.2 of the General By-Laws of the Town of Belmont be dispensed with, the same having been set forth in full under Article 8 in the Warrant for this Meeting and having been distributed to each Town Meeting Member.

MOVED: That the Town vote to amend Section 2.2 of the General By-Laws of the Town of Belmont as set forth under Article 8 in the Warrant for this Meeting.

Majority vote required for passage.

ARTICLE 9

MOVED: That under Article 9, the reading of the proposed amendments to Section 3.3 (“Schedule of Use Regulations”) and Section 4.3 (“Specific Requirements”) of the Zoning By-Law of the Town of Belmont be dispensed with, the same having been set forth in full under Article 9 in the Warrant for this Meeting and having been distributed to each Town Meeting Member.

MOVED: That the Town vote to amend Section 3.3 of the Zoning By-Law of the Town of Belmont, and to insert a new Section 4.3.8 (entitled

“Solar Energy Systems”) into said Zoning By-law, as set forth in full under Article 9 in the Warrant for this Meeting.

Two-thirds vote required for passage.

ARTICLE 10

CITIZEN’S PETITION ARTICLE 10

MOVED: To amend the Zoning Article Section 6D. Central / Palfrey Squares Interim Planning Overlay District in the following manner:

6D. 1 (4.) Time Limitation

The provisions of this Section 6D shall expire upon final adjournment of the 2012 Annual Town Meeting.

Replace the term:

“shall expire upon final adjournment of the 2012 Annual Town Meeting”

with:

“shall expire December 31, 2012”

Two-thirds vote required for passage.

ARTICLE 11

MOVED: That under Article 11, the reading of the proposed actions to be taken in connection with the improvements to Trapelo Road and Belmont Street be dispensed with, the same having been set forth in full under Article 11 in the Warrant for this Meeting and having been distributed to each Town Meeting Member.

MOVED: That Article 11 be approved as printed in the warrant for this Town Meeting, and that the Board of Selectmen be authorized to expend the sum of \$ _(Sum to be determined)_ from the Town’s “Pavement Management Fund” to acquire Parcel SW-1 and any temporary easements shown on the Final Right of Way Plan, as the same are identified in the Warrant, including the cost of preparation of any plans, appraisals, recording fees, or other costs incidental thereto.

Two-thirds vote required for passage.



March 15, 2012

Kellie Hebert
Interim Town Manager
Belmont, MA

Please be advised that on March 13, 2012, the Regional School Committee for the Minuteman Regional Vocational Technical School District voted to amend the District's Fiscal Year 2012 Operating Budget by increasing the Budget to \$16,920,473.00. This increase is required to pay the unanticipated capital costs incurred by the District in connection with required improvements to the water service and trades hall to the school. This increase will result in a net increase in the assessment for your town in the amount of \$46,793.00 and the Final Fiscal Year 2012 assessment for your town in the amount of \$926,055.00. This final assessment figure may differ slightly from the preliminary assessment figure provided to you previously due to known final state aid figures .

Pursuant to 603 C.M.R. 41.05 (5), the local appropriating authority of each Member Town is required to vote on the proposed amendment within forty-five days of the date of the Regional School Committee's vote to amend the budget.

In order for the amended budget to pass, each Member Town must approve the budget. Approval may be effected by a majority vote at town meeting to appropriate sufficient additional funds to meet the amended assessment figure for the Member Town. If your town has previously voted at town meeting to appropriate the funds required to meet or exceed your amended assessment figure, and your town does not vote on the proposed amendment within the 45-day period, your prior vote to appropriate those funds will be deemed an approval of the amended budget.

For your convenience, a sample town meeting warrant article regarding the proposed amendment is enclosed.

If you have any questions on this matter, please contact me at clamica@minuteman.org or 781/861-6500 extension 220.

Sincerely,

Camie Lamica
Director of Business and Operations

cc: Jack Weis, Minuteman School Committee representative
Belmont Town Clerk

Enclosure

Trades Hall/Water Utilities Emergency Capital Repairs

On June 27, 2011 the Town of Lexington issued a violation of MA Building Code & Fire Safety Regulations to the District.

- Ordered to halt the use of the "Trades Hall" educational area until all issues remediated
- Combustible walls (in place for 20 years) were removed and area reconstructed to meet Building/Fire Codes
- Occupancy permit provided to open school on August 25, 2011

Lexington Water Department issued a notification requiring:

- Replacement of water meters and installation of backflow units immediately.
- To Insure proper protection to the Town water supply as Minuteman's position in the system was determined to be a high risk location under DEP's "cross connection program".



MINUTEMAN
A REVOLUTION IN LEARNING

[3]

Trades Hall Apportion

Town/City	Operating Assessment Enrollment	Operating Share %	Enrollment for Capital Assessment	Water Service/Trades Hall Remediation Assessment
Dover	1	0.27%	5	\$6,323
Lincoln	3	0.80%	5	\$6,323
Weston	3	0.80%	5	\$6,323
Carlisle	5	1.33%	5	\$6,323
Bolton	9	2.40%	9	\$11,382
Wayland	11	2.93%	11	\$13,911
Boxborough	12	3.20%	12	\$15,176
Sudbury	13	3.46%	13	\$16,441
Concord	20	5.33%	20	\$25,293
Lancaster	21	5.59%	21	\$26,558
Acton	23	6.13%	23	\$29,087
Needham	24	6.39%	24	\$30,352
Stow	29	7.72%	29	\$36,675
Belmont	37	9.85%	37	\$46,793
Lexington	62.5	16.64%	62.5	\$79,042
Arlington	102	27.16%	102	\$128,996
Total	375.5	100.00%	383.5	\$485,000



MINUTEMAN
A REVOLUTION IN LEARNING

[4]

**Proposed Re-Development
307 Trapelo Road**

4/25/12

Owner : Joseph P. White, Jr. / J.P. White Landscaping/
P.O. Box 79092 / Waverly, MA 02479

Request : Amend the Zoning Article Section 6D. Central Palfrey Squares Interim Planning Overlay District so that it expires December 31, 2012, instead of when the 2012 Town Meeting adjourns.

History : On October 18, 2010, Joe White and his development team had a neighborhood meeting to present their plan for a mixed use development with retail uses on the first floor along Trapelo Road and residential condominiums in the rest of the building. It was attended by about 35 people who were almost uniformly in favor of the proposed project. Joe spent over \$50,000.00 on plans and design efforts. An informal presentation was also made to the Planning Board.

During the marketing period when commercial tenants for the first floor were being solicited, a bank made an unsolicited offer to lease the entire property. The bank produced some impressive exhibits to show how they would use the site, and had numerous meetings with the appropriate Town officials (Community Planning, police, fire, etc.). However, despite many assurances that the bank wanted to locate in Belmont, they would not execute a lease agreement. As recently as last month, Joe thought the bank would sign a lease. Unfortunately the bank has not followed through.

Today : Joe is asking for a brief extension of the zoning overlay bylaw so he can submit an application for a new and improved mixed use project to the Planning Board. After receiving additional input from nearby abutters and neighbors, Joe's team has developed a new proposal which is an improvement over their first proposal for a few very important reasons:

- (1) The design is smaller and less massive.**
- (2) There is more open green space.**
- (3) The building is targeted for high end rentals by professionals and will have minimal impact on the Belmont Schools due to the small size of the expensive residential units (e.g. one bedroom \$2,000.00/month).**

Disclosure: The citizen's petition for the extension of the Central Palfrey Squares Interim Planning Overlay District was filed by Bill Dillon, of 137 White Street, Belmont. Bill owns Landmark Real Estate and is a newly elected Town Meeting Member. Bill believes that his efforts to help Joe P. White, Jr., a real estate client, protect his investment by pursuing an extension of an existing zoning bylaw is not in conflict of his responsibility to serve the entire Town of Belmont as a Town Meeting Member. The Town of Belmont's best interests will be served by this economic development project.

The design will be in complete compliance with the recent Palfrey Square zoning overlay district. Joe White is committed to working with the neighborhood and the Town of Belmont to ensure that the final project is one that everyone in town can be proud of. Please call Bill Dillon at 617-872-0881 if you have questions or comments.



AERIAL VIEW



**EXISTING VIEW FROM
TRAPELO ROAD**

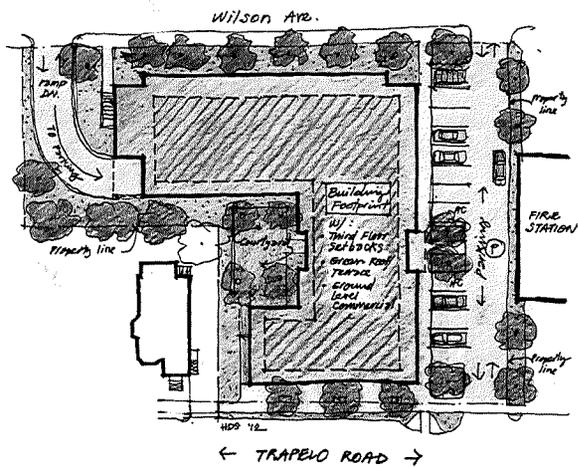
**307 TRAPELO
ROAD
DEVELOPMENT**

BELMONT, MA



33 Wood Avenue SE
Telephone: 603.744.8270
www.hdsarch.com Cambridge, MA 02139
Telephone: 603.744.8888
Telephone: 603.744.8888

April 23, 2012



SITE PLAN



VIEW FROM TRAPEZO ROAD

**307 TRAPELO
ROAD
DEVELOPMENT**

BELMONT, MA

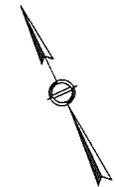


628 Mount Auburn St. Quincy, MA 02268
 Telephone: 617.274.4870 Fax: 617.274.4889
 www.hdsarch.com hds@hdsarch.com

April 23, 2012

BELMONT
PRO

BELMONT
HOUSING
AUTHORITY



CONT. ON
SHEET # 27

PROPOSED TAKING = 5,114± SF

PROPOSED TOWN
ROADWAY LAYOUT
LINE

EXISTING TOWN
ROADWAY
LAYOUT LINE

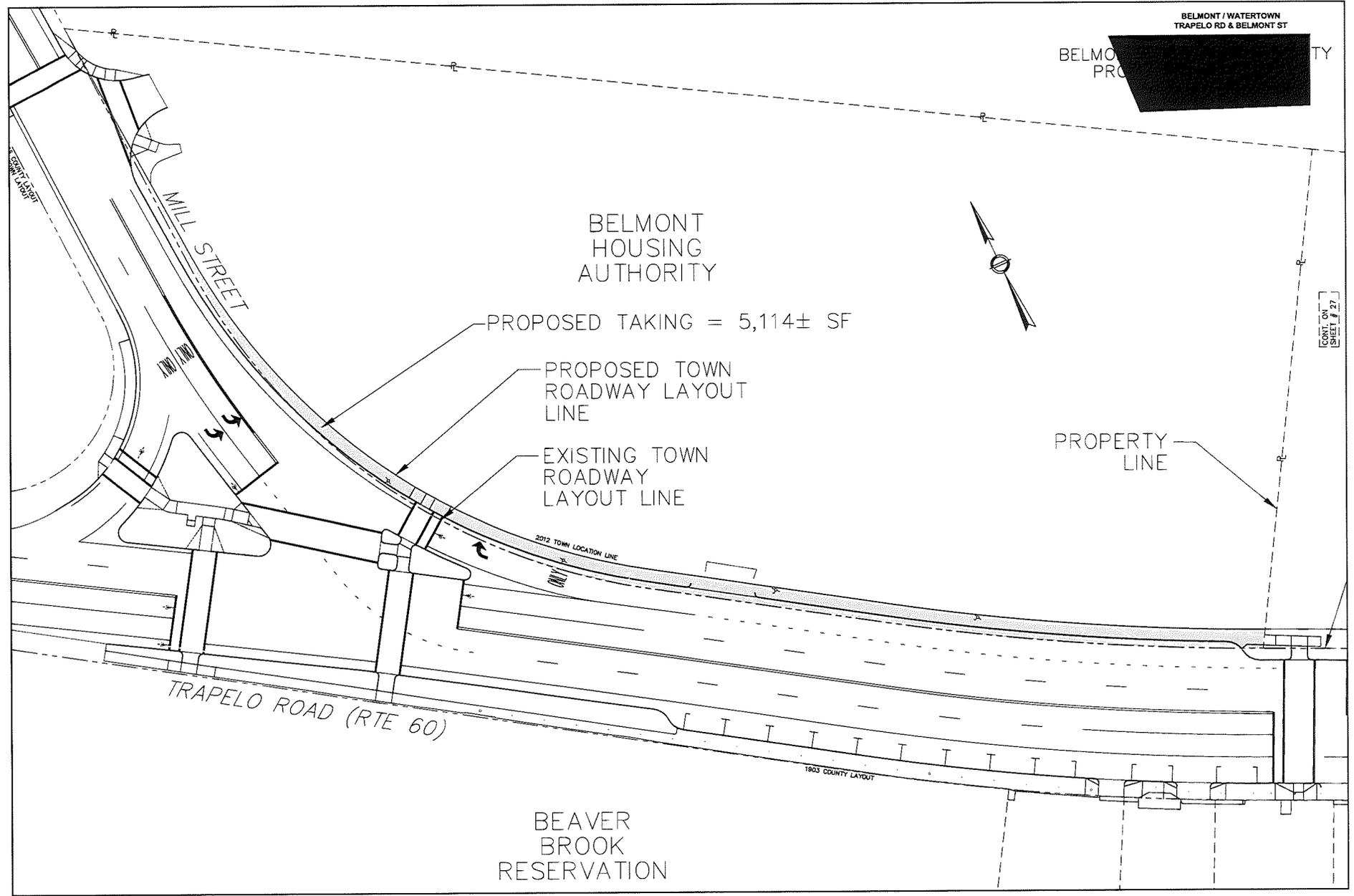
PROPERTY
LINE

2012 TOWN LOCATION LINE

TRAPELO ROAD (RTE 60)

BEAVER
BROOK
RESERVATION

1905 COUNTY LAYOUT





PLEASANT STREET (RTE)

GAS STATION

BACK OF EXISTING WALK

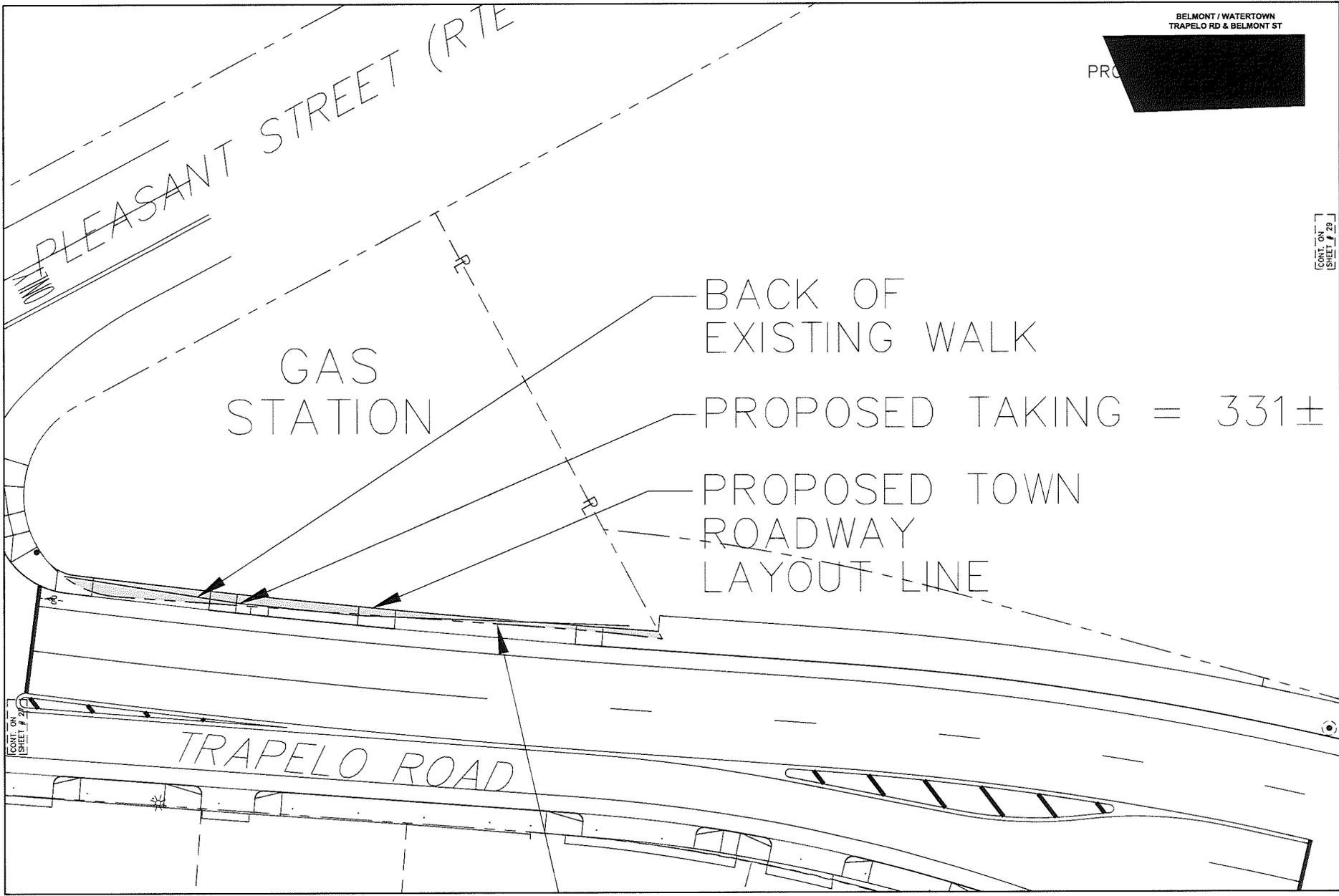
PROPOSED TAKING = 331±

PROPOSED TOWN ROADWAY LAYOUT LINE

TRAPELO ROAD

CONT. ON SHEET # 21

CONT. ON SHEET # 22





BELMONT
AFFORDABLE
HOUSING

PROPERTY
LINE

EXISTING TOWN
ROADWAY
LAYOUT LINE

PROPOSED
TOWN
ROADWAY
LAYOUT LINE

PROPOSED TAKING = 2,598± SF

PROP. TRAFFIC
SIGNALS (1) (P)

TRAPELO ROAD (RTE 60)

TRAP

AGASSIZ STREET



CONT. ON
SHEET # 26

CONT. ON
SHEET # 28

Town of Belmont



**TOWN OF BELMONT
OFFICE OF THE TOWN ADMINISTRATOR AND
BOARD OF SELECTMEN**

April 26, 2012

Honorable Members of the Board of Selectmen
Citizens of Belmont,
Town Meeting Members, Town Officials,
Members of the School Committee,
Members of the Warrant Committee:

On behalf of the Board of Selectmen, I respectfully submit this Budget for Fiscal Year 2013 beginning July 1, 2012. Since the Town's Preliminary Budget was initially transmitted on January 11, 2012, a number of budget assumptions and revenue projections have been updated. This proposed financial plan and the detailed balanced budget documents enclosed will allow for general reference and review by Town Meeting Members in preparation for deliberation during the Annual Town Meeting on May 14th. The Warrant Committee will vote on its final budget recommendations on Wednesday, May 2nd; the Warrant Committee Report will be distributed after the Committee's vote.

In summary, this Budget projects FY13 general fund revenues to total approximately \$89,241,000*. This amounts to 2.9% revenue growth in FY13 as compared to FY12. This newly updated budget includes all recommendations voted by the Board of Selectmen through Tuesday, April 24th. After accounting for all fixed costs, the net available revenue for the entire town is estimated at \$74,117,000, an increase of 3.3% since FY12.

On Tuesday, April 24th, the Belmont School Committee voted to adopt a recommended FY13 General Fund budget of \$43,068,492. We are truly grateful for the support and spirit of collaboration offered by the School Administration and School Committee Members throughout this budget process.

Special thanks to our Town's dedicated and professional Department Heads and staff for their support and cooperation during the budget planning process. Most notably, I'd like to thank and acknowledge the Town's Budget Team for their exceptional work during this period of extraordinary transition: Town Accountant Chitra Subramanian, Budget Analyst Glen Castro and former Andover Finance Director Anthony Torrisi from the Collins Center for Public Management. Their tireless and skillful efforts kept the budget process on track under very demanding circumstances. In particular, Richard Kelliher's leadership, expertise and guidance during the preparation of the preliminary budget was critical to our

Town of Belmont

initial success and established the momentum leading up to the timely delivery of this FY13 Budget.

BACKGROUND

The FY13 Budget effectively represents an “available revenue” budget encompassing the “level services” requests from all Town Departments. Town Department Heads were asked to calculate their FY13 expense projections in the late fall for submission to the Town Administrator’s Office in early December. The initial Preliminary Budget was delivered to the Board on January 9th.

Since the Preliminary Budget was delivered, a number of revenue estimates have been updated. The budget presented herein reflects the consensus revenue projections contained in the FY13 Financial Forecast which was reviewed in the fall by the Board of Selectmen, Warrant Committee, and School Committee. The newest revenue estimates have been adjusted based on the FY12 Tax Recapitulation (Recap) Sheet that was filed with the state Department of Revenue since the initial Forecast. Other changes have been made based on documented information which validates a warranted departure from the previous estimates.

REVENUE/EXPENSE CHANGES

Revised Calculation of School/Town Split
(Preliminary VS Executive Proposed FY13 Budget)

REVENUES	Preliminary 01/11/12	Current 04/13/12	Jan-April Variance
Property Tax	71,501,326	71,501,326	-
New Growth	500,000	540,000	40,000
Meals	100,000	145,000	45,000
Cemetery	130,000	131,000	1,000
Library	41,000	43,000	2,000
Ambulance	331,841	500,000	168,159
State Aid	7,793,452	8,093,352	299,900
Subtotal Revenues:	\$ 80,397,619	\$ 80,953,678	\$ 556,059
EXPENDITURES			
State Charges	1,529,067	1,643,598	114,531
Dept Expenses	1,467,406	1,478,126	10,720
Minuteman	953,728	939,999	(13,729)
Subtotal Expenses:	\$ 3,950,201	\$ 4,061,723	\$ 111,522
NET REVENUE:	\$ 76,447,418	\$ 76,891,955	\$ 444,537
SPLIT FORMULA			
		%	\$
School Revenue:		58%	\$ 257,831
Town Revenue:		42%	\$ 186,706

TOWN/SCHOOL REVENUE ALLOCATIONS

Town of Belmont

The Budget includes expenditure detail for non-school municipal departments only. These expenditures are keyed to an available revenue number from the School budget. The consensus approach agreed between the leadership of the Town’s governing bodies was to employ a “split” of FY13 net available revenue in the same proportions as was approved by Town Meeting for the FY12 budget. The result for FY13 is a 58.03% allocation of net available revenue for the schools and 41.97% for Town operations.

The Town/School collaboration involved with the budget preparation process has been exemplary. Lines of communication been open, and all parties have been fully responsive and willing to work together. This experience bodes well for long term cooperation in the formulation of future budgets.

The following “TABLE A” summarizes the revenue estimates between the previous Preliminary Budget and those of the current Budget. The estimates also compare the Recap Sheets from FY10-12. The table illustrates how net revenue flows after the accounting of the fixed costs for both the town and school operating budgets:

NET REVENUE & FIXED COSTS

Net Revenue & Calculation for Town/School Split
(In Thousands 000)

	FY10 RECAP	FY11 RECAP	FY12 RECAP	4/24/2012 EXECUTIVE	% CHANGE
REVENUES:	FY10	FY11	FY12	FY13	FY12-FY13
Property Taxes	64,368	67,666	69,867	71,955	3%
Vehicle & Other	2,400	2,575	2,600	2,795	8%
Interest & Costs	153	150	180	180	0%
In Lieu of Taxes	14	34	36	36	0%
Fees & Fines	337	295	306	306	0%
Licenses & Permits	400	625	700	700	0%
Departmental	1,358	1,313	1,305	1,586	22%
Earnings on Investments	400	330	100	125	25%
State Aid	7,191	7,972	7,838	8,093	3%
ARRA Stimulus grants	1,721	526			
Transfers & Others	3,050	2,553	3,772	3,465	-8%
Available Revenue	81,392	84,039	86,704	89,241	3%
FIXED COSTS					
Overlay	800	576	881	800	-9%
State Charges	1,554	1,494	1,497	1,644	10%
Debt Service	4,711	6,074	5,577	5,297	-5%
Retirement Assessment	4,366	4,567	5,071	5,283	4%
Roads Override- Capital	1,170	1,196	1,132	1,160	2%

Town of Belmont

Minuteman Assessment	810	751	888	940	6%
Fixed Costs	13,411	14,658	15,046	15,124	1%
TOTAL NET REVENUE	67,981	69,381	71,658	74,117	
Annual Growth		2.0%	3.2%	3.3%	

SPLIT FORMULA		Preliminary	Executive	Jan-April
Schools	58%	42,727	43,068	341
Town	42%	30,902	31,049	147
Total School/Town:		73,629	74,117	488

ADJUSTMENTS IN EXPENDITURES SINCE FORECAST & PRELIMINARY BUDGET

A great number of the FY13 expenditure categories map to those projected in the Forecast. Fixed costs are quite similar to the forecasted projections with the most notable exception a \$45,000 reduction in the projected increase for the retirement assessment recently communicated to the town by PERAC, the WHAT DOES THIS STAND FOR?. The line items for debt service and roads override capital are the same as in the Forecast.

Most recently, adjustments have been made to the Budget to accommodate an increase of \$38,000 in Light Rates to be applied in the forth quarter of FY13. An additional \$45,000 has been added to the budget for fuel costs based on the advice of our Regional Fuel Purchasing Collaborative.

The FY13 Budget and spending plan represents a 2.9% increase over the FY12 budgeted expenses for Town operations. The following "TABLE B" summarizes the recommended FY13 General Fund Spending Plan, inclusive of all voted budget items:

Town of Belmont

TABLE B
FY13 EXPENDITURES

Recommended Executive Budget (General Fund)
Fiscal Year 2013

EXPENSES:	Actual FY10	Actual FY11	Budget FY12	01/11/12 Preliminry FY13	04/24/12 Executive FY13	% CHANGE FY12-FY13
General Government	3,261	3,290	3,779	3,944	4,004	6.0%
Public Safety	10,718	11,080	11,560	11,743	11,810	2.2%
Public Services	7,864	8,359	8,290	8,384	8,467	2.1%
Human Services	791	704	761	798	803	5.5%
Culture & Recreation	2,331	2,392	2,555	2,600	2,658	4.0%
Insurance and Reserves	1,659	1,639	1,893	2,149	2,007	6.0%
Capital Budget	956	1,224	1,224	1,300	1,300	6.2%
Subtotal (Town Only)	27,580	28,688	30,062	30,918	31,049	3.3%
Subtotal (Schools)	39,198	39,754	41,584	42,739	43,068	3.6%
Fixed Costs	13,411	14,658	15,046	15,122	15,124	0.52%
Total Expenditures	80,189	83,100	86,692	88,779	89,241	2.9%

Annual Growth (Yr to Yr)	3.50%	4.14%	2.35%	2.86%
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There are several expenditure lines that obviously vary from the Forecast which warrant more detailed explanation as provided below.

Group Health Insurance Premium Expenses The most significant variance from Forecast to Budget is group health. Based upon the continuing favorable claims experience through the current fiscal year, coupled with the substantial balance in the Group Health Trust Fund, the Town's group health advisor has recommended that rates for FY13 be held at the FY12 levels.

In the discussion concerning level-funded premium rates, concern has been expressed that there could be a corresponding draw-down of the balance that may result in adverse consequences for the fund itself. An alternative perspective is that the rate of growth of this \$6 million fund, which has expanded by \$1.2 million over the past 18 months, will be curtailed without diminishing the balance in any meaningful way. This is more than a matter of semantics. A principle purpose of a Trust Fund such as this is to reserve against claims run-off if the town were to convert to a fully insured program or join the GIC. There is no conceivable possibility that the current balance would not be more than adequate to cover incurred but not reported claims, given its magnitude in comparison to annual claims experience. Indeed, a longer term strategy should be considered for the Trust Fund to bring it more in line with functional purposes. A review should be considered during the development of a policy for unfunded retiree group health obligations.

Regardless of the Trust Fund balance, based upon claims experience and medical trends alone, the town's consultant would NOT recommend an increase as high as the 4% initially forecasted. The entirety of the town department group health premium savings, approximately \$158K, were reallocated and directed for town capital needs.

In addition to the premium savings to be realized in FY13, other cost-containment and savings will also result from the new health plan design changes recently agreed to between the Town and the Public Employee Committee. The town and unions successfully engaged in the new statutorily prescribed process to negotiate health insurance plan design changes. These changes have made a critical difference to lower premium rates for employees and to allow the Town to utilize these funds to close the budget gap. Year one savings of \$471,000 will be realized by the Town, Schools and employees thanks to the recent implementation of plan changes to more closely align with the State's GIC health plan. While the State health reform legislation enacted last summer-- made the agreement possible, it is the commitment and dedication of the Town's Public Employee Committee, working with Human Relations Director Diane Crimmins that make this agreement successful. Under Diane's leadership and guidance, the group worked to skillfully and successfully maneuver through the complex roadmap of administrative detours.

These health plan design changes and the savings they generate will allow for the restoration of much-needed municipal government services to the citizens of Belmont. These new changes will result in a 4% reduction in health insurance premiums in exchange for paying new co-payments, deductibles and out-of-pocket expenses reflective of other private sector health plans.

The budgetary impact of this agreement is substantial and has directly helped to maintain town and school personnel and services. The plan design savings will reduce the school budget gap by \$212,700 and will allow for the continuation and preservation of teaching positions, student services and the purchase of educational materials and equipment. The Town's respective share of health insurance design savings totals \$142,000 for FY13. These funds have been earmarked to replenish and restore municipal services, including public safety, general government support personnel, human services, library materials, and library services for young adults.

Personal Services The initial Forecast contained an across-the-board increase for salaries and wages, but did not provide an allowance for the totality of prospective collective bargaining obligations. In the FY13 Preliminary and Final Budgets, an allowance is set aside for COLA's resulting from collective bargaining that is consistent with Board negotiating guidelines for both FY12 and FY13. Successor agreements have to be negotiated for town (non-school) labor contracts that expired on June 30, 2011. The FY13 budget must account for any contractual costs that are incurred for both the 2012 and 2013 fiscal years. Also, an amount equivalent to ¼ % has been set aside for the implementation of a town wide pay and classification study (for which \$25,000 has been budgeted separately in professional services.)

In addition to collective bargaining the personal services line items have been adjusted to include the following:

- **Public Facilities Director.** Per the Memorandum of Agreement recently signed by the Board of Selectmen and School Committee, the Executive Budget includes funding for the new position of Public Facilities Director. To be appointed jointly by the School Superintendent and Town Administrator, the Public Facilities Director will be responsible for the consolidation and management of town and school facilities maintenance. The budgeted amount of \$90,000 anticipates filling the position this Fall after a thorough recruitment and selection process. Consistent with the goals of this consolidation, it is recommended that the amount set aside for this position for FY13 be funded through a 60% / 40% share of this new salary cost in each of the school (\$55,000) and town (\$35,000) budgets. It is **not** recommended that an existing facilities position be eliminated to defray the start-up cost of the Directorship.
- All indications are that the professional services necessary to lead and manage this unified maintenance operation will increase over time, not diminish. In years subsequent to FY13, the town should seek to retain additional budget capacity, not delete it.
- For the first year of transition to consolidation, retention of current institutional memory will be essential for maintaining effective operations. Further, the new Director should not be expected to carry out the myriad functional tasks that supervisory personnel currently conduct, while at the same time attempting to lead the consolidation.
- In light of the close working relationship expected for the Town Administrator and Director, it is advisable to have the Director hired as soon as possible after the permanent Town Administrator is on board.
- **Elected Town Department Heads.** In accordance with my December report to the Board, funding in the amount of \$16,700 is provided to support the recommendation to Town Meeting for it to set the salaries of both full-time elected Department Head positions—Town Clerk and Collector/Treasurer—within the framework of the current Compensation Plan applicable to all Department Heads.

- **Human Resources.** In light of the expected health plan design change it is recommended that the part time hours of the Human Resources staff be increased to effectively implement this transition which will have extensive implications for active and retiree subscribers alike. \$12,535 is budgeted for this purpose.
- **Fire Overtime.** For the second consecutive year the Fire Department is experiencing a significant overage in its overtime account. Although the Fire Chief has attributed this experience primarily to situational factors, such as unusually elevated rates of injury related leave and delays in processing new appointees through the state Fire Academy, there are also indications that funding for this account might not have been progressing in line with broader budgetary changes that have occurred over the past several years. To ensure a shortfall of this magnitude does not recur next year the Chief recommends increasing the overtime line for suppression by approximately \$81,000 from \$383,879 to \$465,000.

Veterans Benefits A second area of identified FY12 budget shortfall concerns Veterans benefits. Even though this is a State-mandated obligation, reimbursed 75% by the State, the operating budget should assume the full cost of anticipated obligations. While it is less than certain that FY13 levels will continue at the historically high FY12 levels, it is not clear at this time that obligations will diminish either. Accordingly the amount recommended for this purpose is increased from \$6,600 to \$24,000.

Discretionary Capital Proposed funding for this purpose is recommended at \$1,300,000. This is \$264,000 more than the Forecast amount and \$76,000 over the actual FY 12 appropriation. Reallocation of the entirety of town (non-school) group health savings amount to nearly 2/3s of this increase over Forecast. For this reason it is recommended that this capital increase be committed to reduce the backlog of town (non-school) capital needs.

HEALTH PLAN DESIGN SAVINGS

The initial FY13 Preliminary Budget did not assume additional savings, or expenditures, from anticipated health plan design changes. Due to the uncertain outcome of negotiations between the Town and the PEC, agreement was not certain during preparation of the Preliminary Budget. Since submittal of the Preliminary Budget, the agreement has resulted in \$142,000 of savings. The Board of Selectmen has allocated this savings to help replenish public safety and general government staffing and services:

- Police Officer - Traffic Management \$60,000
- PT Crossing Guard (Butler School) \$ 6,300
- Budget Analyst (PT to FT) \$34,000
- Town Administrator Admin Support (PT to FT) \$15,000
- Town Clerk's Office Staff (PT to FT) \$14,000
- SPORT Program \$ 1,600
- Library Youth Reference Librarian (+5/hrs) \$ 7,100
- Library Children's Services (1nt/wk summer) \$ 1,100
- COA Transportation \$ 4,300

**TABLE B
TOTAL FY 13 REVENUE & EXPENDITURES**

FY 13 ESTIMATED REVENUE

	Tax Recap FY10	Tax Recap FY11	Tax Recap FY12	Preliminary Budget FY13	% CHANGE
Property Taxes	64,368	67,666	69,867	72,088	3.2%
Motor vehicle Excise	2,400	2,575	2,600	2,750	5.8%
Interest and Costs	153	150	180	180	0.0%
In Lieu of Taxes	14	34	36	36	0.0%
Fees and Fines	337	295	306	306	0.0%
Licenses and Permits	400	625	700	700	0.0%
Departmental	1,358	1,313	1,305	1,553	19.0%
Earnings on Investments	400	330	100	125	25.0%
State Aid	7,191	7,972	7,794	7,794	0.0%
ARRA Stimulus grants	1,721	526	-	-	0.0%
Transfers and Others	3,050	2,553	3,662	3,465	-5.4%
Total Available revenues	81,392	84,039	86,550	88,997	2.8%

RECOMMENDED FY 13 EXPENDITURES

TOWN OPERATING (NON-SCHOOL)

	Expenditures FY 10	Expenditures FY 11	Tax Recap FY 12	Preliminary Budget FY 13	
General Government	3,261	3,290	3,791	4,038	6.5%
Public Safety	10,718	11,080	11,560	11,742	1.6%
Public Services	7,864	8,359	8,290	8,378	1.1%
Human Services	791	704	761	798	4.9%
Culture & Recreation	2,331	2,392	2,555	2,600	1.8%
Insurance and Reserves	1,659	1,639	1,893	2,149	13.5%
Capital	956	1,224	1,224	1,300	6.2%
Sub-Total	27,580	28,688	30,074	31,005	3.1%
Fixed Costs	13,411	14,658	15,046	15,122	0.51%
Schools	39,198	39,754	41,584	42,870	3.1%
Total Expenditures	80,189	83,100	86,704	88,997	

The FY13 Preliminary Budget included a contingency line item in the amount of \$80,000 to fund budget priorities as identified by the Board of Selectmen. The contingency reserve was intended to be zeroed out at the conclusion of the town's budget process and was available for any number of purposes. The possibilities ranged from offsetting reductions in State Aid, addressing the backlog of capital needs, and/or beginning a multi-year effort to reduce the town's reliance on Free Cash as a revenue source, and funding some of the departmental budget requests beyond the "level service" recommendations that were identified in the Preliminary Budget. One-time items approved by the Board of Selectmen include:

- IT Mobile Device Security \$35,000
- Library Internet Access: \$ 7,000
- Library: Materials, E-Readers \$40,000

UNRESTRICTED LOCAL AID

The Preliminary Budget submitted on January 11th, assumed that state local aid would remain level funded, and that the State's FY12 Supplemental Local Aid Award would not be reoccurring in FY13. Fortunately, the Town is expected to receive an additional \$300,000 in local aid, bringing the Town's grand total for all available revenue to \$89,241,000. This represents an increase of 2.9% or \$2,537,000 compared to FY12. The Town's (Non-School) available revenue is \$31,049,000 – a 3.3% increase from FY12. The Schools available revenue is \$43,068,000 with an increase of 3.6% compared to last year.

The most recent announcement of the Town's Unrestricted Local Aid allocation results in \$186,000 of additional reoccurring revenue for town expenses. This funding will allow for adjustments to the initial expense projections and will be allocated to pay for the following unanticipated expenses that were not worked into the Preliminary Budget as prepared by department heads in December (as presented to the Board of Selectmen and Warrant Committee in January):

- Light Rate Increase for FY13 Q4 \$38,000
- Town Administrator Salary \$15,000
- Fuel Increases: \$45,000
- Performance & Innovation Bonus Pool \$20,000
- Available Levy Capacity or Free Cash \$57,000

In light of the many factors that could reveal themselves during the remainder of the FY13 budget process (State Aid distributions; expenditure/revenue adjustments generally; etc.), the Board has not allocated \$57,000 towards other expenses in order to ensure that the final tax rate can be accurately calculated and that available levy capacity may be accommodated as needed. If this is not needed, it will revert to Free Cash.

ONE TIME FY12 REVENUES

The FY13 Preliminary Budget does not include the use of any one-time F12 revenue to support FY13 expenses, however, there are three (3) sources of one-time revenues totaling \$505,000 that will revert to free cash at the close of FY12:

- FEMA Reimbursement (For FY11 Storm) \$117,000
- FY12 Supplementary Local Aid: \$138,000

Town of Belmont

- FY12 Snow and Ice Savings: \$250,000

In order to help bridge the gap between estimated expenditures and available revenues for the final budget, the following funding recommendations were presented to the Board of Selectmen:

- Facilities Maintenance \$150,000
- OPEB Stabilization Fund \$105,000
- SPED Stabilization Fund \$250,000

Facilities Maintenance: A proposed allocation of \$150,000 for Facilities Maintenance is for the anticipated spending priorities to be determined by the new Facilities Manager. The funds are intended to help establish new preventative maintenance programs and to fund miscellaneous capital projects that do not qualify for Capital Budget Committee funding eligibility.

OPEB Stabilization Fund: The Treasurer/Collector has been recommending for some time that a portion of the town's uncommitted Free Cash be appropriated to the Fund established several years ago to defray the looming costs associated with unfunded OPEBs, (Other Post Employment Benefits, mostly retiree group health). His recent written communications on this matter describe the history of the Fund start-up; the discontinuation of funding for it; and a pragmatic approach for renewing routine appropriations for this purpose. This matter eventually will have to be addressed through some combination of statutory benefits change, greater employee/retiree withholdings, and increased employer contributions. The Treasurer persuasively argues that rating agencies, investors and others, will be closely evaluating how governmental entities account for this obligation, which in the Commonwealth alone is estimated to be approaching \$30 billion.

An allocation of \$105,000 was recommended, but not approved at this time, for appropriation to the OPEB Stabilization Fund will ensure that future post employment benefits liabilities are being prioritized and funded on a consistent and fiscally responsible manner. This allocation will necessitate the formation of a specific financial policy that would be put into place for all subsequent budget planning. Upon review of the Town's most recent ten (10) years of free cash experience, it is recommended that a minimum percentage of newly certified unallocated free cash be directed each year to the OPEB Stabilization Fund.

SPED Stabilization Fund: A proposed allocation of \$250,000 was approved by the Board of Selectmen to establish a **Special Education (SPED) Stabilization Fund** pursuant to Section 5B of Chapter 40 of the General Laws. The creation of a SPED Stabilization Fund would allow the Town to retain a separate source of funding to be set aside for unanticipated special education services. The Fund would help to support unanticipated and unbudgeted Special Education costs that might arise from year to year. Precise Special Education funding is difficult to predict or project given that the changing nature of needs of mandated Special Education services, and especially for students in out-of-district placements that encumber tuition charges and transportation costs. Students with special

needs frequently move into Belmont subsequent to approval of the annual budget. Initial funding is proposed to derive from an appropriation of free cash to be replenished by the savings from the FY12 unexpended Snow and Ice budget. Establishment of the Fund and withdrawals from the Fund for Special Education expenditures require a two-thirds vote of members at a regular or special Town Meeting.

CONCLUSION

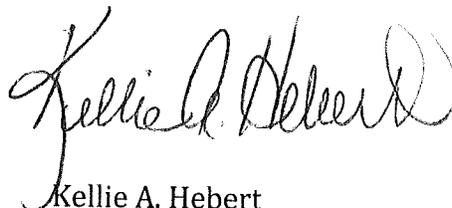
This FY13 Budget attempts to supply complete presentation of “available revenue” and “level services” estimates, but also allows a measure of flexibility for any developments that might occur until final appropriation votes are taken. There can be adverse developments, such as lower State Aid than currently estimated; however there is also a chance that State Aid could increase slightly

To whatever extent positive developments could materialize, the Town might best be served by preserving those funds for future fiscal years and/or using available revenue to begin to reduce the infusion of free cash utilized within the annual operating budget. To this end, an effort should be considered after the budget season to formulate a series of comprehensive financial policies to address the use of free cash and other policies to guide the FY14 budget process. The structural challenges facing local government—particularly in the area of unfunded obligations- are only expected to increase with the passage of time.

Finally, I sincerely thank everyone in Belmont’s Town government for the continued support accorded me during this transition period. This Budget is presented solely to advance the best interests of the town for FY13 and the long-term.

Thank you very much for the opportunity to serve in the role of Interim Town Administrator. It is an honor and privilege to serve the residents of the Town of Belmont and to have the pleasure of working with such competent, committed and professional Department Heads, employees, Town officials and the Citizens of Belmont.

Sincerely,



Kellie A. Hebert
Interim Town Administrator

Document has been revised and updated from the Preliminary Budget Transmittal Letter as originally drafted by Richard J. Kelliher, Former Belmont Interim Town Administrator on January 11, 2012.

**Town of Belmont
REVENUE PROJECTIONS
Fiscal Year 2013**

DESCRIPTION	ACTUAL FY2010	ACTUAL FY2011	TAX RECAP FY2012	ESTIMATED FY2013
REAL & PERSONAL PROPERTY TAXES	58,878,314	61,002,594	63,052,436	65,144,708
ALLOWABLE 2 1/2% INCREASE	1,471,957.85	1,525,065	1,576,311	1,628,618
NEW GROWTH	652,322	512,519	515,961	540,000
CAPACITY NOT USED	-	-	(45,426)	(69,704)
DEBT EXCLUSION	3,368,022	4,817,671	4,768,084	4,711,055
TOTAL PROPERTY TAXES	64,370,615.85	67,857,849	69,867,366	71,954,677
OTHER TAXES AND COSTS				
ALL EXCISE AND MEALS TAX	2,400,000	2,575,000	2,600,381	
MOTOR VEHICLE EXCISE				2,650,000
MEALS TAX				145,000
ADDED INT & COSTS *	153,260	150,000	180,000	180,000
PAYMENT IN LIEU OF TAXES *	14,000	35,800	35,800	36,000
TOTAL OTHER TAXES AND COSTS	2,567,260	2,760,800	2,816,181	3,011,000
FEES - TOWN CLERK	2,900	3754	1739	1739
FEES - TREASURER	19,700	23168	24600	24600
FEES-PARKING MARKING	24,700	19715	17130	17130
DEPUTY FEES - CLEARING		338	1389	1389
RMV EXCISE FEE				
FEES - APPEALS BOARD	7,800	7650	6650	6650
ALARM FEES	3,000	2986	2774	2774
FEES-POLICE - ALARMS	19,000	18825	18810	18810
FIRE MASTER BOX	33,500	10875	17725	17725
FEES - FIRE	52,000	47000	54430	54430
RENTAL FEES			0	
FEES - SEALER WEIGHTS	1,200	689	0	
COURT FINES	3,200	1300	4170	4170
COURT VIOLATION FINES	33,900	25000	22935	22935
ALARM FINES - POLICE	6,400	7700	6330	6330
PARKING FINES	130,000	126000	127540	127540
TOTAL FEES AND FINES	337,300	295,000	306,222	306,222

**Town of Belmont
REVENUE PROJECTIONS
Fiscal Year 2013**

DESCRIPTION	ACTUAL FY2010	ACTUAL FY2011	TAX RECAP FY2012	ESTIMATED FY2013
RENTALS			4975	4975
OTHER SELECTMEN	37,000	24000	24000	38440
OTHER TREASURER	4,175	250	0	289
OTHER ASSESSORS	191	500	500	500
OTHER TOWN CLERK	32,000	32000	32000	32000
OTHER POLICE	43,000	42000	42000	38490
OTHER FIRE	4,000	1900		
OTHER SCHOOL	50	50	50	50
SCHOOL-MEDICAID REIMBURSEMENT	50,000			
OTHER HIGHWAY - DISPOSAL FEES			1000	
OTHER HIGHWAY/RECYCLABLE	43,000	40000	40000	27335
OTHER HEALTH	28,000	27000		28000
BUILDINGS DEPARTMENTAL	15,000		10355	10504
VETERANS REIMB		3581		
OTHER CEMETERY	125,000	125000	130000	131000
OTHER CONSERVATION COMMISSION	1,800	11265	910	910
OTHER COUNCIL ON AGING				
OTHER LIBRARY	49,000	45000	40000	43000
OTHER RECREATION-SENIOR CITIZEN PROG.		0		
OTHER RECREATION-PROGRAMS	606,100	640000	680000	700000
OTHER MISCELLANEOUS	85	89	85	30667
AMBULANCE RECEIPTS	320,000	320000	299000	500000
SALE OF INVENTORY	-	0	0	0
TOTAL OTHER DEPARTMENTAL *	1,358,401	1,312,635	1,304,875	1,586,160
LICENSES - SELECTMEN (LIQUOR)	39,175	37000	37000	37000
LICENSES - TOWN CLERK	43,900	48000	48000	48000
STREET OPENING PERMITS EFF FY2010	-	15000	15000	15000
LICENSES - POLICE	90,000	90000	90000	90000
LICENSES - BUILDING	226,925	435000	510000	510000
TOTAL LICENSES & PERMITS *	400,000	625,000	700,000	700,000
EARNINGS ON INVESTMENTS	400,000	330,000	100,000	125,000
TOTAL INTEREST *	400,000	330,000	100,000	125,000
TOTAL LOCAL RECEIPTS	5,062,961	5,323,435	5,227,278	5,728,382

**Town of Belmont
REVENUE PROJECTIONS
Fiscal Year 2013**

DESCRIPTION	ACTUAL FY2010	ACTUAL FY2011	TAX RECAP FY2012	ESTIMATED FY2013
OTHER AVAILABLE FUNDS				
FOR OPERATING COSTS				
RECEIPTS RESERVED APPROP	125,000	125,000	210,000	60,000
UNRESERVED FUND BALANCE-OPER.	1,322,938	1,000,000	2,000,000	2,000,000
PREMIUM ON SALE OF BONDS DECREASE DEBT EXCLUSION	13,000	70,323.19	59,559	68,000
FUND BAL ABATE & EXEMPT/OVERLAY	450,000	450,000	125,000	235,000
TRANS FROM LIGHT DEPT FOR IT SUPPORT		65,000	67,000	69,000
TRANS. FROM LIGHT DEPT-DEBT SERVICE	-	-		
TRANS FROM LIGHT DEPT FOR TAX REDUCTION	650,000	650,000	650,000	650,000
TRANS FROM WATER FOR OPER COSTS	157,873	157,873	157,873	157,873
TRANS FROM SEWER FOR OPER COSTS	125,000	125,000	125,000	125,000
TRANS FROM LEFTOVER CAPITAL ITEMS	30,928	30,185.00	167,464.45	-
CAPITAL FUNDING:				
CAPITAL ENDOWMENT FUND SPEC PROJ	100,000	100,000	100,000	100,000
TRANSFER - KENDALL SCHOOL	75,000	-	-	-
TRANSFER - SPECIAL REVENUE	-	-	110,000	
TOTAL OTHER AVAILABLE FUNDS	3,049,739	2,773,381	3,771,897	3,464,873

**Town of Belmont
REVENUE PROJECTIONS
Fiscal Year 2013**

DESCRIPTION	ACTUAL FY2010	ACTUAL FY2011	TAX RECAP FY2012	ESTIMATED FY2013
STATE AID				
SCHOOL AID CHAPTER 70	4,511,739	5,541,573	5,571,323	5,724,243
SCH CONSTR-STATE AID	537,455	382,498	382,498	382,498
CHARTER SCHOOL REIMB	50,249	10,551	-	1,036
RERSERVE FOR SCHOOL LUNCHES AND LIBRARY AID			45,269	
GENERAL MUNICIPAL AID	1,989,365	1,909,790	1,771,704	1,909,790
ADDITIONAL ASSISTANCE				
SCHOOL TRANSPORTATION PROGRAMS				
LOTTERY				
FY09 GF Supplemental - Hold harmless Lottery				
POLICE CAREER INCENTIVE	36,048	20,799	-	-
EXEMPTION REIMBURSEMENT TOTAL	66,150	60,642	67,927	58,088
VETERANS' BENEFITS		3,581	-	17,697
LOSS OF TAXES VETERANS, BLIND, SURV SPOUSE				
LOSS OF TAXES SURV SPOUSES				
LOSS OF TAXES ELDERLY				
TOTAL STATE AID	7,191,006	7,929,434	7,838,721	8,093,352
TOTAL GENERAL FUND REVENUES	79,674,322	83,884,099	86,705,262	89,241,284

ENTERPRISE FUNDS & CHAPTER 90	ACTUAL REVENUES FY2010	ACTUAL REVENUES FY2011	TAX RECAP BUDGET REVENUES FY2012	ESTIMATED BUDGET REVENUES FY2013
Water Revenues	4,721,490	5,043,847	5,045,449	5,107,324
Water Retained Earnings	300,000	-		120,000
Sewer Revenues	6,874,942	7,040,465	7,710,485	7,535,104
Sewer Retained Earnings	377,407			430,000
Chapter 90 - actual expenditures & budget for 10	398,880	411,639	532,410	533,176

**Town of Belmont
EXPENDITURES
Fiscal Year 2013**

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>11101</u>	<u>LEGISLATIVE</u>						
511900	ELECTED OFFICIAL	200	200	200	200	200	
	<u>PERSONAL SERVICES</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	<u>200</u>	
<u>11102</u>							
530000	PROF & TECH SERVICES	11,301	10,022	9,935	9,935	11,000	
534700	PRINTING	62	684	2,000	2,000	2,000	
	<u>OTHER EXPENSES</u>	<u>11,363</u>	<u>10,706</u>	<u>11,935</u>	<u>11,935</u>	<u>13,000</u>	
	TOTAL LEGISLATIVE	11,563	10,906	12,135	12,135	13,200	8.8%
	<u>ELECTIONS & REGISTRATION</u>						
<u>11621</u>							
511000	FULL-TIME SALARIES	49,444	57,492	57,721	58,875	82,285	
511100	PART-TIME SALARIES	3,060	2,940	6,730	8,600	-	
513000	OVERTIME	182	280	700	700	700	
517000	HEALTH INSURANCE	-	-	16,371	16,371	16,371	
517200	WORKERS COMP.	213	204	273	273	313	
	<u>PERSONAL SERVICES</u>	<u>52,899</u>	<u>60,917</u>	<u>81,795</u>	<u>84,819</u>	<u>99,669</u>	
<u>11622</u>							
524500	REP.MAINT.OFF.EQUIP.	-	234	300	300	300	
524700	VOT.EQUIP. REP/MAINT	16,289	14,323	36,000	36,000	36,000	
527100	RENTAL BLDGS.	-	-	-	-	-	
530600	PROF. SERV. DATA PROCESSING	750	600	1,400	1,800	1,200	
534500	POSTAGE	4,092	4,239	8,240	7,000	8,540	
534600	PRTG & MAILING	3,537	4,347	7,070	6,000	5,850	
538100	POLLWORKERS	21,624	37,194	40,000	93,475	58,000	
542100	SUPPLIES,OFFICE	334	404	350	1,000	725	
549000	FOOD SUPPLIES	568	167	800	1,300	980	
558300	ELECTION SUPPLIES	727	1,007	1,000	1,800	1,000	
571000	IN STATE TRAVEL	436	106	625	625	625	
573000	ASSOC.DUES & MEMBERSHIPS	80	25	-	-	25	
	<u>OTHER EXPENSES</u>	<u>48,437</u>	<u>62,646</u>	<u>95,785</u>	<u>149,300</u>	<u>113,245</u>	
	OFFICE EQUIPMENT	8,850	-	-	-	-	
	<u>CAPITAL OUTLAY</u>						
	TOTAL ELECTIONS & REGISTRATION	110,186	123,563	177,580	234,119	212,914	19.9%

Town of Belmont
EXPENDITURES
Fiscal Year 2013

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>TOWN CLERK</u>							
<u>11611</u>							
511000	FULL-TIME SALARIES	37,606	37,162	36,905	36,905	36,905	
511100	PART-TIME SALARIES	17,096	17,323	14,554	15,774	17,123	
511900	ELECTED OFFICIAL	76,270	60,095	62,400	62,400	78,216	
513000	OVERTIME	60	-				
514800	LONGEVITY	425	475	475	575	575	
517000	HEALTH INSURANCE	10,466	10,918	6,031	6,031	6,031	
517200	WORKERS COMP	427	409	546	546	627	
517800	MEDICARE	693	1,450	1,643	1,643	1,926	
	<u>PERSONAL SERVICES</u>	<u>143,043</u>	<u>127,832</u>	<u>122,554</u>	<u>123,874</u>	<u>141,403</u>	
<u>11612</u>							
524500	REPAIR & MAINTENANCE	135	359	400	400	400	
527200	COPIER LEASE	1,484	1,664	2,205	2,205	2,350	
530000	CODIFICATION PROJECT 2 YEAR			5,000	5,000	7,000	
534500	POSTAGE	6	33	50	50	50	
534700	BINDING	11,978	850	450	450	450	
534700	PRINTING - FORMS	-	-	40	40	610	
542100	OFFICE SUPPLIES	1,294	1,299	900	900	1,000	
542100	COPIER SUPPLIES	-	-	400	400	400	
542200	COMPUTER SUPPLIES	342	-	350	350	600	
571000	IN STATE TRAVEL	600	625	625	625	625	
573000	DUES AND MEMBERSHIPS	390	340	400	400	400	
574100	BONDS	355	-	100	100	100	
	<u>OTHER EXPENSES</u>	<u>16,584</u>	<u>5,169</u>	<u>10,920</u>	<u>10,920</u>	<u>13,985</u>	
<u>11613</u>							
585300	REPLACEMENT EQUIPMENT	-	-	-	-	-	
585300	SOFTWARE DATABASES			4,000	4,000	3,200	
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>	<u>3,200</u>	
	TOTAL TOWN CLERK	159,627	133,001	137,474	138,794	158,588	15.4%

**Town of Belmont
EXPENDITURES
Fiscal Year 2013**

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>11221</u>	<u>BOARD OF SELECTMEN</u>						
511100	PART TIME WAGES	6,439	7,510	7,555	7,555	7,601	
511900	WAGES-ELECTED OFFICIALS	14,000	14,000	14,000	14,000	14,000	
517000	HEALTH INSURANCE	19,449	20,269	22,413	22,413	22,413	
517200	WORKERS COMPENSATION	185	177	237	237	272	
	<u>PERSONAL SERVICES</u>	<u>40,074</u>	<u>41,957</u>	<u>44,205</u>	<u>44,205</u>	<u>44,286</u>	
<u>11222</u>							
530000	PROFESSIONAL SERVICES	16					
530005	PROFESSIONAL DEVELOPMENT	170	104	200	200	200	
558900	MISC EXPENSES						
571000	IN-STATE TRAVEL	242	-	300	300	300	
573000	DUES & MEMBERSHIPS	6,823	6,682	6,900	6,900	6,900	
	DOCUMENT IMAGING-HISTORICAL RECORDS						
	<u>OTHER EXPENSES</u>	<u>7,251</u>	<u>6,786</u>	<u>7,400</u>	<u>7,400</u>	<u>7,400</u>	
	<u>BONUS/INNOVATION/POOL</u>					20,000	
	TOTAL BOARD OF SELECTMEN	47,325	48,743	51,605	51,605	71,686	38.9%
<u>15442</u>	<u>VFW LEASE</u>						
527100	LEASED SPACE	7,500	7,500	7,500	7,500	7,500	
	TOTAL VFW LEASE	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	<u>7,500</u>	0.0%
<u>11971</u>	<u>COMMUNITY RELATIONS</u>						
511100	PART TIME WAGES	460	495				
	<u>PERSONAL SERVICES</u>	<u>460</u>	<u>495</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>11972</u>							
534600	ANNUAL TOWN REPORT-PRINTING						
534700	TOWN MEETING REPORTS	158	267				
	<u>PURCHASE OF SERVICES</u>	<u>158</u>	<u>267</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL COMMUNITY RELATIONS	618	762	-	-	-	

Town of Belmont
EXPENDITURES
Fiscal Year 2013

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
11981	<u>COMMITTEES/COMMISSIONS</u>						
511100	PART TIME WAGES	21,095	21,095	21,095	21,095	36,862	
	<u>PERSONAL SERVICES</u>	<u>21,095</u>	<u>21,095</u>	<u>21,095</u>	<u>21,095</u>	<u>36,862</u>	
11982							
534700	PRINTING	100	94	400	400	400	
542100	OFFICE SUPPLIES	475	182	400	400	400	
	<u>TOTAL SUPPLIES</u>	<u>575</u>	<u>275</u>	<u>800</u>	<u>800</u>	<u>800</u>	
	TOTAL COMMITTEE/COMMISSION	21,670	21,370	21,895	21,895	37,662	72.0%
	<u>GENERAL MANAGEMENT SERVICES</u>						
11231							
511000	FULL TIME WAGES	269,623	256,697	270,738	270,738	352,265	
511100	PART TIME WAGES					-	
513000	OVERTIME		772				
517000	HEALTH INSURANCE	5,243	5,464	6,042	6,042	6,042	
517200	WORKERS COMPENSATION	751	719	960	960	1,104	
517800	MEDICARE	4,960	3,956	4,484	4,484	5,642	
573200	DISABILITY INSURANCE	1,566	1,566	1,600	1,600	1,600	
	<u>PERSONAL SERVICES</u>	<u>282,143</u>	<u>269,174</u>	<u>283,824</u>	<u>283,824</u>	<u>366,653</u>	
11232							
524500	MAINTENANCE OFFICE EQUIP.	267	59	200	200	200	
527200	RENTALS/LEASES	2,961	2,376	3,200	3,200	3,200	
530000	PROFESSIONAL SERVICES	4,453	4,538	5,000	5,000	5,000	
531700	PROFESSIONAL STAFF DEVELOPME	1,090	1,211	1,500	1,500	1,500	
531900	ADVERTISING SERVICE	275	389	700	700	700	
534100	TELEPHONE	947	984	850	850	850	
534600	PRINTING/MAILING	38	52	90	90	90	
534700	TOWN MEETING REPORTS		-	250	250	250	
542100	OFFICE SUPPLIES	1,121	956	1,150	1,150	1,150	
542100	PHOTOCOPY SUPPLIES						
552900	BOOKS/PERIODICALS						
571000	IN-STATE TRAVEL	2,602	3,175	2,700	2,700	2,700	
573000	DUES & MEMBERSHIPS	1,378	1,378	1,500	1,500	1,500	
	<u>OTHER EXPENSES</u>	<u>15,132</u>	<u>15,117</u>	<u>17,140</u>	<u>17,140</u>	<u>17,140</u>	
	TOTAL MANAGEMENT SERVICES	297,275	284,291	300,964	300,964	383,793	27.5%

Town of Belmont
EXPENDITURES
Fiscal Year 2013

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>11512</u>	<u>LEGAL SERVICES</u>						
530100	PROF. SERVICE-LEGAL	233,327	187,468	235,000	235,000	235,000	
576100	SETTLEMENTS	4,000	500	5,000	5,000	5,000	
	<u>OTHER EXPENSES</u>	<u>237,327</u>	<u>187,968</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>	
	TOTAL LEGAL SERVICES	237,327	187,968	240,000	240,000	240,000	0.0%

**Town of Belmont
EXPENDITURES
Fiscal Year 2013**

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
11551	<u>INFORMATION TECHNOLOGY</u>						
511000	FULL TIME WAGES	240,355	305,201	313,873	312,486	317,204	
517000	HEALTH INSURANCE	56,851	74,024	81,855	81,855	81,855	
517200	WORKERS COMP	457	438	585	585	672	
517800	MEDICARE	3,011	3,076	3,486	3,486	4,599	
	<u>PERSONAL SERVICES</u>	<u>300,675</u>	<u>382,739</u>	<u>399,799</u>	<u>398,412</u>	<u>404,330</u>	
11552							
524600	EQUIPMENT REPAIR	1,169	435	2,000	1,843	2,000	
530000	*PROF SERVICES - POLICY			50,000	50,000	85,600	
530300	SOFTWARE LICENSES	93,040	63,986	74,500	73,624	128,500	
530400	IT NETWORK SUPPORT	42,525	58,115	63,000	62,156	63,000	
531700	STAFF DEVELOPMENT	5,799	8,055	5,000	4,875	5,000	
542100	TECH OFFICE SUPPLIES	4,774	5,168	5,000	4,960	5,000	
542400	HARDWARE SUPPLIES	13,040	23,302	32,000	31,682	32,000	
542500	SOFTWARE SUPPLIES	636	2,953	5,000	3,962	4,000	
558100	SUBSCRIPTIONS & DUES	861	1,180	700	1,368	8,500	
	<u>TOTAL OTHER EXPENSES</u>	<u>161,845</u>	<u>163,194</u>	<u>237,200</u>	<u>234,470</u>	<u>333,600</u>	
11553							
585200	UPGRADE TOWN/SCHOOL NETWOR	62,176	62,141	63,000	62,423	63,000	
582900	FIBER NETWORK CONSULTANT			75,000	75,000	25,000	
587000	OTHER SOFTWARE & FIBER UPGRADES			16,100	13,228		
587100	CONTINUE TOWN IT REPLACEMENT	48,757	50,981	50,000	49,846	50,000	
	<u>TOTAL CAPITAL EXPENSES</u>	<u>110,932</u>	<u>113,121</u>	<u>204,100</u>	<u>200,497</u>	<u>138,000</u>	
	TOTAL INFORMATION TECHNOLOC	573,452	659,054	841,099	833,379	875,930	4.1%

* Study & Policy for Personal ID Safety for Town

Town of Belmont
EXPENDITURES
Fiscal Year 2013

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>HUMAN RESOURCES</u>							
<u>11521</u>							
511000	FULL TIME WAGES	153,049	153,054	153,055	153,055	168,650	
511100	PART TIME WAGES	28,856	29,656	30,043	30,043	30,249	
	TEMPORARY EMPLOYEE		-	6,000	6,000	6,000	
517000	HEALTH INSURANCE	33,655	35,074	38,785	38,785	38,785	
517200	WORKERS COMPENSATION	437	419	559	559	642	
517800	MEDICARE	2,386	2,327	2,637	2,637	2,971	
	<u>PERSONAL SERVICES</u>	<u>218,383</u>	<u>220,529</u>	<u>231,079</u>	<u>231,079</u>	<u>247,297</u>	
<u>11522</u>							
524500	MAINTENANCE OF OFFICE EQUIPM	1,222	917	1,300	1,300	1,300	
530000	PROFESSIONAL SERVICES-PRE EMP	-	100	1,000	1,000	26,000	
530000	*PROF SERVICES- HLTH INS ADVISC	17,550					
530600	COMPUTER SERVICES	-	-	350	350	350	
531400	EMPLOYEE ASSISTANCE PROGRAM	-	-	3,150	3,150	3,150	
531500	DRUG & ALCOHOL TESTING	1,390	2,015	2,200	2,200	2,200	
531700	PROFESSIONAL STAFF DEVELOPME	-	165	2,500	2,500	2,500	
531900	ADVERTISING SERVICE	343	3,364	6,000	6,000	6,000	
534600	PRINTING/MAILING	82	341	600	600	600	
542100	OFFICE SUPPLIES	826	1,089	1,200	1,200	1,200	
552900	BOOKS/PERIODICALS	120	-	250	250	250	
571000	TRAVEL	3,549	171	500	500	500	
573000	DUES & MEMBERSHIP	1,060	999	800	800	800	
	<u>OTHER EXPENSES</u>	<u>26,142</u>	<u>9,161</u>	<u>19,850</u>	<u>19,850</u>	<u>44,850</u>	
	TOTAL HUMAN RESOURCES	244,526	229,690	250,929	250,929	292,147	16.4%
	* in FY11 costs of Health Insurance Advisor now borne by Health Trust fund						

**Town of Belmont
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>FINANCE & ACCOUNTING</u>							
<u>11351</u>							
511000	FULL TIME WAGES	173,771	183,568	174,680	174,680	164,049	
511100	PART TIME WAGES	31,688	43,838	65,067	65,067	37,585	
517000	HEALTH INSURANCE	33,655	35,074	38,785	38,785	38,785	
517200	WORKERS COMPENSATION	556	549	733	733	842	
517800	MEDICARE	2,772	2,686	3,044	3,044	2,924	
	<u>PERSONAL SERVICES</u>	<u>242,442</u>	<u>265,714</u>	<u>282,309</u>	<u>282,309</u>	<u>244,185</u>	
<u>11352</u>							
524600	COMPUTER SERVICES						
527200	COPIER MAINT AGREEMENT	-	271	-		1,350	
530000	PROFESSIONAL SERVICES	3,526	13,750	7,500	7,500	20,500	
530120	AUDIT TOWN RECORDS	50,214	50,000	56,200	56,200	56,200	
542100	OFFICE SUPPLIES	1,552	1,950	2,200	2,200	2,200	
552900	BOOKS & PERIODICALS						
558900	WARRANT COMMITTEE	3,718	4,517	5,000	5,000	5,000	
571000	IN-STATE TRAVEL	2,650	3,449	2,300	2,300	2,800	
571100	TRAVEL REIMB/ALL DEPTS/WAS AI	8,627	7,288	8,000	8,000	8,000	
573000	DUES & MEMBERSHIPS	160	375	300	475	500	
	<u>OTHER EXPENSES</u>	<u>70,447</u>	<u>81,600</u>	<u>81,500</u>	<u>81,675</u>	<u>96,550</u>	
596000	OTHER TRANS OUT	-	-	-	-	-	
	TOTAL FINANCE & ACCOUNTING	312,889	347,314	363,809	363,984	340,735	-6.3%
<u>11322</u>	<u>RESERVE FUND</u>						
578500	RESERVE FUND	400,000	400,000	400,000	400,000	400,000	
	TOTAL RESERVE FUND	400,000	400,000	400,000	400,000	400,000	0.0%

Town of Belmont
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
11411	<u>ASSESSORS SERVICES</u>						
511000	FULL TIME	207,194	208,939	210,679	212,475	211,660	
511100	PART TIME	12,810	12,042	15,308	15,308	15,308	
511900	ELECTED OFFICIALS	7,284	7,833	7,650	7,650	7,650	
514800	LONGEVITY	1,000	1,000	1,050	1,450	1,300	
517000	HEALTH INSURANCE	24,692	25,734	28,456	28,456	28,456	
517200	WORKERS COMPENSATION	765	733	979	979	1,125	
517800	MEDICARE	2,954	2,821	3,197	3,435	3,421	
	<u>PERSONAL SERVICES</u>	<u>256,700</u>	<u>259,102</u>	<u>267,319</u>	<u>269,753</u>	<u>268,920</u>	
11412							
524500	MAINT. OFFICE EQUIPMENT	95	839	1,000	1,000	1,000	
530000	REGISTRY OF DEEDS	-	-	1,000	1,000	1,000	
530200	REVALUATION	92,200	84,938	109,000	92,500	92,500	out to bid
530600	COMPUTER SERVICES	2,620	-	3,400	3,400	3,400	
542100	OFFICE SUPPLIES	4,484	5,883	3,000	3,000	3,000	
558100	SUBSCRIPTIONS	1,732	1,015	2,500	2,500	2,500	
571000	IN-STATE TRAVEL	1,958	1,239	2,000	2,000	2,000	
573000	DUES & MEMBERSHIPS	730	1,448	2,100	2,100	2,100	
	<u>OTHER EXPENSES</u>	<u>103,818</u>	<u>95,362</u>	<u>124,000</u>	<u>107,500</u>	<u>107,500</u>	
	TOTAL ASSESSORS SERVICES	360,518	354,463	391,319	377,253	376,420	-3.8%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>TREASURY MANAGEMENT-COLLECTION</u>							
<u>11451</u>							
511000	FULL TIME WAGES	229,244	245,489	247,639	252,352	256,582	
511100	PART TIME WAGES	39,809	29,050	50,054	45,341	46,382	
511900	ELECTED OFFICIALS	84,035	86,537	89,145	89,145	90,928	
513000	OVERTIME	1,461	1,041				
514800	LONGEVITY	1,373	1,525	1,525	1,825	1,875	
517000	HEALTH INSURANCE	38,898	25,734	44,827	44,827	44,827	
517200	WORKERS COMP	1,287	1,233	1,646	1,646	1,892	
517800	MEDICARE	3,561	5,004	5,671	5,671	5,739	
	<u>PERSONAL SERVICES</u>	<u>399,669</u>	<u>395,612</u>	<u>440,507</u>	<u>440,807</u>	<u>448,225</u>	
<u>11452</u>							
524500	MAINT OFFICE EQUIP	230	572	2,825	2,825	3,225	
530000	BANK SERVICE CHARGE	16,757	20,132	22,455	22,455	23,650	
530600	COMPUTER SERVICE	3,864	1,275	12,000	12,000	12,000	
	TRAINING	263	-	3,000	3,000	3,000	
534500	POSTAGE	19,530	22,999	26,000	26,000	27,500	
534700	PRINTING	8,376	11,243	15,000	15,000	15,400	
542100	OFFICE SUPPLIES	1,846	1,741	7,000	7,000	7,000	
542200	COMPUTER SUPPLIES	2,679	2,777	4,000	4,000	4,000	
552900	BOOKS & PERIODICALS	449	449	700	700	700	
558900	OTHER EXPENSES						
571000	IN-STATE TRAVEL	1,015	2,000	3,000	3,000	3,000	
573000	ASSOC.DUES & MEMBERSHIP	385	450	1,000	1,000	1,000	
574100	INSURANCE AND BONDS	1,673	1,673	2,200	2,200	2,400	
	<u>OTHER EXPENSES</u>	<u>57,066</u>	<u>65,311</u>	<u>99,180</u>	<u>99,180</u>	<u>102,875</u>	
TOTAL TREASURER & COLLECTIO		456,735	460,923	539,687	539,987	551,100	2.1%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>11471</u>	<u>PARKING CLERK</u>						
511100	PART TIME WAGES	3,000	3,000	3,000	3,000	3,000	
517200	WORKERS COMP	12	11	15	15	17	
	<u>PERSONAL SERVICES</u>	<u>3,012</u>	<u>3,011</u>	<u>3,015</u>	<u>3,015</u>	<u>3,017</u>	
<u>11472</u>							
530000	TICKET PROCESSING	16,304	17,128	36,000	36,000	36,000	
530900	PARKING LOT MAINTENANCE	-	756	1,000	1,000	1,000	
534700	PRINTING	-	-	3,000	3,000	3,000	
	<u>OTHER EXPENSES</u>	<u>16,304</u>	<u>17,884</u>	<u>40,000</u>	<u>40,000</u>	<u>40,000</u>	
	 TOTAL PARKING CLERK	 19,316	 20,895	 43,015	 43,015	 43,017	 0.0%
	 <u>TOTAL GENERAL GOVERNMENT</u>	 <u>3,260,526</u>	 <u>3,290,443</u>	 <u>3,779,011</u>	 <u>3,815,559</u>	 <u>4,004,692</u>	 6.0%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>RETIREMENT</u>							
<u>19111</u>							
518000	CONTRIBUTORY RETIREMENT SYS	4,345,334	4,545,332	5,048,088	5,048,088	5,278,816	
518100	NON-CONTRIBUTORY RETIREMENT	9,351	18,849	22,500	-	4,019	
	TOTAL RETIREMENT	4,354,685	4,564,181	5,070,588	5,048,088	5,282,835	4.2%
<u>INSURANCE</u>							
<u>19121</u>							
517200	*WORKERS COMPENSATION INS.	-	-	10,000	10,000	11,500	15.0%
<u>19131</u>							
517300	UNEMPLOYMENT COMPENSATION	34,663	4,926	40,000	40,000	40,000	0.0%
<u>19141</u>							
518200	*CHAPTER 32B GROUP INSURANCE	1,341,758	1,363,965	1,420,668	1,420,668	1,278,668	-10.0%
518300	SALARY & HEALTH BENEFITS RES.	899		117,042	117,042	334,000	185.4%
<u>19151</u>							
517900	LIFE INSURANCE	12,616	12,919	15,500	18,500	19,425	25.3%
<u>19161</u>							
517800	*MEDICARE 1.45%	0	-	-	-	-	
	<u>PERSONAL SERVICES</u>	<u>1,389,935</u>	<u>1,381,809</u>	<u>1,603,210</u>	<u>1,606,210</u>	<u>1,683,593</u>	5.0%
<u>19452</u>							
574000	AUTO, FIRE, LIABILITY INS.	268,612	256,741	290,000	290,000	323,400	
	<u>OTHER EXPENSES</u>	<u>268,612</u>	<u>256,741</u>	<u>290,000</u>	<u>290,000</u>	<u>323,400</u>	11.5%
	TOTAL INSURANCE	1,658,547	1,638,550	1,893,210	1,896,210	2,006,993	6.0%
	<u>TOTAL INSURANCE & BENEFITS</u>	<u>6,013,233</u>	<u>6,202,731</u>	<u>6,963,798</u>	<u>6,944,298</u>	<u>7,289,828</u>	4.7%

**Town of Belmont
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>POLICE ADMINISTRATION</u>							
12111							
511000	FULL TIME WAGES	280,900	307,554	306,933	314,597	315,300	
514800	LONGEVITY	575	-	475			
514900	HOLIDAY	9,860	10,796	10,241	11,100	11,100	
517000	HEALTH INSURANCE	19,449	20,269	49,113	49,113	49,113	
517200	WORKERS COMP.	87	83	111	111	127	
517800	MEDICARE	2,976	3,777	4,281	4,281	4,733	
519900	UNIFORM ALLOWANCE	3,388	2,983	2,983	2,983	2,983	
573200	DISABILITY INSURANCE	2,415	2,620	3,388	3,388	3,388	
	<u>PERSONAL SERVICES</u>	<u>319,648</u>	<u>348,083</u>	<u>377,525</u>	<u>385,573</u>	<u>386,744</u>	
12112							
524400	REPAIR & MAINT OF VEHICLES	3,340	1,411	2,719	2,719	2,719	
524500	REPAIR & MAINT OFFICE FURN	3,302	3,329	2,000	2,000	2,000	
524500	LEASE OF COPIER	-	-	2,852	2,852	2,852	
524600	COMPUTER MAINT-LEAPS	3,326	2,678	3,500	3,500	3,500	
524900	MAINTENANCE AGREEMENT	800	311	750	750	750	
530001	MEDICAL/PSYCH EXAMS	69	4,807	2,000	2,000	2,000	
530009	OCCUPATIONAL HEALTH		1,667	4,500	7,500	7,500	
531900	ADVERTISING	336	87	200	200	200	
534500	POSTAGE	30	211	150	150	150	
534600	PRINTING/MAILING	552	450	300	300	300	
542100	OFFICE SUPPLIES	3,300	2,647	2,500	2,500	2,500	
548000	VEHICLE SUPPLIES	2,503	2,322	2,500	2,500	2,500	
558100	SUBSCRIPTIONS	955	612	1,000	1,000	2,200	
558200	UNIFORMS/CLOTHING	799	3,139	3,443	3,943	3,943	
571000	IN STATE TRAVEL	2,583	2,341	2,500	2,500	2,500	
573000	DUES/MEMBERSHIP	3,305	1,915	2,335	2,335	2,335	
	<u>OTHER EXPENSES</u>	<u>25,199</u>	<u>27,928</u>	<u>33,249</u>	<u>36,749</u>	<u>37,949</u>	
	POLICE EQUIPMENT-Servers/Receivers						
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL POLICE ADMIN.	344,847	376,011	410,774	422,322	424,693	3.4%

**Town of Belmont
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>PUBLIC SAFETY COMMUNICATIONS</u>							
<u>12961</u>							
511000	FULL TIME WAGES	463,511	438,955	464,469	513,089	506,313	
511100	PART TIME WAGES	39,907	53,169	43,111	44,000	44,000	
513000	OVERTIME	45,094	31,112	50,914	45,000	50,914	
514800	LONGEVITY				1,000	1,000	
514700	NIGHT DIFFERENTIAL	22,257	22,061	22,193	22,193	22,193	
514900	HOLIDAY	19,867	22,113	21,516	22,715	21,715	
517000	HEALTH INSURANCE	95,722	99,757	99,983	99,983	99,983	
517200	WORKERS COMP	1,514	1,450	1,936	1,936	2,226	
517800	MEDICARE	7,383	6,953	7,880	7,880	9,369	
517900	LIFE INSURANCE	114	114	299	299	299	
519500	IN-SERVICE TRAINING	-	-	2,000	2,000	2,000	
519600	EMT/EMD STIPENDS	7,683	(578)	7,500	6,750	6,750	
519800	EDUCATIONAL INCENTIVE	-	-	3,465	3,465	3,465	
519900	UNIFORM MAINT.	11,284	10,566	11,250	11,250	11,250	
	<u>PERSONAL SERVICES</u>	<u>714,334</u>	<u>685,672</u>	<u>736,516</u>	<u>781,560</u>	<u>781,477</u>	
<u>12962</u>							
524600	COMPUTER EQUIPMENT MAINT.	1,151	1,083	1,000	1,000	3,000	
524900	REPAIR & MAINT RADIO EQUIPMEN	32,914	33,986	31,500	31,500	33,500	
524900	BASE RADIOS DISPATCH MAINT.	-	-	1,575	1,575	1,575	
531700	PROFESSIONAL EMPLOYEE TRAINING	2,563	1,279	2,000	2,000	2,000	
534100	TELEPHONE/TELETYPE	34,772	36,950	39,900	39,900	39,900	
542100	OFFICE SUPPLIES	629	1,253	1,500	1,500	1,500	
542200	COMPUTER SUPPLIES	-	987	1,000	1,000	1,000	
558200	UNIFORMS	559	842	1,000	1,000	1,000	
573000	DUES & MEMBERSHIPS	524	125	600	600	600	
	<u>OTHER EXPENSES</u>	<u>73,112</u>	<u>76,504</u>	<u>80,075</u>	<u>80,075</u>	<u>84,075</u>	
TOTAL PUBLIC SAFETY COMMUNICATIONS		787,446	762,176	816,591	861,635	865,552	6.0%

Town of Belmont
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>12121</u>	<u>POLICE RECORDS</u>						
511000	FULL TIME WAGES	72,640	73,811	73,811	73,811	73,811	
514800	LONGEVITY	575	1,050	1,050	1,250	1,250	
517200	WORKERS COMP	77	73	98	98	112	
517800	MEDICARE	492	943	1,069	1,069	1,088	
	<u>PERSONAL SERVICES</u>	<u>73,784</u>	<u>75,877</u>	<u>76,028</u>	<u>76,228</u>	<u>76,261</u>	
<u>12122</u>							
524500	REPAIR & MAINT OFFICE EQUIP	153	78	250	250	250	
527200	PHOTOCOPIER LEASE & REPAIR	3,883	4,051	4,350	4,350	4,350	
542100	PHOTOCOPIER SUPPLIES	2,770	2,303	2,556	2,556	2,556	
	<u>OTHER EXPENSES</u>	<u>6,807</u>	<u>6,432</u>	<u>7,156</u>	<u>7,156</u>	<u>7,156</u>	
	TOTAL POLICE RECORDS	80,591	82,309	83,184	83,384	83,417	0.3%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
12131	<u>POLICE PATROL SERVICES</u>						
511000	FULL TIME WAGES	2,178,079	2,261,420	2,402,314	2,351,979	2,369,446	
513000	OVERTIME	264,108	320,675	250,000	250,000	250,000	
514002	CRIMINAL JUSTICE TRNG(NEMLEC)	9,223	10,138	10,434	10,434	10,434	
514200	CAPACITY GRADE	11,026	11,701	16,972	16,972	16,972	
514700	NIGHT DIFFERENTIAL	98,059	95,192	93,659	93,659	93,659	
514800	LONGEVITY	2,574	-	17,422	17,422	17,422	
514900	HOLIDAY	96,512	95,536	107,345	107,345	107,345	
517000	HEALTH INSURANCE	435,337	448,207	491,341	491,341	491,341	
517800	MEDICARE	35,442	37,212	42,174	42,174	41,547	
517900	LIFE INSURANCE	853	853	695	695	695	
518900	WELLNESS PROGRAM	33,414	31,448	36,050	36,050	36,050	
519500	IN-SERVICE TRAINING	4,798	3,917	20,000	20,000	20,000	
519900	UNIFORM ALLOWANCE	67,140	63,186	69,872	69,872	69,872	
	<u>PERSONAL SERVICES</u>	<u>3,236,565</u>	<u>3,379,486</u>	<u>3,558,278</u>	<u>3,507,943</u>	<u>3,524,783</u>	
12132							
524400	REPAIR & MAINT VEHICLES	24,999	13,965	30,000	30,000	33,500	
524900	REPAIR & MAINT AUDIO/VISUAL EC	5,518	1,308	500	500	500	
524900	REPAIR & MAINT POLICE EQUIPMEI	-	-	4,500	4,500	4,500	
530001	MED./DENTAL	23,642	24,355	15,000	15,000	15,000	
530600	COMPUTER SERVICES	39,469	35,222	36,923	36,923	40,923	
531700	PROF SERVICES-EMPL TRNG SEM	10,968	29,649	20,000	20,000	20,000	
542100	OFFICE SUPPLIES	5,720	5,531	6,050	6,050	6,050	
548000	VEHICLE SUPPLIES	15,335	13,156	14,700	14,700	14,700	
548900	UNLEADED GAS	56,221	62,669	97,500	97,500	100,425	
550000	MED./SURG. SUPPLIES	1,557	1,201	852	852	3,352	
558200	UNIFORM/CLOTHING	564	4,375	480	480	480	
558400	POLICE SUPPLIES	6,115	5,078	6,500	6,500	6,500	
558401	CRIME PREVENTION SUPPLIES	848	463	500	500	500	
558901	PRISONER EXPENSE	1,092	2,014	824	824	1,500	
571000	IN-STATE TRAVEL	630	67	1,263	1,263	1,263	
	PAID DETAIL FUNDING						
	<u>OTHER EXPENSES</u>	<u>192,677</u>	<u>199,053</u>	<u>235,592</u>	<u>235,592</u>	<u>249,193</u>	
12133							
587000	CRUISER REPLACEMENT	79,958	80,000	120,000	120,000	150,300	
587200	POLICE EQUIPMENT			5,045	5,045		
	<u>CAPITAL OUTLAY</u>	<u>79,958</u>	<u>80,000</u>	<u>125,045</u>	<u>125,045</u>	<u>150,300</u>	
	TOTAL POLICE PATROL SERVICES	3,509,200	3,658,539	3,918,915	3,868,580	3,924,276	0.1%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>TRAFFIC MANAGEMENT</u>							
<u>12141</u>							
511000	FULL WAGES	163,263	125,645	169,994	169,994	212,919	
511100	PART TIME WAGES	157,677	169,457	188,542	191,135	197,220	
513000	OVERTIME	8,257	5,250	8,694	8,694	8,694	
514100	PROSECUTOR PAY	600	600	600	600	600	
514800	LONGEVITY						
514900	HOLIDAY	7,395	6,153	7,590	7,590	7,590	
517000	HEALTH INSURANCE	24,692	25,734	28,456	28,456	44,881	
517200	WORKERS COMP	2,346	2,247	3,001	3,001	3,451	
517800	MEDICARE	3,569	4,871	5,521	5,521	6,192	
519500	IN-SERVICE TRAINING	-	-	853	853	853	
519900	UNIFORM ALLOWANCE	4,845	3,767	4,978	4,978	4,978	
	<u>PERSONAL SERVICES</u>	<u>372,645</u>	<u>343,724</u>	<u>418,229</u>	<u>420,822</u>	<u>487,378</u>	
<u>12142</u>							
524400	REPAIR & MAINT VEHICLES	4,605	2,952	3,500	3,500	7,000	
524900	REPAIR & MAINT POLICE EQUIPME	1,332	1,210	1,500	1,500	1,500	
542100	OFFICE SUPPLIES	1,393	1,523	1,546	1,546	1,546	
548000	VEHICLE SUPPLIES	3,302	3,301	3,335	3,335	3,335	
556000	MOTORCYCLE LEASING		7,183	7,500	7,500	7,500	
558200	UNIFORM/CLOTHING	2,550	3,268	3,500	3,500	3,500	
558400	POLICE SUPPLIES	678	572	680	680	680	
558401	CRIME PREVENTION SUPPLIES	370	62	360	360	360	
571000	IN-STATE TRAVEL	-	-	110	110	110	
	<u>OTHER EXPENSES</u>	<u>14,230</u>	<u>20,071</u>	<u>22,031</u>	<u>22,031</u>	<u>25,531</u>	
	TOTAL TRAFFIC MANAGEMENT	386,875	363,795	440,260	442,853	512,909	16.5%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>12151</u>	<u>DETECTIVES & INVESTIGATION</u>						
511000	FULL TIME WAGES	378,348	362,100	381,901	381,901	380,439	
513000	OVERTIME	26,582	27,730	19,319	19,319	19,319	
514100	PROSECUTOR PAY	3,400	3,400	3,400	3,400	3,400	
514900	HOLIDAY	16,720	17,369	17,409	17,409	17,409	
517800	MEDICARE	5,438	5,418	6,140	6,140	6,098	
519900	UNIFORM ALLOWANCE	11,179	11,179	11,179	11,179	11,179	
	<u>PERSONAL SERVICES</u>	<u>441,666</u>	<u>427,195</u>	<u>439,348</u>	<u>439,348</u>	<u>437,844</u>	
<u>12152</u>							
524400	REPAIR & MAINT VEHICLES	3,517	2,957	3,500	3,500	7,000	
524900	REPAIR & MAINT POLICE EQUIPME	114	-	430	430	430	
542100	OFFICE SUPPLIES	1,307	657	730	730	730	
548000	VEHICLE SUPPLIES	2,748	2,622	2,634	2,634	2,634	
558200	UNIFORMS/CLOTHING	-	-	200	200	200	
558401	CRIME PREVENTION SUPPLIES	2,431	2,552	2,569	2,569	2,569	
571000	IN-STATE TRAVEL	25	14	85	85	85	
	<u>OTHER EXPENSES</u>	<u>10,142</u>	<u>8,802</u>	<u>10,148</u>	<u>10,148</u>	<u>13,648</u>	
	TOTAL DETECTIVES & INVESTIGATION	451,809	435,997	449,496	449,496	451,492	0.4%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>POLICE COMMUNITY SERVICES</u>							
12161							
511000	FULL TIME WAGES	261,996	222,047	201,244	204,801	204,016	
513000	OVERTIME	4,449	6,378	7,830	7,830	7,830	
514100	SPECIALTY STIPENDS	1,800	1,500	1,800	1,800	1,800	
514900	HOLIDAY	9,168	8,692	10,634	10,634	10,634	
517000	HEALTH INSURANCE	5,243	5,464	6,042	6,042	6,042	
517200	WORKERS COMP	1,754	1,681	2,244	2,244	2,580	
517800	MEDICARE	3,163	3,925	4,448	4,448	4,448	
519500	IN-SERVICE TRAINING	-	-	2,000	2,000	2,000	
519900	UNIFORM ALLOWANCE	7,240	6,330	7,400	7,400	7,400	
	<u>PERSONAL SERVICES</u>	<u>294,814</u>	<u>256,016</u>	<u>243,642</u>	<u>247,199</u>	<u>246,750</u>	
12162							
524400	REPAIR & MAINT VEHICLES	2,474	2,025	2,379	2,379	2,379	
525000	REPAIR & MAINT PARKING METER	931	582	2,500	2,500	2,500	
542100	OFFICE SUPPLIES	2,916	4,161	464	464	464	
545010	AUXILIARY POLICE	1,882	235	2,000	2,000	2,000	
548000	VEHICLE SUPPLIES	2,423	1,594	1,737	1,737	1,737	
548900	PARKING METER SUPPLIES	203	1,767	1,600	1,600	1,600	
571000	IN STATE TRAVEL	6	-	189	189	189	
573000	DUES/MEMBERSHIP	320	520	300	300	300	
	<u>OTHER EXPENSES</u>	<u>11,154</u>	<u>10,884</u>	<u>11,169</u>	<u>11,169</u>	<u>11,169</u>	
	TOTAL COMMUNITY SERVICE	305,969	266,900	254,811	258,368	257,919	
	<u>TOTAL POLICE</u>	<u>5,866,739</u>	<u>5,945,726</u>	<u>6,374,031</u>	<u>6,386,638</u>	<u>6,520,258</u>	2.3%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>12211</u>	<u>FIRE ADMINISTRATION</u>						
511000	FULL TIME WAGES ADMIN	399,255	407,824	250,918	254,570	254,570	
511000	FULL TIME WAGES FIRE PREVE	-	-	147,172	147,172	149,483	
511100	PART TIME WAGES	16,417	18,652	18,733	18,733	19,796	
513000	OVERTIME FIRE PREVENTION	-	-	2,943	443	2,990	
514700	NIGHT DIFFERENTIAL	741	1,646	1,639	1,639	1,697	
514800	LONGEVITY	425	425	425	425	525	
514800	LONGEVITY						
514900	HOLIDAY	17,142	17,608	17,699	17,699	18,085	
515000	DEFIBRILLATION STIPEND	3,801	3,198	3,200	3,200	3,200	
517000	HEALTH INSURANCE	62,067	64,683	55,156	55,156	55,156	
517200	WORKERS COMP	35	34	45	45	51	
517800	MEDICARE	235	6,001	6,801	6,801	6,801	
519002	UNIFORM MAINT	4,191	4,192	4,200	4,200	2,100	
519200	HAZARDOUS MATERIALS STIPEND	1,498	1,498	1,500	1,500	4,035	
519600	EMT STIPEND	2,250	6,000	6,000	6,000	6,000	
519800	INCENTIVE, EDUCATION	3,870	3,525	4,860	4,860	5,760	
519900	FIRE ADMIN UNIFORM						
	<u>PERSONAL SERVICES</u>	<u>511,927</u>	<u>535,284</u>	<u>521,291</u>	<u>522,443</u>	<u>530,249</u>	
<u>12212</u>							
523100	WATER	-	-	1,000	1,000	1,000	
524300	BUILDING SYSTEMS MAINTENANCI	2,305	910	7,000	7,000	7,000	
524600	COMPUTER MAINTENANCE	4,142	5,683	5,500	5,500	5,500	
527200	COPIER LEASE	4,232	5,455	1,000	1,000	1,000	
534200	COMMUNICATIONS SERVICES	18,131	18,501	18,300	18,300	18,300	
534700	PRINTED MATERIALS	-	93	1,000	1,000	1,000	
542100	OFFICE SUPPLIES	2,276	2,290	3,000	3,000	3,000	
542100	COPY SUPPLIES	-	-	700	700	700	
542400	HARDWARE MISC SUPPL/FLAGS	693	545	800	800	800	
545000	CUSTODIAL SUPPLIES	6,778	5,120	9,000	9,000	9,500	
552900	BOOKS & PERIODICALS	98	2,017	800	800	800	
571000	IN STATE TRAVEL (TRNG)	896	913	1,590	1,590	1,600	
573000	DUES/MEMBERSHIP	2,163	1,863	2,100	2,100	2,100	
	<u>OTHER EXPENSES</u>	<u>41,714</u>	<u>43,390</u>	<u>51,790</u>	<u>51,790</u>	<u>52,300</u>	
	TOTAL FIRE ADMINISTRATION	553,640	578,673	573,081	574,233	582,549	1.7%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>FIRE SUPPRESSION</u>							
<u>12221</u>							
511000	FULL TIME WAGES	2,809,618	2,819,632	2,889,653	2,873,653	2,868,937	
513000	OVERTIME	333,752	507,606	382,879	536,979	465,000	
514300	CAPACITY DIFFERENCE	7,327	9,534	11,000	11,000	11,000	
514700	NIGHT DIFFERENTIAL	33,768	33,088	33,713	33,713	33,460	
514800	LONGEVITY	1,885	1,885	2,000	2,000	5,000	
514900	HOLIDAY	142,961	148,993	152,150	152,150	151,670	
515000	DEFIBRILLATION STIPEND	172					
517000	HEALTH INSURANCE	524,944	571,220	627,368	627,368	627,368	
517800	MEDICARE	39,340	44,139	50,024	50,024	51,258	
517900	LIFE INSURANCE	882	882	882	882	882	
519002	UNIFORM MAINT ALLOWANCE	51,723	51,244	52,500	52,500		
519200	HAZARDOUS MATERIALS STIPEND	25,121	24,789	25,000	25,000	84,750	
519500	IN SERVICE TRNG	4,971	684	11,000	11,000	22,000	
519800	EDUCATION	21,488	21,368	23,550	23,550	30,517	
519900	UNIFORM MAINT ALLOWANCE EMT STIPEND						
	<u>PERSONAL SERVICES</u>	<u>3,997,952</u>	<u>4,235,063</u>	<u>4,261,719</u>	<u>4,399,819</u>	<u>4,351,842</u>	
<u>12222</u>							
524400	VEHICLE MAINT.	48,290	53,954	50,800	65,000	51,000	
524501	RADIO MAINTENANCE	7,070	9,175	7,500	7,500	8,000	
530001	MEDICAL BILLS	26,106	23,942	21,000	21,000	21,000	
530009	OCCUPATIONAL HEALTH MGMT		1,250	10,000	10,000	8,000	
531700	TRAINING	4,712	2,248	10,000	10,000	10,000	
542400	EXTINGUISHER REFILL	298	440	950	950	950	
548900	GASOLINE	13,068	14,734	25,000	25,000	25,750	
558600	FIREFIGHTER SUPPLIES	12,984	18,967	15,000	8,000	15,000	
573000	DUES METROFIRE	2,500	2,500	2,500	2,500	2,500	
	<u>OTHER EXPENSES</u>	<u>115,028</u>	<u>127,211</u>	<u>142,750</u>	<u>149,950</u>	<u>142,200</u>	
<u>12223</u>							
587100	OFFICE EQUIPMENT		2,064	2,600	2,600	3,600	
587200	FIREFIGHTING EQUIPMENT	12,000	13,620	15,000	15,000	15,000	
	<u>CAPITAL OUTLAY</u>	<u>12,000</u>	<u>15,684</u>	<u>17,600</u>	<u>17,600</u>	<u>18,600</u>	
	TOTAL FIRE SUPPRESSION	4,124,980	4,377,957	4,422,069	4,567,369	4,512,642	2.0%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>EMERGENCY MEDICAL SERVICES</u>							
<u>12301</u>							
513005	EMS TRAINING	1,893	1,672	3,500	3,500	3,500	
519600	EMT STIPEND	129,259	125,778	129,600	129,600	129,775	
	<u>PERSONAL SERVICES</u>	<u>131,152</u>	<u>127,451</u>	<u>133,100</u>	<u>133,100</u>	<u>133,275</u>	
<u>12302</u>							
524010	DEFIBRILLATOR	584	727	2,600	2,600	2,600	
524400	VEHICLE MAINTENANCE	6,178	6,016	7,500	7,500	7,500	
530000	EMS TRAINING	530	3,238	1,500	1,500	1,500	
548900	DIESEL FUEL	3,687	5,780	4,520	5,020	5,500	
550000	MEDICAL SUPPLIES	14,022	13,670	12,000	11,500	12,000	
550000	OXYGEN	-	-	1,500	1,500	1,500	
573100	LICENSING	2,000	1,105	2,000	2,000	2,000	
	<u>OTHER EXPENSES</u>	<u>27,001</u>	<u>30,536</u>	<u>31,620</u>	<u>31,620</u>	<u>32,600</u>	
<u>12303</u>							
587000	MEDICAL EQUIPMENT & DEFIBRILATOR		3,592	4,000	4,000	4,000	
12303	EMS REPORTING SOFTWARE & EQUIPMENT						
	<u>TOTAL CAPITAL OUTLAY</u>	<u>-</u>	<u>3,592</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>	
	TOTAL EMERGENCY MEDICAL SI	158,153	161,579	168,720	168,720	169,875	0.7%
	<u>TOTAL FIRE</u>	<u>4,836,774</u>	<u>5,118,210</u>	<u>5,163,870</u>	<u>5,310,322</u>	<u>5,265,066</u>	2.0%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>12911</u>	<u>EMERGENCY MANAGEMENT</u>						
511100	PART TIME	11,000	10,233	11,000	11,000	13,500	
517800	MEDICARE	103	141	160	160	196	
	<u>PERSONAL SERVICES</u>	<u>11,103</u>	<u>10,374</u>	<u>11,160</u>	<u>11,160</u>	<u>13,696</u>	
<u>12912</u>							
524500	MAINTENANCE	-	546	3,000	3,000	3,000	
530000	PROF SERV. TRNG.	2,148	1,917	2,200	2,200	2,200	
534100	TELEPHONE	1,555	2,855	5,000	5,000	5,000	
542100	SUPPLIES	-	-	300	300	300	
573000	ASSOCIATION DUES	-	-	50	50	50	
	<u>OTHER EXPENSES</u>	<u>3,703</u>	<u>5,317</u>	<u>10,550</u>	<u>10,550</u>	<u>10,550</u>	
<u>12913</u>							
587100	COMMUNICATION EQUIPMENT	-	-	-	-	-	
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL EMERGENCY MANAGEMEN	14,806	15,691	21,710	21,710	24,246	11.7%
	<u>TOTAL PUBLIC SAFETY</u>	<u>10,718,318</u>	<u>11,079,627</u>	<u>11,559,611</u>	<u>11,718,670</u>	<u>11,809,570</u>	2.2%

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EDUCATION							
	TOTAL SALARIESFRINGE BENEF	37,824,000	-	-	-	-	
	SFSF to Maintain Foundation Spending (/	1,373,659					
	NON-SALARIES	-					
	TOTAL EDUCATION OPERATING	39,197,659	39,753,823	41,583,768	41,583,768	43,068,492	
13002							
569000	MINUTEMAN REG. VOC. SCHOOL	806,365	751,311	880,134	880,134	939,999	
	TOTAL MINUTEMAN REGIONAL VOC. SCHOOL	806,365	751,311	880,134	880,134	939,999	6.8%
	GRAND TOTAL EDUCATION	40,004,024	40,505,134	42,463,902	42,463,902	44,008,491	3.6%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>COMMUNITY DEVELOPMENT ADMIN.</u>							
<u>11801</u>							
511000	FULL TIME SALARIES	174,090	176,732	176,279	178,543	178,364	
513000	OVERTIME						
514800	LONGEVITY	575	575	575	675	725	
517000	HEALTH INSURANCE	33,655	35,074	49,113	49,113	49,113	
517200	WORKERS COMPENSATION	500	479	640	640	736	
517800	MEDICARE	726	2,231	2,528	2,528	2,597	
519800	EDUCATION	-					
	<u>PERSONAL SERVICES</u>	<u>209,547</u>	<u>215,090</u>	<u>229,135</u>	<u>231,499</u>	<u>231,535</u>	
<u>11802</u>							
524500	REPAIRS/OFFICE EQUIP.	5,828	6,278	5,912	5,912	6,362	
530000	PROFESSIONAL SERVICES	20,371	4,258	26,000	26,000	15,000	
531900	ADVERTISING	536	625	625	625	625	
532000	CONTRACTUAL TRAINING REIMB	600	352	600		600	
534100	TELEPHONE	1,446	1,516	2,050	2,050	2,055	
534600	PRINTING/MAILING	250	227	355	355	355	
542100	OFFICE SUPPLIES	1,697	715	700	700	700	
542100	PHOTOCOPY SUPPLIES	-	-	1,331	1,331	1,391	
548000	VEHICLE SUPPLIES / OVERSIGHT	-					
552900	BOOKS/PERIODICAL	-	489	350	350	350	
571000	IN-STATE TRAVEL	720	771	835	835	920	
573000	DUES/MEMBERSHIP	1,380	1,198	1,128	1,128	1,128	
	CONSERVATION COMM MEMBERSI	-		1,394	1,394	1,394	
	<u>OTHER EXPENSES</u>	<u>32,828</u>	<u>16,428</u>	<u>41,280</u>	<u>40,680</u>	<u>30,880</u>	
<u>11803</u>							
587100	OFFICE EQUIPMENT	8,000					
	<u>CAPITAL OUTLAY</u>	<u>8,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL COMMUNITY DEV. ADMIN.	250,375	231,519	270,415	272,179	262,415	-3.0%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>11751</u>	<u>PLANNING</u>						
511000	SALARIES - FULL TIME	204,532	194,659	205,368	205,368	208,222	
514800	LONGEVITY						
517000	HEALTH INSURANCE	14,206	14,805	16,371	16,371	16,371	
517200	WORKERS COMP	669	641	856	856	984	
517800	MEDICARE	2,822	2,624	2,974	2,974	3,019	
519800	EDUCATION	-	-	-	-	-	
	<u>PERSONAL SERVICES</u>	<u>222,229</u>	<u>212,729</u>	<u>225,569</u>	<u>225,569</u>	<u>228,596</u>	
<u>11752</u>							
524500	MAINT OF OFFICE EQUIP	108	100	100	100	100	
530000	PROFESSIONAL SERVICES	28,689	10,830	24,000	24,000	22,500	
530004	COMPREHENSIVE MASTER PLAN	87,745	-	-	-	-	
531900	ADVERTISING	1,453	824	1,500	1,000	1,250	
532000	TRAINING/TUITION GIS COMPUTER	-	330	2,500	750	750	
532000	CONTRACTUAL TRAINING REIMB	125	-	600	600	600	
534700	PRINTING	200	165	500	500	400	
552900	BOOKS & PERIODICALS						
542100	OFFICE SUPPLIES	400	250	400	400	600	
571000	IN-STATE TRAVEL	132	174	600	600	750	
573000	DUES & MEMBERSHIPS	958	510	1,250	1,250	1,250	
	<u>OTHER EXPENSES</u>	<u>119,809</u>	<u>13,183</u>	<u>31,450</u>	<u>29,200</u>	<u>28,200</u>	
<u>11753</u>							
587100	OFFICE EQUIPMENT	-	-	-	-	-	
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL PLANNING	342,038	225,913	257,019	254,769	256,796	-0.1%

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
14111	<u>ENGINEERING SERVICES</u>						
511000	FULL TIME SALARIES	79,904	83,422	77,585	77,585	74,797	
511100	PART TIME WAGES	19,048	12,428	25,000	25,000	25,000	
513000	OVERTIME		5,011	5,000	5,000	5,000	
514800	LONGEVITY	475	475	475	475	475	
517000	HEALTH INSURANCE	28,440	29,609	32,742	32,742	32,742	
517200	WORKERS COMP.	270	258	345	345	396	
517800	MEDICARE	705	1,333	1,511	1,511	1,526	
519900	CLOTHING ALLOWANCE	575	675	675	675	675	
	<u>PERSONAL SERVICES</u>	<u>129,416</u>	<u>133,212</u>	<u>143,333</u>	<u>143,333</u>	<u>140,611</u>	
14112							
524500	REPAIR/OFFICE EQUIP	100	-	200	200	200	
542900	ENGIN/DRAFTING SUPPLIES	718	591	800	800	800	
548000	VEHICULAR SUPPLIES						
548900	GASOLINE						
552900	BOOKS/PERIODICALS						
571000	IN-STATE TRAVEL	712	521	760	760	760	
532000	CONTRACTUAL TRAINING REIMB	-	-	600	600	600	
573000	DUES/MEMBERSHIP	-	-	60	60	60	
	<u>OTHER EXPENSES</u>	<u>1,530</u>	<u>1,111</u>	<u>2,420</u>	<u>2,420</u>	<u>2,420</u>	
	PURCHASE OF COMPUTER SOFTWA	-	-	-	-	-	
	OFFICE EQUIPMENT	-	-	-	-	-	
	<u>TOTAL CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	TOTAL ENGINEERING SERVICES	130,946	134,324	145,753	145,753	143,031	-1.9%

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<u>INSPECTION SERVICES</u>							
<u>12411</u>							
511000	FULL TIME WAGE	130,632	131,965	133,349	115,849	125,470	
511100	PART TIME WAGE	18,498	20,365	22,779	22,779	23,535	
513000	OVERTIME		-	1,100	1,100	1,100	
514800	LONGEVITY	575	575	575			
517000	HEALTH INSURANCE	28,440	29,639	22,413	22,413	22,413	
517200	WORKERS COMP.	561	538	718	718	825	
517800	MEDICARE	2,103	1,961	2,222	2,222	2,222	
519800	EDUCATION						
519900	CLOTHING	1,350	1,350	1,350	1,125	1,350	
	<u>PERSONAL SERVICES</u>	<u>182,159</u>	<u>186,392</u>	<u>184,506</u>	<u>166,206</u>	<u>176,915</u>	
<u>12412</u>							
524500	MAINT. OFFICE EQUIP.	-	135	200	200	200	
530000	PROFESSIONAL SERVICES	1,465	1,855	2,250	2,250	2,500	
531300	JOINT INSPECTION PROGRAM	35,135	35,135	36,536	37,025	39,987	
531700	TRAINING & SEMINARS						
532000	CONTRACTUAL TRAINING REIMB	1,318	-	1,800	1,800	1,800	
534600	PRINTING/MAILING	235	261	315	315	315	
542100	OFFICE SUPPLIES	452	327	500	500	500	
571000	IN STATE TRAVEL	147	10	780	780	780	
573000	DUES/CONFERENCE	63	108	150	150	150	
	<u>OTHER EXPENSES</u>	<u>38,814</u>	<u>37,833</u>	<u>42,531</u>	<u>43,020</u>	<u>46,232</u>	
<u>12413</u>							
585300	IT EQUIPMENT	-	-	5,000	5,000		
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>5,000</u>	<u>-</u>	
	TOTAL INSPECTION SERVICES	220,973	224,225	232,037	214,226	223,147	-3.8%
	<u>TOTAL COMMUNITY DEVELOPMI</u>	<u>944,331</u>	<u>815,980</u>	<u>905,224</u>	<u>886,927</u>	<u>885,389</u>	<u>-2.2%</u>

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<u>PUBLIC WORKS ADMINISTRATION</u>							
14211							
511000	FULL TIME WAGE	229,100	237,193	237,106	238,201	242,196	
514001	PAID PERSONAL DAYS	140	-	1,440	1,440	1,440	
514400	MEAL ALLOWANCE	4,980	3,660	6,750	6,750	6,750	
514800	LONGEVITY					525	
517000	HEALTH INSURANCE	42,618	44,414	49,113	49,113	49,113	
517200	WORKERS COMP	1,133	1,085	1,449	1,449	1,666	
517800	MEDICARE	3,537	2,968	3,364	3,364	3,638	
517900	LIFE INSURANCE	227	227	227	227	227	
519800	EDUCATION INCENTIVE						
519900	CLOTHING ALLOWANCE						
	<u>PERSONAL SERVICES</u>	281,735	289,548	299,449	300,544	305,555	
14212							
519700	CERTIFICATIONS	435	280	610	610	610	
519800	EDUCATION INCENTIVE	-					
519900	UNIFORM ALLOWANCE						
524500	MAINT. RADIO						
530001	MEDICAL REPORTS	-	138	520	520	520	
530600	DATA PROCESSING						
531700	EMPLOYEE TRAINING	484	1,500	1,500	1,500	1,500	
531900	ADVERTISING	536	802	1,160	1,160	1,160	
542100	OFFICE SUPPLIES	2,722	2,697	2,715	2,715	2,715	
550000	MEDICAL SUPPLIES	948					
553100	P.W. SUPPLIES CL	2,309	2,305	2,315	2,315	2,315	
558200	UNIFORMS						
571000	IN-STATE TRAVEL	930	1,121	1,902	1,902	1,902	
572000	EDUC & TRN EX						
573000	DUES & MEMBERSHIPS	623	675	755	755	755	
	<u>OTHER EXPENSES</u>	8,986	9,516	11,477	11,477	11,477	
14213							
585300	STREET OPENING PERMIT SOFTWARE						
	<u>CAPITAL OUTLAY</u>	-	-	-	-	-	
	TOTAL PUBLIC WORKS ADMIN.	290,720	299,065	310,926	312,021	317,032	2.0%

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<u>14221</u>	<u>STREET MAINTENANCE</u>						
511000	FULL TIME WAGES	282,506	320,503	332,123	335,259	328,478	
511100	PART TIME SALARIES						
513000	OVERTIME	81,365	68,850	62,386	84,813	62,386	
514000	ON CALL PAY	9,563	10,798	9,110	9,110	9,500	
514800	LONGEVITY	1,156	1,013	1,150	1,225	1,275	
515200	AVAILABILITY STIPEND	2,639	2,973	3,400	3,400	3,380	
515500	CDL STIPEND	1,964	2,161	2,610	2,610	2,600	
517000	HEALTH INSURANCE	42,618	44,414	71,527	71,527	71,527	
517200	WORKERS COMP.	1,600	1,533	2,047	2,047	2,354	
517800	MEDICARE	1,814	1,651	1,871	1,871	5,910	
517900	LIFE INSURANCE						
519001	WORKING OUT OF GRADE	3,955	1,607	1,050	1,200	1,200	
519900	CLOTHING ALLOWANCE	2,125	2,125	2,125	2,125	2,125	
	<u>PERSONAL SERVICES</u>	<u>431,304</u>	<u>457,628</u>	<u>489,399</u>	<u>515,187</u>	<u>490,735</u>	
<u>14222</u>							
524500	RADIO MAINTENANCE	3,255	2,822	3,255	3,255	3,255	
525100	ROAD MAINTENANCE	27,685	33,776	63,776	63,776	63,776	
529700	SOIL REMOVAL	-	10,000	10,000	9,000	10,000	
530000	PROFESSIONAL SERVICES		-				
531600	POL DETAILS - REGULAR	514	2,243	4,630	4,630	4,675	
550000	MEDICAL SUPPLIES	749	468	750	750	750	
553100	PUBLIC WORKS/SUPPLIES	10,680	10,127	10,355	10,355	10,565	
553300	PUBLIC WORKS/SUPPLIES-LINES & :	30,179	34,180	34,865	34,865	36,610	
553400	SIDEWALKS.CONSTR.	5,901	13,494	7,100	7,100	7,100	
	<u>OTHER EXPENSES</u>	<u>78,963</u>	<u>107,110</u>	<u>134,731</u>	<u>133,731</u>	<u>136,731</u>	
<u>14223</u>							
	COMPUTER & EQUIPMENT	-	-	-	-	-	
	REPLACE HEMLOCK TREES			5,500	5,500		
587000	STREET PAINTING MACHINE	-	-	-	-	-	
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>5,500</u>	<u>5,500</u>	<u>-</u>	
	TOTAL STREET MAINT.	510,267	564,738	629,630	654,418	627,466	-0.3%

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<u>14231</u>	<u>SNOW REMOVAL</u>						
513000	OVERTIME-SNOW	136,930	218,494	94,650	94,650	94,650	
515200	ON CALL STIPEND	9,917	11,007	9,720	9,720	9,720	
515200	SNOW AVAILABLE						
	<u>PERSONAL SERVICES</u>	<u>146,847</u>	<u>229,501</u>	<u>104,370</u>	<u>104,370</u>	<u>104,370</u>	
<u>14232</u>							
524400	MAINT/VEHICLES(SNOW)	42,658	56,020	38,017	38,017	38,780	
529100	CONTRACT/SNOW REMOVAL	153,011	391,134	127,234	127,234	127,234	
531600	POLICE DETAILS - SNOW	677	9,197	13,982	13,982	14,120	
553100	PUP WKS SUP.SALT/SAND	200,596	229,400	268,770	268,770	268,770	
	<u>OTHER EXPENSES</u>	<u>396,941</u>	<u>685,751</u>	<u>448,003</u>	<u>448,003</u>	<u>448,904</u>	
	TOTAL SNOW REMOVAL	543,788	915,252	552,373	552,373	553,274	0.2%

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<u>14251</u>	<u>CENTRAL FLEET MAINT - HIGHWAY FACILITIES</u>						
511000	FULL TIME WAGES	175,982	201,232	234,169	200,000	235,811	
513000	OVERTIME						
514800	LONGEVITY	1,350	1,050	1,100	1,175	1,275	
515200	AVAILABILITY STIPEND	3,159	3,133	3,400	3,400	3,380	
515500	CDL STPEND	2,924	3,506	3,915	3,915	3,900	
517000	HEALTH INSURANCE	85,235	79,957	65,484	65,484	65,484	
517200	WORKERS COMP.	10,208	9,778	13,057	13,057	15,015	
517800	MEDICARE	3,777	3,438	3,896	3,896	3,896	
517900	LIFE INSURANCE	120	120	120	120	120	
519001	WORKING OUT OF GRADE	286	318	1,050	1,000	1,000	
519900	CLOTHING ALLOWANCE	2,525	2,585	2,585	2,525	2,585	
	<u>PERSONAL SERVICES</u>	<u>285,565</u>	<u>305,117</u>	<u>328,776</u>	<u>294,572</u>	<u>332,466</u>	
<u>14252</u>							
524400	REP-MAINT/VEHICLES	8,910	8,362	9,360	9,360	9,550	
534100	TELEPHONE	496	364	500	500	500	
548000	MAINT.VEHIC.SUPPLIES	46,401	41,236	48,785	48,785	49,760	
548700	OIL,LUBE,ANTIFREEZE	6,723	7,232	7,605	7,605	7,760	
548800	TIRES	13,856	8,107	9,230	9,230	9,415	
548900	UNLEADED GAS	-	-	-	-	-	
548900	DIESEL	50,394	70,570	102,550	102,550	100,015	
553100	P.W. SUPPLIES	37,207	38,744	39,660	39,660	40,455	
558200	UNIFORMS	2,815	3,304	3,900	3,900	3,900	
	<u>OTHER EXPENSES</u>	<u>166,802</u>	<u>177,917</u>	<u>221,590</u>	<u>221,590</u>	<u>221,355</u>	
<u>14253</u>							
587200	MUNICIPAL GARAGE EQUIP.			2,000	2,000	2,000	
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>-</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>	
	CENTRAL FLEET MAINT & HWY FA	452,367	483,034	552,366	518,162	555,821	0.6%

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14261	<u>FORESTRY SERVICE</u>						
511000	FULL TIME WAGES	37,427	38,627	37,814	37,814	39,042	
514800	LONGEVITY		138				
515500	CDL STIPEND	792	1,178	1,305	1,305	1,300	
517000	HEALTH INSURANCE	-		16,371	16,371	16,371	
517200	WORKERS COMP.	1,203	1,153	1,539	1,539	1,769	
517800	MEDICARE	553	553	627	627	627	
519900	CLOTHING ALLOWANCE	725	242	725	725	725	
	<u>PERSONAL SERVICES</u>	<u>40,700</u>	<u>41,890</u>	<u>58,381</u>	<u>58,381</u>	<u>59,834</u>	
14262							
530000	PLANTING TREES	anonymous donor	(375)	10,000	10,000	10,500	
530002	CONTR SERV OUTS LAB.	214,276	190,864	149,625	234,625	151,125	
530003	TREE WARDEN	22,840	23,297	23,763	23,763	24,240	
531600	POLICE DETAILS	5,732	6,223	6,350	6,350	6,415	
571000	IN STATE TRAVEL	110	110	190	190	190	
573000	DUES & MEMBERSHIPS	80	65	126	126	126	
	<u>OTHER EXPENSES</u>	<u>243,037</u>	<u>220,184</u>	<u>190,054</u>	<u>275,054</u>	<u>192,596</u>	
	TOTAL FORESTRY SERVICES	283,737	262,073	248,435	333,435	252,430	1.6%
16511	<u>DELTA & GROUNDS MAINTENANCE</u>						
511000	FULL TIME WAGE	40,486	41,970	44,203	44,203	45,698	
515500	CDL STIPEND	1,032	1,178	1,305	1,305	1,300	
514800	LONGEVITY		-	113	225	225	
517000	HEALTH INSURANCE	-		6,042	6,042	6,042	
517200	WORKERS COMP	1,289	1,235	1,649	1,649	1,896	
517800	MEDICARE	1,254	559	633	633	666	
519900	CLOTHING ALLOWANCE	725	725	725	725	725	
	<u>PERSONAL SERVICES</u>	<u>44,787</u>	<u>45,667</u>	<u>54,670</u>	<u>54,782</u>	<u>56,552</u>	
16512							
523100	WATER	-	-	-	-	-	
553100	P.W. SUPPLIES	3,685	3,767	3,870	3,870	3,950	
	<u>OTHER EXPENSES</u>	<u>3,685</u>	<u>3,767</u>	<u>3,870</u>	<u>3,870</u>	<u>3,950</u>	
	TOTAL DELTA & LAND MAINTENAN	48,472	49,434	58,540	58,652	60,502	3.4%

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14331	<u>SOLID WASTE COLLECTION & DISPOSAL</u>						
511000	FULL TIME WAGES	41,235	38,615	39,192	39,192	42,037	
511100	PART TIME WAGES - SW Coordinator				10,000	23,483	
513001	OVERTIME, FALL LEAF COL.	2,278	2,335	2,250	2,250	2,300	
514800	LONGEVITY	-		113			
515500	CDL STIPEND	1,032	1,178	1,305	1,305	1,300	
517000	HEALTH INSURANCE	14,206	28,220	6,042	6,042	6,042	
517200	WORKERS COMP.	2,611	2,501	3,339	3,339	3,839	
517800	MEDICARE	86	587	665	665	1,002	
519900	CLOTHING ALLOWANCE	1,242	1,450	725	725	725	
	<u>PERSONAL SERVICES</u>	62,690	74,885	53,631	63,518	80,728	
14332							
529000	TRANSFER STATION SITE MAINT.	-	17,350	18,250	18,250	18,615	
529100	CONTRACT RESIDENTIAL COLLECT	1,011,815	1,042,149	900,000	914,400	981,832	est
529400	RECYCLING	363,409	374,312	350,000	330,348	340,968	est
529500	OUTSIDE DISPOSAL	540,030	531,740	680,000	580,000	665,000	
529600	LEAF & YARD WASTE	309,456	318,740	330,000	297,344	285,804	est
545900	RECYCLING BINS	5,979	5,979	6,884	6,884	6,884	
553100	PUBLIC WORKS SUPPLIES	16,350	21,621	10,850	10,850	15,290	
	<u>OTHER EXPENSES</u>	2,247,040	2,311,891	2,295,984	2,158,076	2,314,393	
	TOTAL SOLID WASTE C&D	2,309,730	2,386,776	2,349,615	2,221,594	2,395,121	1.9%
14242	<u>STREET LIGHTING</u>						
522500	STREET LIGHTING	246,606	245,883	283,754	250,000	260,000	
	<u>PURCHASE OF SERVICES</u>	246,606	245,883	283,754	250,000	260,000	
	TOTAL STREET LIGHTING	246,606	245,883	283,754	250,000	260,000	-8.4%

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<u>16501</u>	<u>PARKS & FACILITIES</u>						
511000	FULL TIME WAGE	260,483	234,796	238,917	239,767	241,715	
511100	PART TIME	25,472	29,184	21,200	21,200	21,200	
513000	OVERTIME	3,165	1,065	8,200	8,200	8,200	
513002	SCHEDULED OVERTIME	45,324	44,209	47,128	47,128	47,128	
514001	PAID PERSONAL DAYS	352	1,202	1,000	1,104	1,000	
514400	MEALS ALLOWANCE		10				
514800	LONGEVITY	1,475	1,413	1,175	600	600	
515200	AVAILABILITY STIPEND	3,198	1,066				
515500	CDL STIPEND	4,128	4,342	5,230	5,230	5,200	
517000	HEALTH INSURANCE	67,310	70,147	55,156	55,156	55,156	
517200	WORKERS COMP	1,716	1,644	2,195	2,195	2,524	
517800	MEDICARE	2,939	4,481	5,078	5,078	5,078	
519001	WORKING OUT OF GRADE	1,526	2,089	2,500	2,500	2,500	
519800	EDUCATION INCENTIVE			300			
519900	CLOTHING	3,575	3,575	2,900	2,175	2,900	
	<u>PERSONAL SERVICES</u>	<u>420,662</u>	<u>399,223</u>	<u>390,979</u>	<u>390,333</u>	<u>393,201</u>	
<u>16502</u>							
519700	CERTIFICATIONS		-	360	360	360	
522700	HEATING FUEL - GROUNDS	5,390	4,331	7,142	7,142	7,360	
522900	ELECTRICITY - GROUNDS	53,852	51,327	82,153	80,000	82,153	
523100	WATER - GROUNDS	15,152	18,587	20,681	18,000	18,900	
524300	REPAIR SERVICE - GROUNDS	36,659	37,111	1,108	1,108	1,130	
524300	FIELD MAINTENANCE	-	-	31,131	31,131	31,755	
524300	SYNTHETIC FIELD MAINT	-	-	6,710	6,710	6,845	
524400	MAINTENANCE OF VEHICLES	18,632	23,733	12,483	12,483	21,200	
524500	PLAYGROUND EQUIP MAINT		507				
534100	TELEPHONE SERVICES	2,622	2,103	3,965	3,965	4,045	
534100	TELEPHONE/NEXTEL		-				
530000	SERVICE CONTRACT-HARRIS FLD			6,500	6,500	6,500	
542100	OFFICE SUPPLIES	332	323	330	330	330	
543100	CHAIN LINK FENCING	8,140	8,384	8,384	8,384	8,384	
545002	POOL SUPPLIES	27,259	28,040	27,867	27,867	28,425	
545003	SKATING RINK SUPPLIES	28,632	42,583	29,365	29,365	29,955	
546000	GROUND SUPPLIES	12,405	40,504	22,132	22,132	22,575	
548900	FUEL-GASOLINE	8,221	9,945	16,408	16,408	16,900	
548900	FUEL-DIESEL						
	<u>OTHER EXPENSES</u>	<u>217,296</u>	<u>267,478</u>	<u>276,719</u>	<u>271,885</u>	<u>286,817</u>	
<u>16503</u>							
	UTILITY MACHINE					8,000	
	PAINT MACHINE			6,000	6,000		
	48 INCH LAWNMOWER		4,326				
	RINK NETTING		3,000				
	RINK ENVELOP SEALING		5,000				
	RINK PLAYER BENCHES		3,800				
	<u>CAPITAL OUTLAY</u>	<u>5,500</u>	<u>16,126</u>	<u>6,000</u>	<u>6,000</u>	<u>8,000</u>	

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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
14911	<u>CEMETERY MAINTENANCE</u>						
511000	FULL TIME WAGES	265,690	240,831	240,587	241,437	241,890	
511100	PART TIME TEMPORARY	30,424	34,191	33,462	33,771	33,916	
513000	OVERTIME	19,996	21,162	18,850	18,850	18,850	
514001	PAID PERSONAL DAYS	756	938	1,000	789	1,000	
514400	MEAL ALLOWANCE		230		100	100	
514800	LONGEVITY	750	750	976	1,200	1,200	
515500	CDL STPEND	4,048	4,712	5,220	5,220	5,200	
517000	HEALTH INSURANCE	49,385	48,739	44,827	44,827	44,827	
517200	WORKERS COMP	4,402	4,216	5,630	5,630	6,475	
517800	MEDICARE	2,044	4,286	4,857	4,857	4,857	
	EDUCATION INCENTIVE			300			
519001	WORKING OUT OF GRADE	13,061	7,119	2,500	2,500	2,500	
517900	LIFE INSURANCE	-					
519900	CLOTHING ALLOWANCE	2,900	2,900	2,900	2,900	2,900	
	<u>PERSONAL SERVICES</u>	393,455	370,073	361,109	362,081	363,715	
14912							
522700	HEATING OIL						
522800	GAS	39					
522900	ELECTRICITY	-					
523100	WATER	93	904	4,720	4,720	4,956	
524500	REP. & MAINT.	1,093	3,216	4,727	4,727	4,871	
529700	SOIL REMOVAL	-		10,000	10,000	10,000	
530000	PROFESSIONAL AND TECHNICAL SERVICES						
534200	COMMUNICATION	3,809	4,031	4,648	4,648	4,648	
542100	OFFICE SUPPLIES	1,132	1,027	1,000	1,000	1,000	
543000	CUSTODIAL HOUSEKEEPING SUPPL	259	342	1,000	1,000	1,000	
546000	GROUNDSPG SUPP - GM	23,867	24,999	17,265	17,265	17,610	
	GROUNDSPG SUPP - HM			12,000	12,000	12,240	
548000	VEHICULAR SUPPLIES	7,549	7,991	7,000	7,000	7,140	
548900	UNLEADED GASOLINE	5,794	6,963	4,675	4,675	4,815	
548900	DIESEL	-	-	9,250	9,250	9,530	
558200	OTHER CLOTHING	-	-	158	158	161	
573000	DUES	-	-	85	85	85	
573100	CERTIFICATIONS	230	220	367	367	367	
	<u>OTHER EXPENSES</u>	43,867	49,692	76,895	76,895	78,423	
14913							
	TURBINE BLOWER					6,150	
	<u>CAPITAL OUTLAY</u>	-	-	-	-	6,150	
	TOTAL CEMETERY MAINT.	437,322	419,765	438,004	438,976	448,288	2.3%

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<u>BUILDINGS SERVICES</u>							
11921							
511000	FULL TIME WAGE	214,623	245,548	255,598	256,500	292,407	
511100	PART TIME	39,766	43,714	50,554	48,000	50,319	
513000	OVERTIME	9,353	6,241	5,000	5,500	6,000	
514800	LONGEVITY	225	225	225	450	500	
517000	HEALTH INSURANCE	10,487	10,929	12,085	12,085	27,085	
517200	WORKERS COMP.	1,374	1,316	1,757	1,757	2,020	
517800	MEDICARE	2,739	3,410	3,865	3,865	5,064	
519900	CLOTHING	1,450	725	2,175	2,175	2,175	
	<u>PERSONAL SERVICES</u>	<u>280,017</u>	<u>312,108</u>	<u>331,259</u>	<u>330,332</u>	<u>385,570</u>	
11922							
519700	CONTRACTUAL TUITION REIM					600	
521100	ESCO PAYMENT	7,530	7,530	7,530	7,530	7,530	
522700	T2 HEATING OIL-TOWN BUILDINGS	47,983	69,484	86,250	84,500	88,837	
522800	GAS HEAT	52,132	53,233	66,000	63,000	145,000	
522900	T2 ELECTRICITY	209,393	233,010	225,000	235,000	240,000	
523100	T1 WATER	12,420	16,021	16,000	16,000	16,000	
523101	FIRE PROTECTION SERVICES					6,000	
523300	DIESEL FUEL - GENERATORS	-	2,628	1,650	1,800	2,400	
524300	T1 REPAIR SERVICE-BUILDINGS	143,865	161,713	170,000	164,000	170,000	
524301	CONTRACTUAL SERVICES					26,000	
527200	COPIER RENTAL/SUPPLIES	13,965	18,945	15,000	15,000	12,000	
527200	POSTAGE METER	-	-	3,100	3,400	3,600	
529300	T1 CUSTODIAL CLEANING SERVICES	8,577	12,148	10,000	19,570	-	
530000	PROFESSIONAL SERVICES	300					
534100	T1 TELEPHONE	43,338	34,237	45,000	45,000	42,000	
534100	T8 TELEPHONE-SENIOR CENTER	-	-				
534500	POSTAGE	19,009	10,482	38,400	34,000	26,500	
537600	CONNECT CTY (FROM POLICE)	19,464	19,464	20,000	20,000	20,000	
542100	OFFICE SUPPLIES	624	1,499	1,500	1,500	3,600	
543000	T2 BUILDING MAINT. SUPPLIES	8,249	14,972	12,000	12,000	12,000	
545000	CUSTODIAL SUPPLIES	25,345	19,937	27,500	24,000	26,000	
545600	SECURITY SUPPLIES	-	-	800			
11923	<u>OTHER EXPENSES</u>	<u>612,193</u>	<u>675,301</u>	<u>745,730</u>	<u>746,300</u>	<u>848,067</u>	
587000	EQUIPMENT						
582600	T1 MAJOR BUILDING REPAIRS	261,447	246,840	210,200	210,000	190,000	
	<u>CAPITAL OUTLAY</u>	<u>261,447</u>	<u>246,840</u>	<u>210,200</u>	<u>210,000</u>	<u>190,000</u>	
	<u>TOTAL BUILDINGS</u>	<u>1,153,657</u>	<u>1,234,249</u>	<u>1,287,189</u>	<u>1,286,632</u>	<u>1,423,637</u>	10.6%
	<u>TOTAL PUBLIC SERVICES</u>	<u>7,762,117</u>	<u>8,359,077</u>	<u>8,289,754</u>	<u>8,181,408</u>	<u>8,466,979</u>	2.1%

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15101	HEALTH ADMINISTRATION						
511000	FULL TIME WAGES	212,492	163,668	193,086	193,086	206,356	
511100	PART TIME WAGES	32,843	24,196	23,928	23,928	26,299	
513000	OVERTIME	1,074	1,246	1,260	1,260	1,260	
514800	LONGEVITY	475	475	475	475	575	
517000	HEALTH INSURANCE	33,655	35,074	22,413	22,413	22,413	
517200	WORKERS COMP	269	258	344	344	395	
517800	MEDICARE	1,985	3,139	3,557	3,557	3,557	
	PERSONAL SERVICES	282,794	228,055	245,063	245,063	260,855	
15102							
530000	PROF SERVICES	31,458	39,639	43,400	43,400	43,400	
530000	SEALER OF WTS & MEAS SERVICES		-	2,000	2,000	2,200	
530008	NURSE SERVICES	6,131					
530600	DATA PROC. MAIN	135	289	300	300	300	
531700	EDUCATION REIMB/ NAGE	-	-	600	600	600	
534700	PRINTING	258	537	650	650	650	
542100	OFFICE SUPPLIES	695	642	735	735	735	
548000	VEHICLE SUPPLIES	556	800	1,200	1,200	1,500	
550000	MEDICAL SUPPLIES	1,574	527	2,000	2,000	1,800	
571000	IN-STATE TRAVEL	713	2,012	2,000	2,000	2,000	
573000	DUES/MEMBERSHIP	732	584	900	900	900	
	OTHER EXPENSES	42,254	45,030	53,785	53,785	54,085	
15103							
587100	OFFICE EQUIPMENT/SOFTWARE	-	-	6,000		3,000	
	TOTAL CAPITAL OUTLAY	-	-	6,000	-	3,000	
	TOTAL HEALTH	325,047	273,085	304,848	298,848	317,940	4.3%
FY09 -Professional services now includes the shared Public Health Nurse with Lexington, Haz Waste & VNA							

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<u>12921</u>	<u>ANIMAL CONTROL</u>						
511000	FULL TIME WAGES	50,338	50,338	50,388	51,026	51,345	
513000	OVERTIME	832	253	600	600	600	
517200	WORKERS COMPENSATION	619	593	792	792	910	
517800	MEDICARE INSURANCE	900	643	729	729	753	
519900	CLOTHING ALLOW. ANIMAL CONT	529	640	650	650	650	
	<u>PERSONAL SERVICES</u>	<u>53,217</u>	<u>52,467</u>	<u>53,159</u>	<u>53,797</u>	<u>54,258</u>	
<u>12922</u>							
524400	MAINT VEHICLE ANIMAL CONTROL	146	500	550	550	750	
530000	ANIMAL REMOVAL	815	947	630	630	630	
530000	POUND CHARGES ANIMAL CONTR	-	-	2,500	2,500	2,000	
530500	VETERINARIAN	300	300	300	300	300	
533200	MOSQUITO CONTROL ASSESSMENT	15,157	15,612	15,612	15,612	16,080	
548000	ANIMAL VEHICLE SUPPLIES	-	150	250	250	250	
548900	ANIMAL VEHICLE GAS	952	1,449	1,500	1,500	1,545	
558900	ANIMAL CONTROL EQUIP./SUPPLIE	307	581	600	600	600	
571000	IN-STATE TRAVEL	-	344	300	300	300	
573000	DUES/MEMBERSHIP	-	-	50	50	50	
	<u>OTHER EXPENSES</u>	<u>17,676</u>	<u>19,883</u>	<u>22,292</u>	<u>22,292</u>	<u>22,505</u>	
	TOTAL ANIMAL CONTROL	70,893	72,350	75,451	76,089	76,763	1.7%

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<u>12441</u>	<u>SEALER OF WEIGHTS & MEASURES</u>						
511100	PART TIME WAGES	5,000					
	<u>PERSONAL SERVICES</u>	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>12442</u>							
531700	TRAINING	90					
	SEALER SERVICES W/ARLINGTON		2,000				
558000	SEALER SUPPLIES	-	-				
573000	DUES/MEMBERSHIPS	130					
	<u>TOTAL OTHER EXPENSES</u>	<u>220</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	
	<u>TOTAL SEALER OF WEIGHTS</u>	<u>5,220</u>	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	
			Sealer now regionalized, see Health Budget				
	<u>TOTAL HEALTH</u>	<u>401,160</u>	<u>347,435</u>	<u>380,299</u>	<u>374,937</u>	<u>394,703</u>	3.8%

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15411	<u>COUNCIL ON AGING</u>						
511000	FULL TIME WAGES	194,071	188,118	211,213	211,213	216,966	
511100	PART TIME WAGES	75,319	87,507	80,048	80,048	81,639	
513000	OVERTIME						
514800	LONGEVITY	700	513	650	650	850	
517000	HEALTH INSURANCE	44,131	31,187	34,498	34,498	34,498	
517200	WORKERS COMP	988	947	1,264	1,264	1,453	
517800	MEDICARE	5,159	3,955	4,482	4,482	4,482	
	<u>PERSONAL SERVICES</u>	<u>320,368</u>	<u>312,226</u>	<u>332,155</u>	<u>332,155</u>	<u>339,888</u>	
15412							
524400	VEHICLES REP & MAINT	7,748	1,962	6,000	6,000	6,000	
527100	RENTAL OF BUILDINGS/SETUP	26,393					
527200	COPY MACHINE LEASE	3,105	4,137	3,300	4,000	4,200	
530000	PROFESSIONAL SERVICES	-	1,003				
534500	POSTAGE	154	17	250	250	250	
534600	PRINTING & MAILING	215	-	450	450	450	
542100	OFFICE SUPPLIES	3,194	4,290	4,000	4,000	4,000	
548000	VEHICULAR SUPPLIES	3,693	4,452	6,000	6,000	7,620	
571000	IN-STATE TRAVEL	1,388	295	2,000	2,000	2,000	
571000	TRAVEL ALLOWANCE						
573000	DUES/MEMBERSHIP	1,097	707	750	750	750	
	<u>OTHER EXPENSES</u>	<u>46,988</u>	<u>16,863</u>	<u>22,750</u>	<u>23,450</u>	<u>25,270</u>	
	TOTAL COUNCIL ON AGING	367,356	329,089	354,905	355,605	365,158	2.9%

FY10 New building - funds for rental transferred to Building Services for add'l energy & cleaning needs

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<u>15431</u>	<u>VETERANS SERVICE</u>						
511000	FULL TIME	12,000	12,000	12,000	12,000	12,000	
	<u>PERSONAL SERVICES</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	
<u>15432</u>							
542100	SUPPLIES	71	-	125	125	125	
552900	MAGAZINES & PERIODICALS						
558900	RECIPIENTS & OTHER MISC	10,273	14,661	6,600	21,000	24,000	
558900	TOWN CELEBRATIONS	-	-	3,000	3,000	3,000	
558900	U.S. FLAGS	-	-	1,600	1,600	1,600	
558900	GRAVE MARKERS & MISC	-	-	700	700	700	
571000	IN-STATE TRAVEL	551	1,011	1,300	1,300	1,300	
573000	ASSOCIATION CONFERENCE DUES	25	20	200	200	200	
	<u>OTHER EXPENSES</u>	<u>10,920</u>	<u>15,692</u>	<u>13,525</u>	<u>27,925</u>	<u>30,925</u>	
	TOTAL VETERANS SERVICE	22,920	27,692	25,525	39,925	42,925	68.2%
	<u>TOTAL HUMAN SERVICES</u>	<u>791,437</u>	<u>704,216</u>	<u>760,729</u>	<u>770,467</u>	<u>802,786</u>	5.5%

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<u>LIBRARY-ADMINISTRATION</u>							
16111							
511000	FULL TIME SAL.	191,748	193,069	193,610	195,202	195,200	
511100	PART TIME SAL.	5,614	5,808	6,944	6,944	17,084	
513000	OVERTIME	4,610	5,997	8,000	9,000	8,000	
514800	LONGEVITY	700	700	750	750	900	
517000	HEALTH INSURANCE	19,468	20,269	22,413	22,413	22,413	
517200	WORKERS COMP	278	267	356	356	409	
517800	MEDICARE	2,755	2,579	2,923	2,923	3,207	
519900	UNIFORMS		725	675	725	725	
	<u>PERSONAL SERVICES</u>	<u>225,173</u>	<u>229,414</u>	<u>235,671</u>	<u>238,313</u>	<u>247,938</u>	
16112							
521100	ESCO LEASE	8,690	8,690	8,690	8,690	8,690	
522800	GAS	13,604	14,686	22,147	21,147	22,811	
522900	ELECTRICITY	29,550	29,409	37,181	36,181	37,181	
523100	WATER	2,907	3,290	5,000	5,000	5,000	
524300	MAINT. BUILDINGS.	72,729	67,270	68,060	69,000	78,725	
524300	MAINT. GROUNDS						
524400	REPAIRS & MAINTENANCE	400	32	412			
524500	MAINT. OFFICE EQUIP.	3,743	4,006	360	360	369	
524500	MAINT. LIBRARY EQUIP.	-	-	4,549	4,549	4,663	
530001	MEDICAL REP. & BILLS		266	120	285	285	
531700	EMPLOYEE TRAINING	87	277	300	300	300	
531900	ADVERTISING & PUBLIC RELATION	-	211	250	250	250	
534500	POSTAGE	3,080	2,425	3,200	3,200	3,200	
534700	PRINTING		999	1,050	1,050	1,076	
542100	OFFICE SUPPLIES	8,543	715	840	840	857	
545000	CUSTODIAL SUPP.	-	8,986	9,446	9,446	9,682	
548900	GASOLINE	468	606	950	28	600	
571000	IN STATE TRAVEL		259	250	280	330	
573000	DUES & MEMBERSHIP		570	620			
	<u>OTHER EXPENSES</u>	<u>143,802</u>	<u>142,698</u>	<u>163,425</u>	<u>160,606</u>	<u>174,019</u>	
	TOTAL LIBRARY ADMIN.	368,975	372,112	399,096	398,919	421,958	5.7%

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16121	<u>LIBRARY - PUBLIC SERVICES</u>						
511000	FULL TIME WAGES	531,434	542,817	560,768	560,768	565,671	
511100	PART TIME WAGES	189,889	196,606	231,936	231,936	244,497	
513000	OVERTIME		-	-			
514800	LONGEVITY	4,682	5,282	6,150	5,986	5,986	
517000	HEALTH INSURANCE	97,246	101,345	138,767	138,767	138,767	
517200	WORKERS COMP	990	948	1,266	1,266	1,455	
517800	MEDICARE	8,986	9,266	10,501	10,501	11,834	
517900	LIFE INSURANCE	227	227	227			
	<u>PERSONAL SERVICES</u>	833,454	856,491	949,615	949,224	968,210	
16122							
530000	PROF.SERVICES		1,100	790	790	810	
534100	TELEPHONE	6,925	7,341	7,660	7,660	7,852	
552900	BOOK/PER/FILM/CD/REC	234,782	253,750	257,960	257,960	306,005	
573000	DUES						
	<u>OTHER EXPENSES</u>	241,707	262,191	266,410	266,410	314,667	
	TOTAL LIBRARY - PUBLIC SERVICE	1,075,161	1,118,682	1,216,025	1,215,634	1,282,877	5.5%

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<u>16131</u>	<u>LIBRARY - TECHNICAL SERVICES</u>						
511000	FULL TIME SAL.	133,235	130,391	138,915	138,915	138,915	
511100	PART TIME SAL.	19,322	15,636	19,001	12,407	12,020	
514800	LONGEVITY	1,300	875	875	875	1,925	
517000	HEALTH INSURANCE	19,477	25,763	16,404	16,404	16,404	
517200	WORKERS COMP	271	260	347	347	399	
517800	MEDICARE	1,570	1,969	2,231	2,231	2,216	
	<u>PERSONAL SERVICES</u>	<u>175,176</u>	<u>174,894</u>	<u>177,773</u>	<u>171,179</u>	<u>171,879</u>	
<u>16132</u>							
530600	COMPUTER SERVICE	53,999	55,132	62,000	62,000	63,469	
542200	PROCESSING SUPPLIES	11,002	12,000	11,000	11,000	11,000	
573000	DUES						
	<u>OTHER EXPENSES</u>	<u>65,001</u>	<u>67,132</u>	<u>73,000</u>	<u>73,000</u>	<u>74,469</u>	
<u>16133</u>							
587100	IT EQUIPMENT (from IT budget)	-	11,949	12,000	12,000	12,000	
	<u>CAPITAL OUTLAY</u>	<u>-</u>	<u>11,949</u>	<u>12,000</u>	<u>12,000</u>	<u>12,000</u>	
	TOTAL LIBRARY - TECHNICAL SERVICES	240,177	253,975	262,773	256,179	258,348	-1.7%
	<u>TOTAL LIBRARY</u>	<u>1,684,313</u>	<u>1,744,769</u>	<u>1,877,894</u>	<u>1,870,732</u>	<u>1,963,183</u>	4.5%

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16311	RECREATION ADMINISTRATION						
511000	FULL TIME WAGES	127,151	133,190	126,115	51,774	128,793	
513000	OVERTIME	286					
514800	LONGEVITY	525	525	525	725	625	
517000	HEALTH INSURANCE	24,692	16,487	24,170	24,170	24,170	
517200	WORKERS COMP	399	382	510	510	586	
517800	MEDICARE		1,614	1,829	1,829	1,877	
	PERSONAL SERVICES	153,053	152,198	153,149	79,008	156,051	
16312							
542100	OFFICE SUPPLIES	2,200	1,679	2,000	1,979	2,000	
558900	CREDIT CARD FEES	11,364	6,766				
558900	REC PROGRAM FEES	-	-	2,700	2,700	2,920	
573000	DUES & MEMBERSHIP	270	195	300	300		
	OTHER EXPENSES	13,833	8,640	5,000	4,979	4,920	
	TOTAL RECREATION ADMIN	166,886	160,838	158,149	83,987	160,971	1.8%

**Town of Belmont
EXPENDITURES
Fiscal Year 2013**

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
16321	RECREATION PROGRAMS						
511000	FULL TIME WAGES	36,850	38,208	38,663	44,974	47,013	
511101	S.P.O.R.T-TOWN SUPPORT	33,726	31,502	30,000	29,887	31,600	
511102	SPRING PROGRAMS	896	896	900	900	900	
511103	SUMMER PROGRAMS	104,429	111,301	112,000	108,890	116,000	
511104	FALL & WINTER PROGRAMS	88,758	90,299	91,273	90,924	92,300	
511105	SKATING RINK SALARIES	25,514	24,455	24,000	24,000	25,175	
511106	ATHLETIC CAMPS/KIDS CAMPS	92,996	101,287	100,060	97,268	100,060	
514800	LONGEVITY						
517000	HEALTH INSURANCE	10,487	5,464	-	-	-	
517200	WORKERS COMPENSATION	6,270	6,006	8,020	8,020	9,223	
517800	MEDICARE	4,898	4,831	5,475	5,475	5,989	
	PERSONAL SERVICES	404,825	414,249	410,391	410,338	428,260	
16322							
529300	CUSTODIAL SERVICES	11,627	11,996	45,360	38,667	42,000	
533000	TRANSPORTATION EXPENSES	24,598	25,406	30,000	25,978	30,000	
534100	TELEPHONE	1,750	1,713	1,400	1,400	1,500	
535000	TEEN ACTIVITIES	5,337	2,271				
545001	SUPPLIES: PROGRAM	27,182	28,347	28,000	27,902	28,000	
558900	SPORT NON SALARY EXPENSES	4,276	2,851	4,000	3,745	4,000	
	OTHER EXPENSES	74,770	72,585	108,760	97,692	105,500	
	TOTAL RECREATION PROGRAM	479,595	486,834	519,151	508,030	533,760	2.8%
	TOTAL RECREATION	646,481	647,671	677,300	592,017	694,731	2.6%
	TOTAL CULTURE & RECREATION	2,330,793	2,392,441	2,555,194	2,462,749	2,657,914	4.0%

**Town of Belmont
EXPENDITURES
Fiscal Year 2013**

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
17102	DEBT & INTEREST						
591001	CHENERY MIDDLE SCHOOL PRIN 1/	1,190,000	1,025,000	1,055,000	1,055,000	1,075,000	
591002	LIGHT DEPT. BUILDING FACILITY	200,000					
591004	SEPTIC LOAN MWPAT	3,170	3,191	3,191	3,191	3,191	
591201	TOWN GO 9/00	200,000	200,000				
591202	TOWN HALL ANNEX & PLAN GO 8/0	600,000	600,000	600,000	600,000	600,000	
591203	FIRE STATIONS 6/04	500,000	500,000	500,000	500,000	500,000	
591204	FIRE STATIONS 6/06	105,000	105,000	105,000	105,000	100,000	
591206	CONCORD AVE LAND 6/06	45,000	40,000	40,000	40,000	40,000	
591207	COMM TOWER 6/06	10,000	10,000	10,000	10,000	10,000	
591209	SCHOOL ATHLETIC FIELDS 8/02	220,000	220,000	220,000	220,000	220,000	
591210	SKATING RINK 6/06	35,000	35,000				
591212	BUSINESS SOFTWARE	160,000	160,000				
591213	SENIOR CENTER 6/06	195,000	195,000	195,000	195,000	195,000	
591214	LIGHT DEPT BUSINESS SOFTWARE	60,000	60,000				
591215	HIGH SCHOOL HVAC UNITS	120,000	120,000	120,000	120,000	120,000	
591220	WELLINGTON SCHOOL PROJECT		685,000	705,000	705,000	730,000	
	TOTAL PRINCIPAL	3,643,170	3,958,191	3,553,191	3,553,191	3,593,191	
17512							
591001	CHENERY MIDDLE SCHOOL INTERE	366,666	139,225	108,475	108,475	87,375	
591002	LIGHT DEPT. BUILDING FACILITY	4,600					
591201	TOWN GO INTEREST	13,900	4,650			(102,945)	
591202	TOWN HALL ANNEX & PLAN GO IN	338,610	316,860	316,860	316,860	271,860	
591203	FIRE STATIONS INTEREST 6/04	328,000	310,500	291,750	291,750	271,750	
591204	FIRE STATIONS INTEREST 6/06	70,288	65,825	61,625	61,625	57,425	
591206	CONCORD AVE LAND INT 6/06	26,403	24,490	22,890	22,890	21,290	
591207	COMM TOWER INT 6/06	2,025	1,675	1,300	1,300	900	
591209	SCHOOL ATHLETIC FIELDS INTERE:	28,600	20,625	12,375	12,375	4,125	
591210	SKATING RINK INT 6/06	2,888	1,400				
591212	BUSINESS SOFTWARE INT 6/06	22,000	8,250				
591213	SENIOR CENTER INT 6/06	112,218	102,468	96,618	96,618	90,768	
591214	LIGHT DEPT BUSINESS SOFTWARE	18,600	2,750				
591215	HIGH SCHOOL HVAC UNITS	-	12,600	9,000	9,000	5,400	
591220	WELLINGTON SCHOOL PROJECT		985,488	964,938	964,938	943,787	
17532							
593000	INT ON TEMP BORR - DEBT EXCLUS	-		135,000	135,000	50,000	
17522							
592000	TAX ABATE INTEREST	-	158	2,500	2,500	2,500	
592500	INTEREST ON TEMP BORROWING	-	-				
	TOTAL INTEREST ON DEBT	1,334,798	1,996,963	2,023,331	2,023,331	1,704,235	
	TOTAL DEBT & INTEREST	4,977,968	5,955,154	5,576,522	5,576,522	5,297,426	-5.0%

Town of Belmont
EXPENDITURES
Fiscal Year 2013

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>CAPITAL BUDGET</u>							
	TOTAL CAPITAL BUDGET	1,758,373	2,060,000	2,356,232	2,356,232	2,460,000	
<u>OVERLAY</u>							
	ABATEMENTS & EXEMPTIONS ALLC	800,000	800,000	881,000	881,000	800,000	
	TOTAL OVERLAY	800,000	800,000	881,000	881,000	800,000	
<u>STATE CHARGES</u>							
<u>18202</u>		Actual		Estimates	Estimates	Estimates	
563100	SPECIAL ED CHAP 71B	1,049	-	-	-	-	
563200	CHARTER SCHOOL ASSESSMENT	22,454	15,123	15,364	15,364	12,852	
563300	SCHOOL CHOICE ASSESSMENT	-	-	5,000	5,000	15,000	
563600	E G R HEALTH INSURANCE	-	2,546	-	-	-	
564000	AIR POLLUTION CONTROL	8,402	8,576	8,953	8,953	9,366	
564100	METRO PLANNING COUNCIL	6,931	7,022	7,204	7,204	7,790	
564600	RMV NON-RENEWAL CHARGE	33,300	29,160	29,160	29,160	28,640	
566000	RETIRED EMPLOYEE HEALTH INS	-	-	3,710	3,710	1,707	
566100	MBTA	1,434,504	1,425,183	1,426,773	1,426,773	1,567,632	
566200	BOSTON METRO DISTRICT EXPENSI	620	620	611	611	611	
	<u>SUBTOTAL</u>	<u>1,507,260</u>	<u>1,488,230</u>	<u>1,496,775</u>	<u>1,496,775</u>	<u>1,643,598</u>	
	<u>TOTAL STATE CHARGES</u>	<u>1,507,260</u>	<u>1,488,230</u>	<u>1,496,775</u>	<u>1,496,775</u>	<u>1,643,598</u>	9.8%
	INTERFUND TRANSFERS OUT	-	157,200	-	-	-	
	<u>TOTAL TRANSFERS OUT</u>	<u>-</u>	<u>157,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	

**Town of Belmont
EXPENDITURES
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
<u>SUMMARY BY FUNCTION</u>							
1100	LEGISLATIVE SERVICE	11,563	10,906	12,135	12,135	13,200	8.8%
1620	ELECTION & REGISTRATION	110,186	123,563	177,580	234,119	212,914	19.9%
1610	TOWN CLERK	159,627	133,001	137,474	138,794	158,588	15.4%
1220	BOARD OF SELECTMEN	47,325	48,743	51,605	51,605	71,686	38.9%
1544	VFW LEASE	7,500	7,500	7,500	7,500	7,500	0.0%
1970	COMMUNITY RELATIONS	618	762	-	-	-	
1980	COMMISSIONS/COMMITTEES	21,670	21,370	21,895	21,895	37,662	72.0%
1230	GENERAL MANAGEMENT SERVICE:	297,275	284,291	300,964	300,964	383,793	27.5%
1550	INFORMATION TECHNOLOGY	573,452	659,054	841,099	833,379	875,930	4.1%
1520	HUMAN RESOURCES	244,526	229,690	250,929	250,929	292,147	16.4%
1510	LEGAL SERVICES	237,327	187,968	240,000	240,000	240,000	0.0%
1320	RESERVE FUND	400,000	400,000	400,000	400,000	400,000	0.0%
1350	FINANCE & ACCOUNTING SERVICE:	312,889	347,314	363,809	363,984	340,735	-6.3%
1410	ASSESSING SERVICES	360,518	354,463	391,319	377,253	376,420	-3.8%
1450	TREASURY MANAGEMENT & COLL	456,735	460,923	539,687	539,987	551,100	2.1%
1470	PARKING CLERK	19,316	20,895	43,015	43,015	43,017	0.0%
	TOTAL GENERAL GOVERNMENT	3,260,526	3,290,443	3,779,011	3,815,559	4,004,692	6.0%
9110	RETIREMENT	4,354,685	4,564,181	5,070,588	5,048,088	5,282,835	4.2%
9450	INSURANCE & RESERVE	1,658,547	1,638,550	1,893,210	1,896,210	2,006,993	6.0%
	TOTAL BENEFITS UNCLASSIFIED	6,013,233	6,202,731	6,963,798	6,944,298	7,289,828	4.7%
2110	POLICE ADMINISTRATION	344,847	376,011	410,774	422,322	424,693	3.4%
2960	PUBLIC SAFETY COMMUNICATIONS	787,446	762,176	816,591	861,635	865,552	6.0%
2120	POLICE RECORDS	80,591	82,309	83,184	83,384	83,417	0.3%
2130	POLICE PATROL SERVICES	3,509,200	3,658,539	3,918,915	3,868,580	3,924,276	0.1%
2140	POLICE TRAFFIC MANAGEMENT	386,875	363,795	440,260	442,853	512,909	16.5%
2150	POLICE DETECTION & INVESTIGAT	451,809	435,997	449,496	449,496	451,492	0.4%
2160	POLICE COMMUNITY SERVICE	305,969	266,900	254,811	258,368	257,919	1.2%
2210	FIRE ADMINISTRATION	553,640	578,673	573,081	574,233	582,549	1.7%
2220	FIRE SUPPRESSION & CONTROL	4,124,980	4,377,957	4,422,069	4,567,369	4,512,642	2.0%
2300	EMERGENCY MEDICAL SERVICE	158,153	161,579	168,720	168,720	169,875	0.7%
2910	EMERGENCY MANAGE AGENCY (B)	14,806	15,691	21,710	21,710	24,246	11.7%
	TOTAL PUBLIC SAFETY	10,718,318	11,079,627	11,559,611	11,718,670	11,809,570	2.2%
3000	PUBLIC SCHOOLS - OPERATING	39,197,659	39,753,823	41,583,768	41,583,768	43,068,492	3.6%
	PUBLIC SCHOOL - LARGE MAINT PR	-	-	-	-	-	
3900	MINUTEMAN REGIONAL VOC. SCHC	806,365	751,311	880,134	880,134	939,999	6.8%
	TOTAL PUBLIC SCHOOLS	40,004,024	40,505,134	42,463,902	42,463,902	44,008,491	3.6%

**Town of Belmont
EXPENDITURES
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MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
1800	COMM. DEVELOPMENT-ADMIN	250,375	231,519	270,415	272,179	262,415	-3.0%
1750	COMM. DEVELOPMENT- PLANNING	342,038	225,913	257,019	254,769	256,796	-0.1%
4110	COMM.DEVELOPMENT-ENGINEERING	130,946	134,324	145,753	145,753	143,031	-1.9%
2410	COMM.DEVELOPMENT-INSPECTION	220,973	224,225	232,037	214,226	223,147	-3.8%
4210	PUBLIC WORKS ADMINISTRATION	290,720	299,065	310,926	312,021	317,032	2.0%
4220	STREET MAINTENANCE	510,267	564,738	629,630	654,418	627,466	-0.3%
4230	SNOW REMOVAL	543,788	915,252	552,373	552,373	553,274	0.2%
4250	CENTRAL FLEET MAINT-HWY FAC	452,367	483,034	552,366	518,162	555,821	0.6%
4260	FORESTRY SERVICE	283,737	262,073	248,435	333,435	252,430	1.6%
6510	DELTA MAINTENANCE	48,472	49,434	58,540	58,652	60,502	3.4%
6500	PARKS & FACILITIES	643,458	682,827	673,698	668,218	688,018	2.1%
4330	SOLID WASTE/COLL & DISPOSAL	2,309,730	2,386,776	2,349,615	2,221,594	2,395,121	1.9%
4910	CEMETERY MAINTENANCE	437,322	419,765	438,004	438,976	448,288	2.3%
4240	STREET LIGHTING	246,606	245,883	283,754	250,000	260,000	-8.4%
1920	BUILDINGS	1,153,657	1,234,249	1,287,189	1,286,632	1,423,637	10.6%
	TOTAL PUBLIC SERVICES	7,864,456	8,359,077	8,289,754	8,181,408	8,466,979	2.1%
5100	HEALTH SERVICES	325,047	273,085	304,848	298,848	317,940	4.3%
2920	ANIMAL CONTROL	70,893	72,350	75,451	76,089	76,763	1.7%
5420	YOUTH COMMISSION	-	-	-	-	-	
2440	SEALER OF WEIGHTS & MEASURES	5,220	2,000	-	-	-	
5410	COUNCIL ON AGING	367,356	329,089	354,905	355,605	365,158	2.9%
5430	VETERANS' SERVICES	22,920	27,692	25,525	39,925	42,925	68.2%
	TOTAL HUMAN SERVICES	791,437	704,216	760,729	770,467	802,786	5.5%
6110	LIBRARY ADMINISTRATION	368,975	372,112	399,096	398,919	421,958	5.7%
6120	LIBRARY PUBLIC SERVICES	1,075,161	1,118,682	1,216,025	1,215,634	1,282,877	5.5%
6130	LIBRARY TECHNICAL SERVICES	240,177	253,975	262,773	256,179	258,348	-1.7%
6310	RECREATION ADMINISTRATION	166,886	160,838	158,149	83,987	160,971	1.8%
6320	RECREATION PROGRAMS	479,595	486,834	519,151	508,030	533,760	2.8%
	TOTAL CULTURE & RECREATION	2,330,793	2,392,441	2,555,194	2,462,749	2,657,914	4.0%
7100	MATURING DEBT	3,643,170	3,958,191	3,553,191	3,553,191	3,593,191	1.1%
7510	INTEREST ON MATURING DEBT	1,334,798	1,996,963	2,023,331	2,023,331	1,704,235	-15.8%
	TOTAL DEBT & INTEREST	4,977,968	5,955,154	5,576,522	5,576,522	5,297,426	-5.0%

**Town of Belmont
EXPENDITURES
Fiscal Year 2013**

MUNIS Org & Obj	Account Title	FY10 EXPENDED	FY11 EXPENDED	FY12 TOWN FINAL VOTE	FY12 TOWN EST EXP	FY13 TOWN REQ LEVEL SERVICE	% Chg Level Service to FY 12
9000	TRANSFER TO OTHER FUNDS	-	157,200	-	-	-	
	CONTINGENCY FOR PY SHORTFALL	-	-	-	-	-	
	TRANSFER OUT	-	157,200	-	-	-	
	CAPITAL PROJ - DISCRETIONARY	681,098	955,793	1,224,232	1,224,232	1,300,000	6.2%
	CAPITAL PROJ - ROADS NON DISCR	1,077,275	1,104,207	1,132,000	1,132,000	1,160,000	2.5%
	TOTAL CAPITAL BUDGET	1,758,373	2,060,000	2,356,232	2,356,232	2,460,000	4.4%
	TOTAL OPERATING BUDGET	77,719,128	80,706,024	84,304,753	84,289,807	86,797,686	3.0%
	ABATEMENTS & EXEMPTIONS	800,000	800,000	881,000	881,000	800,000	-9.2%
	TOTAL OVERLAY	800,000	800,000	881,000	881,000	800,000	-9.2%
	TOTAL TOWN OPERATING BUDGE	78,519,128	81,506,024	85,185,753	85,170,807	87,597,686	2.8%
8000	CHERRY SHEET CHARGES	1,507,260	1,488,230	1,496,775	1,496,775	1,643,598	9.8%
	TOTAL STATE CHARGES	1,507,260	1,488,230	1,496,775	1,496,775	1,643,598	9.8%
	GRAND TOTALS	80,026,388	82,994,254	86,682,528	86,667,582	89,241,284	3.0%

Town of Belmont
WATER ENTERPRISE EXPENDITURES
 Fiscal Year 2013

Org & Object #	Account Title	FY09 EXPENDED	FY10 EXPENDED	FY11 EXPENDED	FINAL FY12 BUDGET	FY13 PROPOSED
6504501	WATER ADMINISTRATION					
511000	FULL TIME WAGES	130,537	96,665	129,024	130,784	135,366
514800	LONGEVITY	-		425	425	525
517000	HEALTH INSURANCE	19,179	19,449	15,739	16,371	16,371
517200	WORKERS COMP.	482	407	389	520	598
517800	MEDICARE	324	1,778	1,394	1,402	1,402
	PERSONAL SERVICES	150,523	118,299	146,971	149,502	154,262
6504502						
522800	GAS	11,313	9,067	12,396	17,400	19,315
522900	ELECTRICITY	4,378	3,318	4,787	8,594	8,594
524300	MAINTENANCE BUILDING	2,797	5,826	9,468	5,464	5,573
524300	MAINT.GROUNDS		-		1,640	1,640
524500	MAINT. OFFICE EQUIP.	20,408	805	25,319	-	1,000
524500	MAINT. COMPUTER EQUIPMENT	2,400	20,408	-	28,002	-
530000	PROFESSIONAL SERVICES	-	16,524	5,000	5,000	9,000
530600	PROFESSIONAL SERV SOFTWARE	-		20,957	3,867	-
530700	LABORATORY SERVICES	-	120	150	500	500
530800	METER READING SERVICE	26,383	30,244	40,559		-
530800	WATER BILLING SERVICE		-		51,785	50,520
530600	BILLING SOFTWARE MAINT				3,867	
531000	LOCK BOX SERVICE	8,006	8,919	8,234	10,823	10,823
531900	ADVERTISING	345	470	184	1,050	500
534100	TELEPHONE	3,033	2,752	2,969	2,640	2,640
534500	POSTAGE	7,068	4,158	3,682	2,000	1,000
534700	PRINTING	189	5,062	3,977	1,500	500
538500	WATER RESERVE	-			96,800	96,800
542100	OFFICE SUPPLIES	2,548	2,645	2,368	2,865	2,894
542200	COMPUTER SUPPLIES	-	2,585	1,215	3,440	1,500
545000	CUSTODIAL SUPPLIES	579	156	399	656	663
552900	BOOKS & PERIODICALS	112	320	705	800	800
558900	MEDICAL REPORTS	-	69	75	395	300
569500	SAFE DRINKING WATER ASSESS	6,421	-	6,692	9,350	9,350
571000	IN STATE TRAVEL REIMBURSEM	-	535		2,400	2,400
573000	ASSOC. DUES/CONFER.	999	2,800	1,470	3,000	3,000
573400	STREET OPENING PERMITS	-	2,400	7,500	12,500	12,500
	TOTAL OTHER EXPENSE	96,978	119,183	158,106	276,338	241,812
6504						
596100	TOWN SUPPORT SERVICES	150,000	157,873	157,873	157,873	157,873
596100	OPEB TRUST FUND		100,000	100,000	-	-
587000	OFFICE EQUIPMENT/COMPUTER	-	2,500	-	1,800	5,000
585200	BILLING SOFTWARE UPGRADE				15,000	15,000
	CAPITAL OUTLAY	-	2,500	-	16,800	20,000
	TOTAL WATER ADMIN.	397,501	497,854	562,950	600,513	573,947
6504511	WATER DISTRIB/MAINT SERVICES					
511000	FULL TIME WAGES	500,459	471,454	476,838	530,057	532,929
511100	PART TIME SALARY	12,128	10,390	10,600	15,000	15,150
513000	OVERTIME	134,804	107,213	153,664	140,000	141,400
514000	ON CALL	30,927	32,649	32,163	49,690	50,187
514400	MEAL ALLOWANCE	1,908	1,252	2,864	4,500	4,500
514800	LONGEVITY	3,063	3,300	3,063	2,475	3,700
515200	AVAILABILITY STIPEND	6,242	4,407	5,733	6,800	6,760
515500	CDL STIPEND	-	8,256	8,964	10,440	10,400
517000	HEALTH INSURANCE	202,424	170,840	196,562	176,681	176,681
517200	WORKERS COMP	12,571	10,593	10,147	13,549	15,581
517800	MEDICARE	9,138	7,142	9,470	9,264	9,264
517900	LIFE INSURANCE	398	398	398	313	313
518000	RETIREMENT	164,215	141,374	147,883	174,019	182,019

Town of Belmont
WATER ENTERPRISE EXPENDITURES
Fiscal Year 2013

Org & Object #	Account Title	FY09 EXPENDED	FY10 EXPENDED	FY11 EXPENDED	FINAL FY12 BUDGET	FY13 PROPOSED
519001	OUT OF GRADE	4,841	3,067	3,571	3,450	3,485
519900	CLOTHING ALLOWANCE	6,750	7,270	6,475	7,150	7,150
	PERSONAL SERVICES	1,090,420	979,606	1,068,395	1,143,388	1,159,519
6504512						
524100	BACKFLOW PREV/CROSS CONN	12,420	11,880	12,600	15,400	15,400
524400	MAINT VEHICLE GARAGE	4,516	3,309	13,694	12,181	12,181
524500	MAINT EQUIP OTHER	-	-	1,155	1,200	1,200
529700	SOIL REMOVAL	-	-	-	16,000	16,000
530000	WATER SYSTEM STUDY UPDATE	-	-	-	7,000	-
530007	MWRA LEAK DETECTION	-	9,597	-	12,000	-
530100	LEGAL SERVICES	-	-	-	1,000	1,000
530900	CONTRACT PATCHING	67,699	73,443	85,912	84,000	84,000
531600	POLICE DETAIL	6,919	5,150	12,480	9,855	9,953
531700	EMPLOYEE TRAINING	300	733	450	3,000	3,000
537900	LEAD SERVICE REPLACEMENT	-	3,200	-	-	-
548000	VEHICLE SUPPLIES	11,899	8,545	95	-	-
548700	OIL/LUB	1,178	769	46	-	-
548900	UNLEADED GAS	30,253	11,638	18,516	-	-
548900	DIESEL FUEL	-	-	-	18,023	18,565
549000	MEDICAL SUPP	-	-	-	400	400
553100	PUBLIC WORKS SUPP WATER	15,559	18,255	20,528	24,317	25,046
553400	SIDEWALK REPAIR	-	3,668	6,992	5,977	6,000
553500	WATER METERS	16,209	4,697	8,045	-	-
553600	WATER REPAIR SUPPLIES	41,033	49,301	50,795	58,777	60,540
569400	MWRA ASSESSMENT	2,232,215	2,094,622	2,183,280	2,236,627	2,266,616
573100	LICENSE ETC	375	675	315	800	500
576000	CLAIM SETTLEMENT	1,500	1,682	-	2,500	2,500
591003	MWRA BOND REPAYMENT	136,400	223,600	322,479	421,358	521,357
	TOTAL OTHER EXPENSES	2,578,475	2,524,763	2,737,382	2,930,415	3,044,258
6504513						
587000	COMMUNICATION EQUIPMENT	-	-	-	-	-
587000	OFFICE EQUIPMENT	2,000	2,500	-	-	-
587001	MWRA-METER MODERNIZATION	-	-	-	-	-
65550723						
589500	WATER MAIN REPLACEMENT	443,716	901,217	608,116	300,000	400,000
65550						
543000	BUILDING PROJECTS	190,800	35,996	305,336	-	-
65550713						
589500	MWRA BOND FOR WATER MAIN REPLACEMENT	-	-	-	-	-
65550753						
589500	GIS HARDWARE/SOFTWARE	5,615	2,400	4,000	58,000	49,600
65550743						
589500	VEHICLE REPLACEMENT	104,974	53,386	74,210	29,885	-
	CAPITAL OUTLAY	747,105	995,500	991,662	387,885	449,600
	TOTAL WATER DIST/MAINT	4,416,000	4,499,869	4,797,439	4,461,688	4,653,377
	TOTAL WATER SERVICES	4,813,501	4,997,723	5,360,389	5,062,201	5,227,324
	WATER SUMMARY					
	WATER ADMINISTRATION	397,501	497,854	562,950	600,513	573,947
	MWRA WATER ASSESSMENT	2,232,215	2,094,622	2,183,280	2,236,627	2,266,616
	WATER DISTR/MAINT	2,183,785	2,405,247	2,614,159	2,225,061	2,386,761
	TOTAL WATER ENTERPRISE	4,813,501	4,997,723	5,360,389	5,062,201	5,227,324
	Total Revenue to be raised	4,263,501	4,697,723	-	5,062,201	5,227,324
	Planned use of Retained earnings to st	550,000	300,000	-	-	-

FY12 Budgets are estimates and further final information expected for MWRA assessments and capital as well as Retained Earnings use.

**Town of Belmont
SEWER ENTERPRISE EXPENDITURES
Fiscal Year 2013**

Org & Object #	Account Title	FY09 EXPENDED	FY10 EXPENDED	FY11 EXPENDED	FY 12 VOTED BUDGET	FY 13 Proposed
6604401	SANITARY SEWER MAINT (R)					
511000	FULL TIME WAGE	364,251	370,519	385,057	391,561	396,512
513000	OVERTIME	38,804	66,293	53,635	65,400	66,054
514000	ON CALL	8,743	10,726	9,523	12,200	12,322
514400	MEAL ALLOWANCE	200	910	300	500	500
514800	LONGEVITY	1,288	1,738	1,925	2,151	2,450
515500	CDL STIPEND	-	8,216	9,319	10,440	10,400
517000	HEALTH INSURANCE	136,417	139,684	155,077	167,069	167,069
517200	WORKERS COMP.	14,021	11,815	11,317	15,112	17,378
517800	MEDICARE	4,303	5,465	6,012	6,849	6,667
517900	LIFE INSURANCE	200	200	200	200	200
518000	RETIREMENT	224,055	238,350	249,322	276,900	290,979
519001	WORKING OUT OF GRADE	41	142	642	800	800
519900	CLOTHING ALLOWANCE	5,288	5,800	5,800	5,800	5,800
	PERSONAL SERVICES	797,610	859,857	888,129	954,982	977,131
6604402						
522900	ELECTRICITY	2,911	2,914	3,712	4,835	4,835
524200	REPAIR & MAINT S.S.	30,551				
527300	RENTAL EQUIP.	1,600	14,841	7,725	38,110	38,110
	SOIL REMOVAL				10,000	10,000
	PROF SERVICES			15,500		4,000
530800	METER READING SERVICE	33,361	39,250	68,919		
530800	BILLING SERVICES	-	-		51,785	50,520
	BILLING SOFTWARE MAINT				3,867	3,867
	BILLING SOFTWARE UPGRADE				15,000	15,000
530900	CONTRACT PATCH	11,038	41,019	30,266	42,840	43,695
531600	POLICE DETAILS	5,526	2,458	3,319	6,350	6,415
534100	TELEPHONE	417	445	644	860	1,440
534800	GIS MAINTENANCE	2,000	2,400	4,000	30,000	30,000
538200	OUTSIDE LABOR	53,556	16,738	2,275	8,815	5,315
553100	PUBLIC WORKS SUPPLIES	-	54,795	51,664	58,310	59,475
569400	MWRA ASSESSMENT (R)	3,912,441	4,161,876	4,234,828	4,530,535	4,643,167
573400	STREET OPENING PERMITS	-	700	3,200	6,000	6,000
578500	SEWER RESERVE	-	-		68,800	70,175
	TOTAL OTHER EXPENSES	4,053,400	4,337,435	4,426,052	4,876,107	4,992,014
6607102						
591208	Sewer Prin to FY16	130,000	130,000		125,000	125,000
591216	Sewer MWRA to FY 11	13,750	13,750	13,750	-	-
591217	Sewer MWRA to FY19		75,086	75,086	75,086	75,086
591221	Sewer MWPAT to 2031				296,828	367,705
6607512						
591208	Sewer Int to FY16	103,700	97,200	45,350	84,200	79,044
591221	Sewer MWPAT to 2031				141,565	179,000
558900	MWPAT Origination Fee				10,618	
591218	Sewer Int - new debt				125,990	195,001
	TOTAL DEBT SERVICE	247,450	316,036	134,186	859,287	1,020,836
6604						
596000	INDIRECT COST REIMB TO TOWN	120,000	125,000		125,000	125,000
596000	TRANSFER TO OPEB TRUST		100,000		-	-
	TRANSFER TO PAY DOWN DEBT PRIN					
66550233						
	RADIO Conversion					
66550683						
587000	TRUCKS	166,600	160,289	210,284	136,885	210,000
66550703						
585000	GIS ENGINEERING AND HARDWARE	16,598	6,893	-		19,600
66550663						
589500	SEWER & DRAIN REPLACEMENT	309,695	566,006	-	360,000	210,000
66550673						
589500	SEWER BOND					
	CAPITAL OUTLAY	518,802	733,188	210,284	496,885	439,600
	TOTAL SANITARY SEWER MAINT	5,737,263	6,471,516	5,658,651	7,312,261	7,554,581

**Town of Belmont
SEWER ENTERPRISE EXPENDITURES
Fiscal Year 2013**

Org & Object #	Account Title	FY09 EXPENDED	FY10 EXPENDED	FY11 EXPENDED	FY 12 VOTED BUDGET	FY 13 Proposed
6604441	STORMWATER MAINT. (R)					
511000	FULL TIME WAGE	155,774	179,216	165,771	187,522	190,795
514800	LONGEVITY	225	250	363	613	950
515500	CDL STIPEND	-	3,948	4,652	5,220	5,220
517200	WORKERS COMP.	6,855	5,776	5,532	7,388	8,496
517800	MEDICARE	916	2,766	1,580	2,853	2,853
519003	CLOTHING ALLOWANCE	2,644	2,900	725	2,900	2,900
	PERSONAL SERVICES	166,414	194,856	178,623	206,496	211,214
6604442						
522900	ELECTRICITY				500	500
527300	RENTAL EQUIPMENT	11,390	1,520	5,250	12,558	12,558
529700	SOIL REMOVAL	3,815	12,344		10,000	10,000
530002	ABC STORMWATER GAUGE	-	-		8,411	8,411
530006	STORMWATER REGULATION	1,249	2,500	28,246	50,000	50,000
530900	CONTR PERM PATCH	14,869	11,984	9,546	16,870	17,210
538200	OUTSIDE LABOR	32,792	35,832	38,293	67,910	78,800
553100	PUB. WKS. SUPP.	15,791	14,960	13,586	17,480	17,830
573400	STREET OPENING PERMITS	-	-		4,000	4,000
591208	MWRA LOAN REPAYMENT	-	-	45,350		
	TOTAL OTHER EXPENSES	79,906	79,140	140,271	187,729	199,309
6604443						
587000	REPLACE OFFICE EQUIPMENT		2,500			
	TOTAL STORMWATER MAINT.	246,320	276,496	318,894	394,225	410,523
	TOTAL SEWER ENTERPRISE	5,983,583	6,748,012	5,977,545	7,706,486	7,965,104
	SANITARY SEWER MAINTENANCE	1,704,822	2,184,640	1,423,823	2,656,726	2,786,414
	MWRA SEWER ASSESSMENT	3,912,441	4,161,876	4,234,828	4,530,535	4,643,167
	INDIRECT COST REIMBURSEMENT	120,000	125,000	-	125,000	125,000
	STORMWATER MAINT	246,320	276,496	318,894	394,225	410,523
	TOTAL SEWER ENTERPRISE	5,983,583	6,748,012	5,977,545	7,706,486	7,965,104
	Budgeted Enterprise Revenue	6,425,180	6,874,942			
		NA	377,407			

FY12 Budgets are estimates and further final information expected for MWRA assessments and capital as well as Retained Earnings use.



DRAFT MOTIONS

(As of April 26, 2012)

ANNUAL TOWN MEETING

MAY 14, 2012

LIST OF MOTIONS

ARTICLE 3

MOVED: That the sum of **\$3,464,873** be transferred from the following available funds to meet a portion of the FY2013 operating budget expenses in such sums as listed below:

\$235,000	from fund balance in Abatement and Exemption Surplus Account
\$2,000,000	from Unreserved Fund Balance (formerly referred to as Free Cash)
\$69,000	from Belmont Municipal Light Department for IT Support
\$60,000	from Parking Meters Receipts
\$68,000	Premium on Sale of Bonds to offset Property Tax Debt Exclusion
\$157,873	from Water Revenue for indirect costs appropriated in Article 4
\$125,000	from Sewer Revenue for indirect costs appropriated in Article 4
\$100,000	from Capital Endowment Fund for various capital expenditures appropriated within Article 4
\$650,000	from Belmont Municipal Light Department to offset the tax rate

In addition, that the entire revenue derived from the sale of electricity to private customers, municipal departments, including the cost of street lighting and from jobbing during the twelve months beginning January 1, 2012, be allocated and

Town of Belmont Annual Town Meeting Financial Articles

appropriated for the operating expenses of the Municipal Light Department including out-of-state travel, all said appropriations and payments to be expended under the direction of the Municipal Light Board and that the Town Accountant is hereby authorized to make such transfers on the books of the Town.

Majority vote needed for passage.

ARTICLE 4

MOVED: That under General Government, the sum of \$4,004,692 be appropriated, to be raised by General Tax. (Said amount includes \$158,873 of water indirect costs that will be funded from water receipts and \$125,000 of sewer indirect costs that will be funded from sewer receipts).

MOVED: That under Employee Benefits, the sum of \$5,282,835 be appropriated for Retirement expenses and \$2,006,993 be appropriated for Other Insurances, and these appropriations be raised by General Tax.

MOVED: That under Public Safety the sum of \$11,809,570 is appropriated to be raised by General Tax.

MOVED: That under Belmont Public Schools the sum of \$43,068,492 be appropriated, to be raised by General Tax

MOVED: That under Minuteman Regional School the sum of \$939,999 be appropriated, to be raised by General Tax.

MOVED: That under Public Services ,the sum of \$8,466,979 be appropriated, to be raised by General Tax;

MOVED: That under Human Services, the sum of \$802,786 be appropriated, to be raised by General Tax.

MOVED: That under Culture and Recreation the sum of \$2,657,914 be appropriated, to be raised by General Tax.

MOVED: That under Debt and Interest on Debt the sum of \$5,297,426 be appropriated, to be raised by General Tax.

MOVED: That under Capital Expenditures, sums having already been appropriated under special warrant articles, no additional action is necessary under this article

Majority vote needed for passage.

ARTICLE 5

MOVED: That there be appropriated and paid to the elected officers of the Town as salaries for the fiscal year commencing July 1, 2012 the amount set forth opposite the name of each office as follows:

Town Moderator	\$200
Chairman of the Board of Selectmen	\$5,000
Selectman (2)	(each) \$4,500
Town Clerk	\$78,216
Treasurer	\$90,928
Chairman of the Board of Assessors with CAE	\$2,748
Assessor (1) with CAE	\$2,424
Assessor (1)	\$2,424
TOTAL	\$190,940

Majority vote needed for passage.

ARTICLE 6

MOVED: To dismiss Article 6 (amount appropriated in Article 4).

Majority vote needed for passage.

ARTICLE 7

MOVED: To authorize permanent construction, reconstruction, resurface or make specific repairs to all or portions of various Town Ways and to authorize the expenditures of such sums of money as may be received for the fiscal year commencing July 1, 2012 provided or to be provided by the Commonwealth of Massachusetts through the Massachusetts Department of Transportation , or take any action relative thereto.

Majority vote needed for passage.

ARTICLE 8

MOVED: That the sum of **\$1,300,000** be, and hereby is appropriated for the lease or purchase of Public Safety Equipment, Site Improvements, Public Works Equipment and Furnishings and Equipment for Town Facilities, and consulting services in connection therewith, to construct public ways, and for Building and Facility and Public Works Construction; and for Major Maintenance and Alterations (including design work) as follows:

Town of Belmont Annual Town Meeting Financial Articles

Description:	Amount:
Schools	530,000
Fire-Lease	120,000
Fire-Vehicle	40,000
Police –Telephone Log Recorder	14,500
Police-Fiber Optics-JPSC	30,000
Information Technology	90,000
Building Services -Townwide Telephone Software	103,729
Building Services – Shielding	28,000
DPW- Truck #7	37,300
DPW- Truck #4	37,300
DPW - Dump Truck	112,030
DPW – Parks	37,300
Town Clerk – Voting Audience Response	19,500
Balance – Road Pavings	100,341
TOTAL	\$1,300,000

Majority vote required for passage.

ARTICLE 8B

MOVED: That there be, and hereby is, appropriated the sum of **\$1,160,107** for road paving projects, said sum to be raised by general tax and expended under the direction of the Board of Selectmen.

Majority vote required for passage.

ARTICLE 9

MOVED: That there be, and hereby is, appropriated the sum of \$4,651,345.00 from the account classified as “Water Enterprise Fund” pursuant to Chapter 44, Section 53F½ of the General Laws for water service, said sum to be expended under the direction of the Board of Selectmen, said appropriation to be funded by a transfer from Retained Earnings of \$120,000 and \$4,531,345 from Water Revenues, less \$157,873 in water indirect costs being appropriated under Article 4.

MOVED: That there be, and hereby is, appropriated the sum of \$7,429,581.00 from the accounts classified as “Sewer and Stormwater Enterprise Fund,” pursuant to Chapter 44, Section 53F½ of the General Laws for sewer and stormwater service, said sum to be expended under the direction of the Board of Selectmen, said appropriation to be funded by a transfer from Retained Earnings of \$430,000 and \$6,999,581 from Sewer Enterprise Revenues, less \$125,000 in water indirect costs being appropriated under Article 4.

Majority vote required for passage.

ARTICLE 10

MOVED: That the Town authorize or reauthorize revolving accounts for Fiscal Year 2013 pursuant to Chapter 53E½ of the General Laws as printed in Article 10 of the Warrant for this Annual Town Meeting, provided that the expenditure limit for Senior Programs shall be and hereby is increased to \$57,000, and the expenditure limit for the copying and replacement of lost books shall be and hereby is increased to \$34,000.

Majority vote required for passage.

ARTICLE 11

MOVED: That the Town hear and act on the report of the Community Preservation Committee on the FY2013 Community Preservation budget and, pursuant to the recommendations of the Community Preservation Committee, take the following actions:

That the Town reserve for appropriation the following amounts from estimated FY2013 receipts \$1,083,000 as recommended by the Community Preservation Committee:

1. \$108,300 for the open space reserve account:
2. \$108,300 for the historic resources reserve account:
3. \$108,300 for the community housing reserve account:
4. \$704,100 for the budgeted reserve; and further,

that \$54,000 be appropriated for the Administrative Expenses and all other necessary proper expenses of the Community Preservation Committee for FY2013.

Majority vote required for passage.

ARTICLE 12

MOVED: That there be, and hereby is, appropriated the sum of **\$3,650,000** for the purpose of performing water main rehabilitation, including, without limitation, replacement or sliplining of unlined water mains, water main cleaning and lining, identification an replacement of water service connections constructed of lead or other services in poor condition, looping of dead-end water mains, water valve and hydrant installation or replacement, water storage tank rehabilitation, and engineering, planning, design and construction services associated with any of the foregoing (“the project”); that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow up to **\$3,650,000** and issue bonds or notes therefore under Chapter 44 of the General Laws or any

enabling authority; that the Treasurer, with the approval of the Board of Selectmen, and in connection therewith to enter into a loan agreement and/or financial assistance agreement with any federal or state entity, and that the Board of Selectmen is authorized to expend all funds for the project and to take any other action necessary to carry out the project

Two-thirds required for passage.

ARTICLE 13

MOVED: That there be, and hereby is, appropriated the sum of **\$2,300,000** for the installation of new sanitary sewers and storm drains, the relining of existing sanitary sewers and storm drains, and for other improvements to the Town's sanitary sewer and storm drain system (the "project") related to the Department of Environmental Protection - State Revolving Fund Loan Program; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow **\$2,300,000** and issue bonds or notes therefor under Chapter 44 of the General Laws or any other enabling authority; that the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow all or a portion of such amount from the Department of Environmental Protection (the "Department") and in connection therewith to enter into a loan agreement and/or financial assistance agreement with the Department and otherwise to contract with the Department with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Board of Selectmen is authorized to expend all funds for the project and to take any other action necessary to carry out the project.

Two-thirds vote required for passage.

ARTICLE 14

MOVED: That the Town appropriate from the Landfill Stabilization Fund the sum of **\$824,000** for the purpose of performing improvements to the former incinerator site, including further site analysis, design of the cap, and demolition of the former incinerator, and to pay costs incidental to or associated with such work.

Two-thirds vote required for passage.



TOWN OF BELMONT
TOWN CLERK'S OFFICE
455 CONCORD AVENUE
BELMONT, MASSACHUSETTS 02478

ELLEN O'BRIEN CUSHMAN
TOWN CLERK

TEL. (617) 993-2600
FAX (617) 993-2601

April 26, 2012

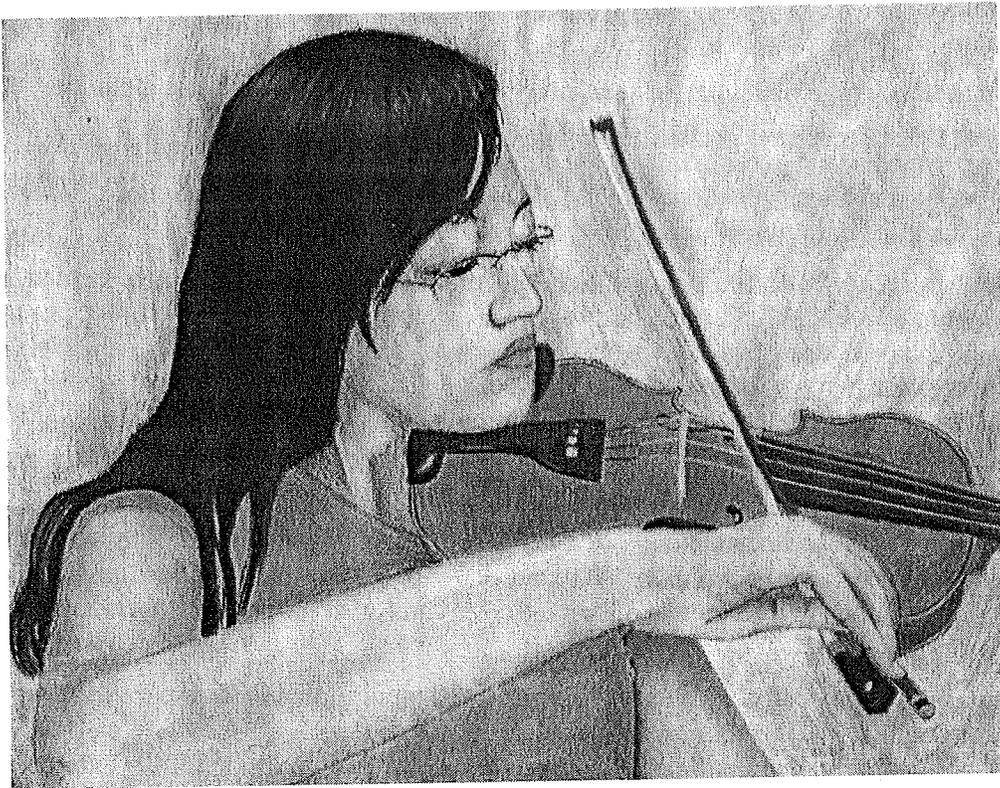
To Belmont Town Meeting Members:

I am informed by Liz Allison, Chair of the Warrant Committee, that the Warrant Committee Report will be available for distribution to Town Meeting Members following the meeting of the committee May 2nd. Once received, we will arrange for distribution of the report to Town Meeting Members.

Ellen

BELMONT PUBLIC SCHOOLS

FY13 Budget (July 1, 2012–June 30, 2013)



Self-Portrait by Sophia Windemuth, 7th grade, Chenery Middle School

BELMONT SCHOOL COMMITTEE

Laurie Graham, *Chair*
Dan Scharfman, *Secretary*
Kevin Cunningham
Pascha Griffiths
Anne Lougée
Laurie Slap

SCHOOL ADMINISTRATION

Thomas S. Kingston, *Interim Superintendent*
Janice Darias, *Assistant Superintendent*
Anthony DiCologero, *Director of Finance,
Business, and Operations*

FROM THE SCHOOL COMMITTEE CHAIRPERSON

To the Citizens of Belmont and Town Meeting Members

April 24, 2012

Our community views the Belmont Public School system as a prime asset to our town, one which continues to be one of the top performing districts in Massachusetts and provides a high level of educational outcomes for all our students. It is clear that expectations reflect both the priorities of our citizens and the primary goal of the Belmont School Committee: to prepare all students for college, career, and life-long learning by providing them with the foundation to gain the 21st century skills they will need.

Belmont citizens also expect our school system to be highly efficient. We continue to operate with per-pupil costs below the state average, while striving to maintain program quality that meets or exceeds expectations. We continue to look for both cost savings and resource efficiencies that will not adversely affect quality. At the end of last school year, a Finance Subcommittee of the School Committee was formed which immediately began working with the School Department and the Warrant Committee's Education Subcommittee to identify and address cost drivers and budget planning. The School Committee and Department have also engaged in a series of meetings and conversations with the Board of Selectmen to collaborate on reviewing current needs and to establish a long-range planning structure that will ensure predictable, sustainable funding for the Belmont Public School system.

In addition to long-range planning we have several other initiatives before us, including: the exploration of new instructional models at Belmont High School; phasing in of the new educator appraisal system; the creation of a more comprehensive, community-wide communications system; and the School Committee's search for a new, permanent Superintendent. We look forward to working with the School Department on these endeavors and will keep the community apprised of our progress.

On Tuesday, April 24, 2012, the Belmont School Committee voted to adopt a recommended FY2013 General Fund budget of \$43,068,492 to bring before Town Meeting in May. This represents an increase of 3.6% over FY 2012, and provides Level Service to our students. It does not, however, include enhancements or supplemental considerations. We believe that this is a credible, justifiable budget but understand that the future challenge for the School Committee and the community remains that of providing the long-range planning to ensure successful, sustainable funding.

We rely on, and are enormously grateful for, support from the Foundation for Belmont Education, PTA and PTO groups, the many other Booster and "Friends of" organizations as well as countless volunteer hours and wish-list donations to sustain our programs. Without this support we would be hard-pressed to provide our students many of the essentials that cannot be addressed from the General Fund appropriation due to fiscal constraints.

We are grateful for the deep commitment to education that our town leaders exhibit as well as the support that town and school staff have provided to work through the budget process. We also want to acknowledge the hard work and dedication of our school personnel and gratitude for the extraordinary efforts they daily make on behalf of our students.

We thank you, the citizens of Belmont, for your continuing support for our schools and our community. We look forward to our continued work with other town bodies to meet the needs and expectations of the town, and we welcome questions, comments, or suggestions. Please feel free to contact Interim Superintendent, Dr. Kingston, at tkingston@belmont.k12.ma.us or (617) 993-5401 or any School Committee member with your concerns. School Committee information is on our web page: <http://www.belmont.k12.ma.us/sc/members/>

Laurie Graham, *Chair*
Belmont School Committee

SCHOOL COMMITTEE GOALS

The overall goal of the Belmont School Committee is to use its powers to ensure that the Belmont Public Schools achieve its mission:

With a commitment to teaching and learning, the Belmont Public Schools strive to nurture the intellectual, social, and personal development of each student and to create a dynamic community of lifelong learners who contribute to the common good and are of service to others.

Massachusetts law grants three specific powers to school committees: to appoint and remove the superintendent, to set school policies, and to review and approve budgets.

The School Committee will use these powers to ensure that policies and budgets align with the following three goals, and that the superintendent acts to achieve them:

1. To prepare all students for college, career, and life-long learning through a balanced and healthy school experience, and through continuity of curriculum and compliance with Commonwealth and community standards, through support for educators to experiment and innovate, and clear articulation of our instructional models.
2. To support continuous improvement and overall programmatic and fiscal stability by engaging administrators, teachers, and other stakeholders in generally accepted practices of long-term strategic planning.
3. To ensure that students receive instruction from consistently highly qualified educators who pursue continuous improvement of their art by hiring well-prepared and diverse professionals, and sustaining continuous professional development by means of clear and coherent plans, and by implementing a successful educator evaluation system in line with new Commonwealth standards.

FY13 SCHOOL DEPARTMENT INITIATIVES

- Comprehensive long-range planning with both School Committee and District Leadership Council
- Review of revolving account policies and fees in light of MASBO review and advisory task force recommendations
- Development of new system for tracking and predicting budget
- 2nd grade iPad-based instructional program, supported by discretionary grant fund
- Exploration of new instructional models at Belmont High School with support from innovation funding
- Project for installing solar panels where appropriate and available
- Phase-in of new educator appraisal system based upon state model
- Creation of more comprehensive communications system for general community
- Increase efforts to gain approval from MSBA for remodeling project at Belmont High School
- Alignment of Curriculum with State Core Standards
- Administer Youth Risk Behavior Survey
- Implement a K-12 Guidance Curriculum developed by specialist in that area
- (School Committee) Plan and implementation for new superintendent search

DISTRICT HIGHLIGHTS AND ACHIEVEMENTS

- BPS earned a Very High performance rating from the Massachusetts Department of Elementary and Secondary Education based on MCAS scores in English/Language Art, Mathematics, and Science.
- All BHS students passed the MCAS required for graduation:
 - Physics – 94% scored proficient or advanced
 - Mathematics – 95% scored proficient or advanced
 - English/Language Arts – 100% scored proficient or advanced – ranked first in the state of Massachusetts.
- Of the 378 Belmont High School students who took Advanced Placement examinations in 23 disciplines, 94% earned a score of 3, 4, or 5 for college-level credit. One hundred seventy students earned an AP Scholar Award.
- Nine BHS students were named as semi-finalists in the 2012 National Merit Scholarship Competition.
- Two BHS students were selected to attend the New England Young Writers Conference at Middlebury College in Vermont.
- The BHS Math Team finished 5th at the State Competition in the Medium School division and qualified for the New England Competition.
- The CMS Math Team finished third in their division and had over 20 students competing regularly.
- Four BHS students and one CMS student qualified for the American Invitational Mathematics Exam (AIME).
- Four CMS students competed at the state level of Math Counts competition.
- Three BHS students finished in the top 100 in the state on the Massachusetts Mathematics Olympiad and qualified for the Level 2 Exam.
- A record 438 students from both BHS and CMS participated in the American Mathematics Competition.
- Three CMS students earned National Distinction and sixteen additional CMS students made the National Honor Roll for the AMC 8 Competition.
- One BHS student is a semi-finalist in the Intel Science Talent Competition.
- Three BHS students advanced to the second level of testing in the USA Biology Olympiad.
- The BHS High School Economic Team won the Massachusetts Economics Challenge.
- 130 Belmont students won Presidential Community Service Awards.
- 3 CMS students were named State Champion and National Finalists for the National History Day Competition.
- A CMS student finished 15th in the State Geography Bee Finals.
- Belmont students performed over 39,000 hours of community service.
- Eight BHS students selected for participation in the American Choral Directors Association Eastern Division Honor Choirs.
- Nineteen BHS students selected for participation in the Massachusetts Music Educators Association Honors Band, Chorus, Orchestra – one of the highest participation rates in the state.
- Fifty-one BHS students selected for participation in the Massachusetts Music Educators Association Northeastern District High School Honors Band, Choir, Orchestra and Jazz Ensemble; highest participation rate in the Northeastern District.
- Eleven grade nine students accepted for participation in the Massachusetts Music Educators Association Northeastern District Junior High School Honors Band, Choir and Orchestra.
- Thirty BHS students received awards for art work submitted to the Boston Globe Scholastic Art Awards program.
- Forty-eight 6th-8th grade students accepted for participation in the Massachusetts Music Educators Association Northeastern District Junior High School Honors Band, Choir and Orchestra; highest participation rate in the Northeastern District.
- Fourteen CMS students received awards for art work submitted to the Boston Globe Scholastic Art Awards program.
- The BHS Varsity Field Hockey Team was Middlesex League Large Division Champion and an MIAA Division 2 North Finalist.
- The BHS Varsity Girls' Ice Hockey Team was an MIAA Division 2 State Semi Finalist.
- One BHS Boys' Hockey Team member received the Boston Bruins - MIAA Sportsmanship Award.
- Two BHS Student Athletes were named to the Boston Herald All Scholastic Team.
- BHS students have participated in performing and study tours to: Paris, France (art students); Dublin, Ireland (music students); Madrid, Spain (Spanish students).

CURRENT BELMONT PUBLIC SCHOOLS ENROLLMENT (4/2/12)

	Pre	K	1	2	3	4	5	6	7	8	9	10	11	12	Subtotals
Wellington	13	25	23	25	23	22									
	15	24	23	24	25	22									
	25	25	21	24	24	22									
	27	24	23	23	24	22									
	80	23													80
	121	90	96	96	88										491
Burbank		22	20	22	22	23									
		22	20	21	21	21									
		23	20	22	22	22									
		67	60	65	65	66									323
Butler		23	23	23	20	23									
		23	23	22	23	23									
		23	23	17	17	23									
				23											
		69	69	85	60	69									352
Winn Brook		22	21	22	20	24									
		21	22	22	22	25									
		22	21	24	23	25									
		22	21	22	22	24									
		87	85	90	87	98									447
Chenery M.S.							300	310	299	304					1213
Belmont H.S.											282	271	252	275	1080
TOTALS	80	344	304	336	308	321	1213				1080				
	<i>PRE</i>	<i>ELEMENTARY</i>					<i>SECONDARY</i>				<i>OVERALL</i>				
	80	1693					2293				3986				

Enrollment by Race/Ethnicity (2011-12)

Race	% of District	% of State
African American	4.1	8.3
Asian	14.5	5.7
Hispanic	3.7	16.1
Native American	0.1	0.2
White	72.7	67.0
Native Hawaiian, Pacific Islander	0.1	0.1
Multi-Race, Non-Hispanic	4.9	2.5

Special Populations

Title	% of District	% of State
First Language not English	13.4	16.7
Limited English Proficient	2.7	7.3
Low-income	6.5	35.2
Special Education	9.9	17.0
Free Lunch	5.2	30.4
Reduced Lunch	1.3	4.8

SCHOOL DEPARTMENT BUDGET ASSUMPTIONS

Budget Assumption #1

If the administrators, teachers, and governors of the Belmont Public Schools engage in systematic long-term strategic planning,

Then the resources, goals, and objectives that emerge will support continuous improvement and overall programmatic and fiscal stability within the system.

Budget Assumption #2

If the Belmont Public School District hires well-prepared and diverse professionals, sustains continuous professional development by means of clear and coherent plans, and implements a successful educator evaluation system in line with new state standards,

Then students will receive instruction from consistently highly qualified educators who pursue the continuous improvement of their art.

Budget Assumption #3

If the Belmont Public School District ensures continuity of the curriculum and compliance with state requirements, strives for higher standards in accord with community expectations, provides support for educators to experiment and innovate, and articulates clearly its instructional models,

Then students will be well-prepared for college and career.

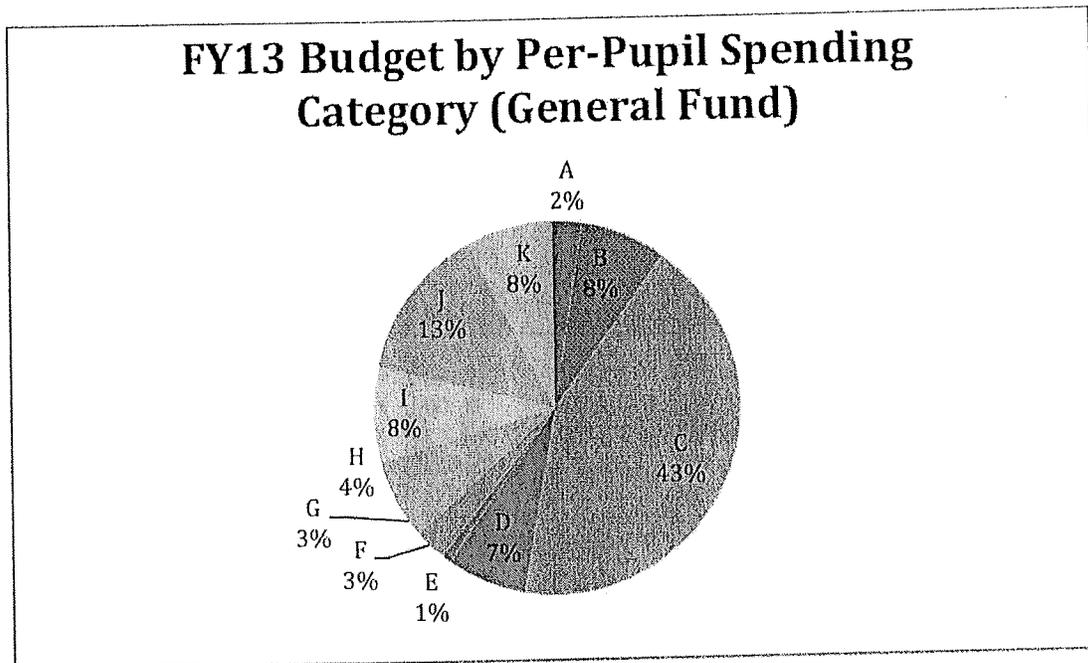
TECHNICAL BUDGET ASSUMPTIONS

- Level Service budget reduced \$212,711 because of savings from Health Insurance Plan Design Change.
- For FY13, Athletic Program will be supported 60% from Revolving fund, 40% from General Fund.
- All fees for fee-based programs will remain the same in FY13 as in FY12.
- The Level Service budget was reduced \$200,000 in anticipation of the creation from one-time funds of a Special Education Stabilization Fund.
- Educational services remain essentially the same as 2011-12 school year.
- Overall student enrollment remains virtually unchanged at +/- 4,050 (local building/grade-specific enrollments may vary).
- Unresolved contract to be settled at rates comparable to Unit A contract.
- New Consolidated Facilities Manager: Shared salary 60/40 with Town, to begin October, 2012: \$54,000.
- Increased electricity fees and solar power savings offset each other.
- No reductions in force.
- No new teaching positions.
- Adjustments as necessary.
- Ongoing long-range planning with emphasis on innovation.

PROPOSED FY13 SCHOOL BUDGET (ALL FUNDING SOURCES)

	FY12 BUDGET		FY13 BUDGET		CHANGE FY12-FY13			
	FTE	\$	FTE	\$	FTE	%	\$	%
GENERAL FUND	433.46	41,583,768	437.16	43,068,492	3.70	0.85%	1,484,724	3.57%
GRANTS, REVOLVING, LABBB CREDIT	50.94	5,663,687	48.30	5,709,398	-2.64	-5.18%	45,711	0.81%
TOTAL	484.4	47,247,455	485.46	48,777,890	1.06	0.22%	1,530,435	3.24%

DISTRIBUTION OF PROPOSED GENERAL FUND ALLOCATIONS



Function (DESE Categories)			FTE	\$	% of Total
A	1	Administration	8.70	1,110,855	2.6%
B	2	Instructional Leadership	53.28	3,264,897	7.6%
C	3	Classroom and Specialist Teachers	251.94	18,417,082	42.8%
D	4	Other Teaching Services	75.80	3,007,514	7.0%
E	5	Professional Development	2.00	364,548	0.8%
F	6	Instructional Materials, Equipment and Technology	1.00	1,219,342	2.8%
G	7	Guidance, Counseling and Testing	16.23	1,191,688	2.8%
H	8	Pupil Services (Nursing, Student Activities, Athletics)	8.75	1,804,341	4.2%
I	9	Operations and Maintenance	19.45	3,572,338	8.3%
J	10	Insurance, Retirement Programs and Other	-	5,827,622	13.5%
K	11	Payments To Out-Of-District Schools	-	3,288,265	7.6%
TOTAL EXPENDITURES			437.16	43,068,492	100.0%

SUMMARY OF FY13 PROPOSED BUDGET BY AREA (General Fund)

		Actual	Budget	Actual	Budget	Proposed Budget		Change: FY13 Proposed vs.		
		FY11	FY12	FY11	FY12	FY13		FY12 Budgeted		
		FTE	FTE	\$	\$	FTE	\$	FTE	\$	% (\$)
REGULAR INSTRUCTION										
1	English, Gr. 5-12	23.65	24.15	1,478,132	1,600,260	24.10	1,676,171	(0.05)	75,911	4.7%
2	Reading, Gr. K-8	8.90	9.47	669,806	678,852	8.87	705,347	(0.60)	26,495	3.9%
3A-D	Elementary, Gr. 1-4	56.00	64.64	4,028,984	4,302,906	64.15	4,492,507	(0.49)	189,601	4.4%
4	Fine Arts (Supervisory Accounts)	1.30	1.30	125,184	133,543	1.30	102,152	-	(31,391)	-23.5%
5	Art, Gr. 1-12	9.49	9.49	712,593	719,592	10.59	849,330	1.10	129,738	18.0%
6	Music, Gr. K-12	10.00	10.00	697,548	761,524	9.83	790,965	(0.16)	29,441	3.9%
7	Theater Arts, Gr. 7-12	-	-	-	-	-	6,200	-	6,200	0.0%
8	Kindergarten	11.42	10.50	708,914	683,632	10.50	717,308	0.00	33,676	4.9%
9	Mathematics, Gr. 5-12	23.85	25.35	1,617,390	1,746,782	25.00	1,818,072	(0.35)	71,290	4.1%
10	Physical Education, Gr. K-12	7.55	7.85	549,387	555,994	7.45	518,800	(0.40)	(37,194)	-6.7%
11	Science, Gr. 5-12	27.45	27.55	1,800,108	1,904,807	27.20	1,997,376	(0.35)	92,569	4.9%
12	Health Education, Gr. 6-12	2.20	2.20	122,076	130,269	2.40	142,417	0.20	12,148	9.3%
13	Technology Education, Gr. 6-12	0.85	1.80	65,528	116,821	1.85	129,309	0.05	12,488	10.7%
14	Social Studies, Gr. 5-12	24.85	25.15	1,618,290	1,770,211	25.00	1,803,128	(0.15)	32,917	1.9%
15	Foreign Languages, Gr. 5-12	16.25	17.05	1,128,210	1,193,026	16.20	1,220,418	(0.85)	27,392	2.3%
SUBTOTAL		223.76	236.50	15,322,150	16,298,219	234.44	16,969,500	(2.05)	671,281	4.1%
SPECIAL INSTRUCTION										
20	ELL	3.70	3.95	161,436	182,616	3.85	183,221	(0.10)	605	0.3%
21	Early Childhood Education Pre-K	11.46	12.77	307,580	561,807	12.32	564,037	(0.45)	2,230	0.4%
22	Special Education, Gr. K-12	85.13	81.70	8,293,262	8,141,596	83.93	8,550,822	2.24	409,226	5.0%
SUBTOTAL		100.29	98.42	8,762,278	8,886,019	100.10	9,298,080	1.68	412,061	4.6%
STUDENT & INSTRUCTIONAL SVCS										
30	Athletics & Intramurals, Gr. 5-12	1.00	1.00	219,757	249,802	1.00	292,154	-	42,352	17.0%
31	Student Activities, Gr. 5-12	0.25	0.25	44,854	38,128	0.25	39,253	-	1,125	3.0%
33	Guidance, Gr. K-12	11.60	10.60	703,810	745,869	10.60	775,968	-	30,099	4.0%
34	Psychological Svcs, Gr. Pre-K-12	2.73	5.73	273,032	390,500	6.73	463,157	1.00	72,657	18.6%
35	Health Svcs, Gr. Pre-K - 12	7.50	7.50	453,543	498,006	7.50	525,294	-	27,288	5.5%
36	Library	2.54	4.91	191,679	245,762	5.65	281,136	0.74	35,374	14.4%
37	Technology & Audio Visual	10.00	9.50	879,189	1,017,131	9.50	1,050,727	-	33,596	3.3%
38	Curriculum Development	1.00	1.00	99,800	102,166	1.00	107,534	-	5,368	5.3%
39	Staff Development	0.50	1.00	199,317	219,528	1.00	226,314	-	6,786	3.1%
40	Substitutes	-	-	561,391	370,000	-	465,000	-	95,000	25.7%
52	Regular-Day Transportation	-	-	145,420	71,610	-	90,000	-	18,390	25.7%
SUBTOTAL		37.12	41.49	3,771,792	3,948,502	43.23	4,316,537	1.74	368,035	9.3%
OPERATIONS										
50	Buildings & Grounds	5.00	5.00	689,997	695,161	6.45	796,664	1.45	101,503	14.6%
51	Custodial Services	14.00	14.00	998,380	1,040,635	13.00	1,038,839	(1.00)	(1,796)	-0.2%
53	Utilities	-	-	1,438,466	1,641,030	-	1,659,175	-	18,145	1.1%
SUBTOTAL		19.00	19.00	3,126,843	3,376,826	19.45	3,494,678	0.45	117,852	3.5%
LEADERSHIP & ADMINISTRATION										
60A-F	Building Administration	30.34	29.35	1,934,342	1,910,537	31.23	1,861,094	1.88	(49,443)	-2.6%
61	Central Administration	9.10	8.70	783,788	826,357	8.70	868,715	-	42,358	5.1%
62	Legal Services	-	-	187,274	105,000	-	165,000	-	60,000	57.1%
63	School Committee	-	-	11,979	19,600	-	17,700	-	(1,900)	-9.7%
SUBTOTAL		39.44	38.05	2,917,383	2,861,494	39.93	2,912,509	1.88	51,015	1.8%
CNTRCT ALLW'NCE / FRINGE BENFTS										
70	Contractual Allowance	-	-	-	150,003	-	249,566	-	99,563	66.4%
71	Fringe Benefits	-	-	5,853,378	6,062,705	-	5,827,622	-	(235,083)	-3.9%
SUBTOTAL		-	-	5,853,378	6,212,708	-	6,077,188	-	(135,520)	-2.2%
GRAND TOTAL		419.61	433.46	39,753,823	41,583,768	437.16	43,068,492	3.69	1,484,724	3.6%

SUMMARY OF FY13 PROPOSED BUDGET BY AREA (Grants & Revolving Accounts)
 (Note: These are separate from the General Fund budget amount voted by Town Meeting.)

	Actual Budget	Proposed Budget	
	FY12	FTE	FY13
	\$		\$
GRANTS:			
SPED IDEA	920,635	-	920,635
ARRA IDEA	-	-	-
SPED PROGRAM IMPROVEMENT	46,171	-	46,171
CIRCUIT BREAKER	946,769	-	946,769
ARRA IDEA PRE-K	-	-	-
TITLE IIA - TEACHER QUALITY	68,373	1	68,373
SPED PRE-K	26,145	0	26,145
TITLE I	135,565	2	135,565
TITLE III	19,359	(stipends)	19,359
SFSF	-	-	-
ACADEMIC SUPPORT	8,100	-	8,100
METCO	503,256	6	503,256
FULL DAY KINDERGARTEN	163,154	8	154,997
ED JOBS	182,357	-	-
RACE TO THE TOP	17,700	TBD	TBD
SUBTOTAL	3,037,584	17	2,829,369
REVOLVING ACCOUNTS:			
BHS ATHLETIC REVOLVING	359,878	(stipends)	437,932
CMS ATHLETICS REVOLVING	5,308	-	300
TUITION - STUDENTS	105,796	2	108,978
BUSING FEES	364,000	-	334,000
FULL DAY KINDERGARTEN	539,049	11	606,428
FOOD SERVICE	882,488	17	892,412
INSTRUMENTAL MUSIC REVOLVING	85,639	1	90,026
BHS FINE & PERM ARTS REV	51,479	(stipends)	51,479
ADULT ED	25,000	-	25,000
SUMMER SCHOOL	25,000	-	25,000
SCHOOL BUILDING RENTALS	200,000	0	243,474
SUBTOTAL	2,643,636	31	2,815,029
OTHER:			
LABBB OOD TUITION CREDIT	65,700	-	65,000
TOTAL GRANTS AND REVOLVING	5,746,921	48	5,709,398

Current (FY12) Salaries and Wage Scales

MANAGEMENT SALARIES FY12 (performance-based)

Positions	Salary
Interim Superintendent of Schools	\$150,000
Assistant Superintendent for Curriculum & Instruction	\$127,000
Director of Finance & Administration	\$127,000
Director of Human Resources	\$70,560
Director of Special Education & Student Services	\$120,923
Director of Technology	\$118,000
High School Principal	\$135,600
Middle School Principal	\$125,860
Elementary Principals (4)	\$111,000 - \$129,875

UNION SUPERVISORY, TEACHING & OTHER FY12 SCALES

Positions		Base Salary		Bargaining Unit *
		Minimum	Maximum	
Curr. Directors	Curriculum Directors	\$90,000	\$121,075	BEA Unit B
Asst. Principals	High School & Middle School Asst. Principals	\$91,350	\$115,737	BEA Unit B
Teachers	<ul style="list-style-type: none"> • Bachelor's Degree Scale • Master's Degree Scale • Doctorate Degree Scale 	\$45,285 \$48,621 \$54,278	\$76,764 \$85,210 \$94,388	BEA Unit A
Prof. Aides etc.	Professional Aides & Tutors Classroom Assistants & METCO Aides Campus Monitors	\$17.55 \$14.36 \$17.92	\$24.07 \$16.22 \$19.18	BEA Unit D **
Custodians	<ul style="list-style-type: none"> • Head Custodian Class A • Head Custodian Class B • Assistant Custodians 	\$21.07 \$19.91 \$16.76	\$23.41 \$22.09 \$19.54	AFSCME
Maintenance	<ul style="list-style-type: none"> • Class A • Class B 	\$20.88 \$18.83	\$23.11 \$21.33	AFSCME
Cafeteria	Cafeteria Head Cooks Cafeteria Workers	\$12.34 \$11.76	\$16.39 \$13.02	AFSCME
Secretaries	<ul style="list-style-type: none"> • Category I – 52 weeks • Category II – 52 Weeks • Category III – 42-46 weeks 	\$17.91 \$16.76 \$15.62	\$25.52 \$24.29 \$22.97	BPS Secretaries Assoc.

*BEA = Belmont Education Association; AFSCME = American Federation of State, County & Municipal Employees

** The Unit D contract is still in negotiation (as of 4/24/12), so these figures may change.

NON-UNION STAFF FY12 SALARIES

Positions	Base Salary	
	Minimum	Maximum
Information Technology	\$37,312	\$98,695
Special Education OT's & PT's	\$43,773	\$72,955
Executive Secretaries	\$50,750	\$65,975
Supervisor of Buildings & Grounds	\$69,000	
Supervisor of School Food Services	\$71,000	
Elementary Science Consultant	\$23,954	
Community Service Coordinator	\$64,503	
Substitute Teachers	\$80/day	\$105/day
Substitute Professional Aides	\$11/hour	
Lunch Aides	\$10.25/hour	\$10.75/hour

**FY2013 Capital Budget Committee
Report to Belmont 2012 Annual Town Meeting**

Introduction.

Again this year, the Capital Budget Committee (“CBC” or “this Committee”) has chosen to repeat some of the material from its previous reports. And once again, this decision is motivated by two considerations. First, every year brings new Town Meeting Members. The Committee believes that some of them may benefit from the background provided. Second, some of this Committee’s recommendations and observations are a work in progress. Although each year we have more developments to report, this Committee believes that it is worthwhile to keep these matters in the minds of Town Meeting Members. The report contains captions to assist readers in finding their way through the report. The report touches on the following topics.

- Who is the CBC and what does it do (what are the CBC procedures)?
- What is the difference between the common understanding of “capital asset” and the CBC responsibility?
- What are “orphans” and a reminder not to lose sight of them.
- Some general remarks.
- The Town’s Streets.
- Status of extraordinary, large capital projects.
- Policy Adoptions.
- Recommendations for FY2013 capital budget.
- Other Articles.
- Five-year projection of capital needs.

As discussed below, only the last three items are required by the Town’s by-laws to be reported to Town Meeting. The Committee believes, however, that the rest of the material is useful.

Who is the CBC and what does it do.

The Capital Budget Committee is established by Article 13 of the Town by-laws. There are seven members, of whom three are appointed by the Moderator for terms of three years, and the other four are the chairman (or a member appointed by the chairman) of the Board of Selectmen, the Warrant Committee, the Planning Board and the School Committee, all of whom serve at the pleasure of the appointing authority. The members of the Committee who acted on the FY2013 Capital Budget recommendations are Rebecca Vose (School Committee), M. Patricia Brusch (Warrant Committee), John Conte (Moderator, term expires 6/30/12), Michael Battista (Planning Board), Mark A. Paolillo (Board of Selectmen) and Anne Marie Mahoney

(Moderator, term expires 6/30/13). Mrs. Mahoney serves as the Committee's chairman and Ms. Vose serves as its secretary. Glen Castro, Budget Analyst for the Town, serves as staff liaison to the Committee. Chitra Subramanian, Town Accountant, and Frank Martin, Assistant Town Accountant, usually attend Committee meetings.

According to Article 13 of the Town's by-laws, "It shall be the duty of the Committee annually to prepare a capital report showing, for each six years hence following a list of those public improvements and non-recurring major equipment needs which, in its opinion, represent the most necessary enhancement projects or purchases to be undertaken by the Town during each such year. The report shall include the probable cost of each such improvement or purchase and the Committee's recommendations as to the method of financing them."

This spring the Committee has devoted its time to review and analysis of FY2013 capital requests from town departments and the schools. There are recurring requests that the Committee continues to be reluctant to fund, including repairs to the White Field house, rink and Underwood Pool. These town facilities are part of the Concord Avenue athletic complex and in the Committee's view should be looked at as a whole. Each facility is in need of major renovation or replacement. The Town will be best served by the development of a comprehensive plan for this campus along with a funding scheme, rather than treating each component part individually. Previously a "mega group" of town committees convened by the Board of Selectmen has met to discuss long-term plans for major building renovations and/or new construction, including prioritizing the undertaking of these projects. It has been difficult for the mega group to reach consensus on these questions. The Committee is considering taking time after Annual Town Meeting this year to look at the Concord Avenue campus with a view toward making recommendations about future redevelopment plans for the facilities.

In the past, each department (whether it reports to the Selectmen or some other elected body) has made its own request to the Capital Budget Committee, and established its own set of internal priorities. It was then left to this Committee to sort out priorities among departments. It was also left to this Committee to notice that departments were making similar requests or that the needs being addressed by one department could be addressed without a capital expense, or with a better capital expense, by another department.

In an effort to address problems such as these, the Committee has recommended that a preliminary or draft capital budget be formulated through the Town Administrator and then presented to the Capital Budget Committee in the same manner as the current operating budget is formulated each year by the Town Administrator and then presented to the Board of Selectmen and then to the Warrant Committee. That process was followed this year despite the fact that the Town Administrator's office had three individuals in the position during the planning process. For items recommended by the School Department, the requests were first reviewed by the School Committee, some changes were made and then they were forwarded to the Capital Budget Committee. Requests that are funded by the Town's enterprise funds are submitted directly to the Committee for recommendations to Town Meeting.

In preparing to recommend an annual Capital Budget, the Committee collects requests from Town departments (including the School Department) for capital expenditures to be made from enterprise funds, from state reimbursements and from general tax. With respect to items to

be paid from general tax, the Board of Selectmen proposes to the Warrant Committee and the Capital Budget Committee an amount to be spent in the Capital Budget. After receiving requests from Town departments and [a] proposed general tax budget allocation[s] from the Board of Selectmen, the Committee, at its meetings, interviews department representatives from those departments that have made requests. This year -- as for the last several years -- the process began with the individual members of this Committee reviewing copies of the departmental requests and developing individual questions regarding those requests. Those individual questions were then pooled and submitted to the departments in writing.

After interviewing department representatives,¹ the Capital Budget Committee proceeds to assemble a recommended budget for the next fiscal year. The Committee considers each item that has been requested and votes whether that item should be included in its recommended budget. The item is included if it receives a majority vote; unanimity is not required. (Usually, however, most items that are recommended receive a unanimous vote.) The requests for capital funds from various departments are, at the request of the Committee, presented by each department in a priority order. This is particularly helpful when the Committee is confronted with requests that are technical and have implications only for the department making the request. When, however, the request is less technical and/or has implications for others outside the department making the request, the Committee often exercises its own sense of priority.

What is the difference between the common understanding of “capital asset” and the CBC responsibility.

The definition of capital expenditure for which the Committee is responsible is *not* the common understanding of a capital asset -- it is a narrower concept. The common understanding of a capital asset is some asset that can be used and enjoyed for an extended period of time, often taken as more than one year, or that can be used to produce another product. It is often thought of as anything that is not for immediate consumption. This is *not* the definition with which this Committee works.

Note the key words in the by-law responsibility quoted previously: “public improvements and non-recurring major equipment needs.” An example of the differences between the two concepts that is very relevant to the Town’s budgeting process is police cruisers. In common understanding, an automobile is a capital item but a police cruiser is a “recurring” item. (The average front-line cruiser is driven 25,000 - 30,000 miles in its first year. Cruisers must be replaced on a regular cycle.) In the view of the Committee, replacement of police cruisers belongs in the regular operating budget. As mentioned below, there are other items that should be considered part of the operating budget that have a tendency to find their way into the capital budget process.

In an effort to draw a “bright line” between what it would consider and not, more than twenty-five years ago a previous Capital Budget Committee established a \$10,000-per-item

¹ In some instances department heads withdraw specific requests as a result of new information that becomes available after budgets have been submitted and sometimes as a result of the interview process itself. This happened in a few instances for FY2013.

requirement for requests addressed to it. In 1985, it was the intent of the then Capital Budget Committee to raise that amount to \$12,500 but that did not happen.

Meanwhile, increasing pressure on the Town's operating budget resulted in the virtual elimination of a line item ("Capital Outlay") in departmental budgets under which the small or recurring capital items had been purchased. (This line item has now been restored, but for FY2013 the limited funds available do not militate in favor of adequate funding of many requests under this category.) An even more insidious thing began to happen. Maintenance was not pursued. As noted below, the inevitable result of wear, tear, and simple weathering plus maintenance neglect is the seeming transmutation of a current expense item (maintenance) into a seeming capital expenditure (starting all over again). The current dismaying condition of the Town's streets, some of which have deteriorated so badly that they cannot be repaired but must be rebuilt -- literally from the ground up, resulted (unsuccessfully, as noted below) in a targeted, separate funding proposal.

Confronted by increasing pressure from smaller or recurring requests, previous Capital Budget Committees, loathe to see necessary expenditures unmet, tried to accommodate small items and recurring items within previous Capital Budgets -- often by turning a blind eye to the practice of aggregating separate items in order to meet the \$10,000 threshold. As noted below, the current Capital Budget Committee is making a vigorous effort to confine the Capital Budget to items that are truly "public improvements and non-recurring major equipment needs." As also noted below, however, members of the Committee do not feel that small capital items and recurring capital items are inappropriate expenditures for the Town; indeed, members of the Committee feel that the smaller capital expenditures, recurring expenditures and maintenance of capital assets are very important and should be funded annually under their own explicit headings in each department's operating budget. The members of the Committee feel, however, that the Capital Budget should be available to meet the needs of the Town that are truly "public improvements and non-recurring major equipment." If at the end of the review process there is a small amount of money remaining in the capital budget allocation the Committee has recommended funding maintenance or repairs that should have been included in the regular operating budgets of certain departments when those repairs relate to health and safety issues, e.g., the air duct cleaning of the schools in FY2012.

What are "orphans" and a reminder not to lose sight of them.

As explained more fully in the previous section, the items within the purview of this Committee and the common definition of capital expenditures are not the same. This Committee diligently seeks to keep its recommendations within its mandate. That means it must reject requests for smaller or recurring capital items. As noted above, that does not mean that the requests falling outside the purview of this Committee are not worthy or that those expenditures should not be made. That only means that they should be dealt with outside the allocation of funds to this Committee. This problem arises most stealthily when an item that was initially a capital expenditure becomes a routine item. The Committee frequently refers to these capital expenditures that are outside its jurisdiction as "orphans."

Preservation of the Town's capital assets (maintenance) is a continual struggle. There is a great temptation and tendency in difficult times to preserve current operations at the expense of

preservation of capital items. The result is the seeming transmutation of an operating expense (maintenance) into a capital expense (replacement of the capital asset that has been so neglected that it must be replaced). The situation with regard to the Town's roads has become so desperate that one of the recommendations of the Pavement Management Committee, appointed by the Selectmen, was that funds be set aside for pavement management in such a way that they could not be reached for other purposes. In both 2006 and 2008 the Town proposed to voters that additional money be set aside for the Pavement Management program via override questions. The voters rejected these overrides and so this committee has been left with funding this need with about \$1.6 M, which is a combination of funds from the 2001 override and grant money.

An important example of the process of distinguishing between items that are appropriate for the Capital Budget and those that are appropriate for the current operating budget -- in other words, an item that might become an "orphan" -- is provided by computer technology. When computer technology was novel, the then Capital Budget Committee was easily convinced that acquisition of the Town's (including the School Department's) first computer capability was a capital item within the by-law definition.

Now computers are the current era's "textbooks." Textbooks, though they are used for more than one annual cycle, are an item for the current operating budget. In like manner, much of the Town's computer capability should be accommodated within the current operating budget. The importance to the Town of making a success of its transition to computer-based operations is of great concern to the Committee. The Committee has recommended that a special fund be set aside in each department's operating budget to be spent each year on the constant and continual maintenance and improvement of its computer capability. (The Committee remains ready to address requests for expenditures for the Town's technology infrastructure that supports its computer capability.) The Committee with the full support of the Board of Selectmen has requested that all technology requests be first vetted by the Town's IT department to ensure that all requests are compatible with current hardware. Members of the Committee take the recommendations of the IT director very seriously and will ask for revisions of any requests based on his input.

The obvious implication of these observations is that more money is needed. That is a conclusion that this Committee has come to. Both within the operating budget and in the allocation set aside for this Committee, more should be budgeted to maintain and improve the Town's capital assets.

Some General Remarks.

There are some general topics -- some mentioned above -- which the Committee wishes to emphasize to the Town Meeting. They are an envelope study and a coordinated approach.

In 1994, the Town commissioned a study of the roofs of major municipally owned buildings and embarked on a program to ensure that its buildings are weather tight above. (The roof program is further discussed below.) More recently, the School Department completed an envelope study of its buildings with the same objective.² (An envelope study is a study of the

² The total estimate for work identified by the School Department envelope study is \$6.8 million, originally to be phased over five years. Many of the needs identified by the study might be classified for the operating budget rather

material enclosing the interior of a building, exterior walls, windows, doors and roof. These items enclose a building and are referred to as the building envelope.) The approach with respect to the non-School-Department assets of the Town is somewhat different. Although there has been no single study covering all of these assets, there have been individual studies of the principal assets.

These studies form the basis of the extraordinary, large capital projects discussed below or for individual current capital budget requests.

The Committee feels that the Town should take a coordinated approach to its capital needs and budgeting for those capital needs. This year the School Committee and the Board of Selectmen have entered into an agreement to create a single department that will deal with building and grounds maintenance and needs. The Library Trustees are not signatories to this agreement but it is anticipated that in the near future they will be. In the FY2013 operating budget there is a recommended allocation for the hiring of a director for this consolidated facilities department. In anticipation of the initial work that will be done by this department, the building managers of the Town and the School Department are recommending a facility audit of all buildings that have not been renovated in the last twelve (12) years in order to assess their status and to enable this new department head to begin to prioritize projects.

Issues of coordination include acquisition and reuse of replaced equipment. A spirit of cooperation has developed among the departments who now make an effort to offer “hand-me-down” vehicles and equipment to other departments. In the past this Committee noted examples of this spirit involving vehicles and emergency generators. Issues also arise regarding programs that have application to more than one Town operation. Recent examples include the proposals for building security and a “reverse 911.”

The Town’s Streets.

Although the maintenance (including rebuilding, if needed) of the network of streets in Town is (or should be) a recurring item, the funds for providing the Town with its streets have traditionally been included in the Capital Budget. As this Committee has observed previously, since much of the work on the Town’s streets must be planned and contracted for in advance and actually accomplished in warm weather over more than one fiscal year, the pavement management program of the Town would greatly benefit from a stable and predictable budgeting atmosphere. An adequate pavement management program could easily use the Town’s entire Capital Budget, but this Committee believes that some of the funds available to the Capital Budget should be available for the Town’s many other capital needs. In an effort to address as many needs as feasible, this Committee regularly recommends about half its annual allocation (an amount based on the 2001 override) plus the targeted state aid (“chapter 90”) to roads and the remainder to other capital requests. In order to make the available road funds as effective as possible, the Selectmen have instructed the Department of Community Development to expend funds only on the travel surface, omitting almost all curb and sidewalk work. (The Department includes curbs and handicap accessible sidewalks at intersections. The Trapelo Road/Belmont

than for the allocation to this Committee under the criteria discussed earlier in this report. Nevertheless, the figure indicates the magnitude of the task faced by the Town to protect its investment in capital assets.

Street corridor will include both sidewalks and curbs because that is a state -- and state funded -- project.)

The Committee included extensive discussions of the Town's streets and efforts to maintain them in its 2009 and 2010 reports to the Annual Town Meeting. The reader is referred to those reports for more detailed information.

Status of large, extraordinary capital projects.

Here is a summary of some of the large capital projects the Town is pursuing or faces -- projects that cannot be undertaken within this Committee's annual allocations from general tax.

High School

In 2006 Town Meeting approved a Statement of Interest be submitted to the MSBA (Massachusetts School Building Authority), the State authority that funds reimbursement of school building projects. In 2004 a study was done of Belmont High School, which showed areas of deficiency (science labs, fire alarm system, HVAC and electrical updates) and recommended a total renovation. Estimates at that time indicated that such a total renovation would cost \$62.3M. This figure was updated in 2007 to be \$70M.

Also in 2007 the school department re-evaluated the project and indicated that there were some urgent needs that could be separated from the major project and be done as a separate project. This would mean putting off the balance of the needs for at least ten (10) years, given state rules about separation of distinct reimbursable projects for one building. This first phase would include the construction of a new science wing, some reconfiguration of current science classrooms, and would also address some of the pressing infrastructure needs of the building. In 2007 it was estimated that this phase would cost approximately \$22M.

Given the lack of forward progress on a high school renovation project, the Capital Budget Committee has recommended, and Town Meeting has approved, upgrades to a number of different parts of the overall project. All of these upgrades are compatible with the Master Plan and will result in some decrease in the scope of the major project. All of the roof top HVAC units have been replaced, some through the ESCO project and some through borrowing with repayment over seven years from the capital budget allocation. FY2014 is the final year of this bond. Also burners have been replaced in the high school furnaces, and a program has been undertaken to replace the unit ventilators in the classroom wings. The Building Envelope Project (mentioned previously in this report) provided funding to deal with most of the major repointing needs at the high school. All of this work has been deemed by the Committee to be necessary to keep the high school building functional. The larger renovation project as well as work on the entire Concord Avenue corridor (pool, rink and White Field House) needs to be addressed fairly soon in the view of the Committee.

Memorial Library Building

In 2011 the Board of Library Trustees submitted a request to the Massachusetts Board of Library Commissioners (MBLC) to participate in paying for a new library to be constructed on the north side of Concord Ave, across from the site of the current building. The project was

accepted by the MBLC in the summer of 2011 and Belmont was placed on a waiting list. As of this writing the members of the Board of Trustees are in discussions with the School Committee and Board of Selectmen to determine whether or not this site can be used for such a purpose. The major issue is replacement of the playing fields that are currently active on the site.

Police Station

In 2007-2008 a Feasibility Study was done of the Police Station currently located on Concord Avenue across from the Town Hall. It was determined that the current and projected functions of the police station could be accommodated within the footprint of the library building on Concord Ave (next to the Underwood Pool). The cost to renovate the library for use as a police station was estimated to be approximately \$13M in 2008 dollars.

Dept of Public Works Facility

In 2006 a study was done of the needs of the DPW which includes many departments including Cemetery, Water, Parks and Recreation, and Highway. The estimated cost of consolidating and replacing the buildings on site at the Town yard was nearly \$20 M (in 2006 dollars). This cost, and the assumptions made, need to be updated.

Other Projects

There are other, less well defined projects that have received some consideration by this or other committees of the Town. They include the White Field House, the Underwood Pool, and the Vigliolo Skating Rink. Also on the horizon are some updating needs at schools that have not been renovated in the past 20 years. These include the Daniel Butler School renovated in 1979-80, and the Winn Brook and Burbank Schools, renovated in 1987-89. A study to explore needs for these facilities is one of the items before the Committee this year for consideration.

As predicted, there are more requests for repairs to Town facilities on the north side of Concord Avenue, which must be weighed against the need for a comprehensive plan for replacement or renovation of the facilities. Further, the historic Clark House is now "resting" temporarily on the recently purchased parcel in front of the rink.

Policy Adoptions.

At the urging of the Town Treasurer this year the Committee developed and adopted a policy on the amount of the Town's Capital Budget that will be spent on debt service. As the Town uses debt or lease/purchase arrangements to acquire large capital items such a policy satisfies municipal bond rating agencies, e.g., Moody's, of the fiscal soundness of the Town's assumption of debt obligations,

This policy is as follows:

The Capital Projects Discretionary budget will set aside not more than 33% for debt service/lease purchase payments. The request must be greater than \$100,000 with a useful life of 10 years. The Treasurer will provide annually and update the Capital Budget Committee with an amortization schedule of payments. The Capital Budget Committee will review this policy annually by February 1 and forward to the BOS, Warrant Committee, Town Accountant and Treasurer an update on the review.

Additionally, the Committee has endorsed a policy with respect to multi-year capital projects that it will not recommend funding the next year of such projects until already committed funds have been expended.

FY2013 Recommendations.

For FY 2013 the Committee initially received requests for more than \$5.4million dollars in capital expenditures. This includes requests that will be covered in a separate Warrant article for Chapter 90 funds (approximately \$530,000) and those for the enterprise funds which are paid for by user fees (approximately \$1.3 million). The total amount available for the remaining requests is just over \$2 million.

The Board of Selectmen asked the Capital Budget Committee to recommend one time uses for the \$167,000 the town side will save in FY2013 by using a 0% increase in health insurance premiums this year. Since this money is a one-time savings the Town did not want to use it for recurring needs and asked the CBC to use it for town side items that would not be able to be funded from the regular allocation. This money will not be added to the base for the capital budget. After setting aside \$1,160,107 for Pavement Management (an amount consistent with the 2001 override vote), that leaves just over \$1,000,000 to fund all other requests.

Following discussions between departments and this Committee, and further investigations, some initial requests were modified or withdrawn altogether. Still the amount requested for projects that this Committee believes are appropriate and important for the FY2013 capital budget, if funded immediately, exceeds the funds available.

The large amount of requests and the limited funds available allows the Committee to address only the most pressing requests each year. As reported to past Town Meetings, the Committee believes that the Town's allocation to the Capital Budget each year should be at least \$3.0 million (exclusive of money devoted to roads) and that, that amount should increase each year by the same 2½% allowed to other aspects of the Town's general tax budget. Although the 2½% annual growth has been put into practice in some years and in this year for the Pavement Management Program, the base figure is nowhere near the \$3.0 million recommendation. Moreover, a study of the five-year chart at the end of this report indicates that – even with an increased allocation – some years will present a challenge. Without increased allocations, further creative financing is inevitable. In addition, the Committee has gone on record as strongly supporting the efforts of the Warrant Committee to establish a system whereby the condition of the Town's large capital assets can be assessed, indexed and tracked from year to year.

Article 9 in the warrant will contain the Committee's FY2013 recommendations. In addition to the annual Capital allocation, this Committee routinely recommends reallocation of funds previously appropriated for capital projects that are now complete and (for FY2013) the one-time amount of \$167,000. This year the amount of funds that reverted to the Capital Budget was used to fund some projects normally deemed orphan. All of these recommended appropriations will be transmitted to Town Meeting Members on May 4.

PUBLIC SAFETY

Telephone Logging Recorder (Police): The original recorder, used to collect data for investigations and court cases, was provided by the State in 1998 as part of the enhanced 911 upgrade. It had a useful life of seven (7) years and had been updated since then but replacement parts are no longer available from the vendor.

Fiber Connection Equipment (Police): This will connect the Police Station to the Antenna Site and replaces a damaged seven year old cable. This connection is used by all departments that depend on radio equipment, Police, Fire, DPW, BEMA, Light, and COA. It has been carried as a police request in previous 5 year projections as a result of a decision made a few years ago to be sure that this need was not forgotten.

Staff Vehicle (Fire): This replaces a 12 year-old vehicle, is a down-size from the vehicle it replaces for greater fuel efficiency, and will be outfitted with emergency warning and communications equipment. The existing vehicle will be re-assigned for use within the Department.

BUILDING SERVICES

Upgrade of Town-wide Telephone System (Schools and Town): Beginning this calendar year, the current system will no longer be supported by the manufacturer. The new system will have a life expectancy of ten (10) years.

Facilities Audit: In preparation for the consolidation of Town and School buildings management, this will create a baseline of conditions in all Town and School buildings, including the Underwood Pool, Viglirolo Rink, Police Station and DPW Yard.

Shielding of Roof Top Equipment at Beech Street Center: This shielding will provide sight, noise and odor protection for roof-top exhaust units directly above the Center's kitchen.

IT DEPARTMENT

Network Switching Equipment: This is the final year of a three year project. The project will replace the three core switches in the town wide communications and data network. Year one funded the switch at the library, the year two appropriation dealt with the one at the high school and the FY 2013 one will finish the job with the one at the Chenery.

Data Storage: The State requires the secure storage of the Town's electronic files depending on type from one year to eternity. This hardware purchase increases the Town's electronic data storage capacity presently at maximum.

SCHOOL DEPARTMENT

Lot Repaving at High School: This is phase 1 of the project and will repave the main parking lot using a reclamation process. The existing pavement material will be recycled and reused in the binder coat.

Replacement of Butler School Boiler: This boiler was new in 1964 and is very inefficient. The new boiler will be a dual fuel capacity type with the intention to run it on natural gas. It is anticipated that the new boiler will decrease fuel costs between 10- 15%, based on historic usage rates.

Repair/Refurbish Large Hot Water Tank at High School: The existing tank is original to the building (circa 1970). The project will reline the tank and replace the valves. There is bleeding between the hot and cold water pipes, which this work will correct, resulting in greater fuel efficiency.

Ceiling Fans in Wenner Field House: These will complement the rebuilt univents on the roof by pushing warm air down to the field house floor. It is estimated that the energy savings from their use will recoup the cost of the fans in two (2) or fewer years. The fans are reversible and can be used to draw up hot air during warm weather months.

TOWN CLERK

Electronic Voting System: This provides fast, accurate voting results for all sessions of Town Meeting. At the April 23, 2012 session of Annual Town Meeting, the Town Clerk proposed and Town Meeting approved the creation of a group to study the use and implementation of this system. It is expected that the study will be completed for use or testing of the system at next April's Annual Town Meeting, which is why the small amount of money to purchase this system needs to be in place for FY2013.

DEPARTMENT OF PUBLIC WORKS

Two (2) One Ton Pick-up Trucks: These are the DPW's vehicles #7 and #4. These replace 2004 models, which have seen significant use within the Highway, Parks and Cemetery Divisions.

37,000 GVW (Gross Vehicle Weight) Dump Truck #11: This replaces a 1997 model. It supports all DPW programs and is used to transport materials for construction, maintenance and disposal. It is also outfitted seasonally with a plow to plow and haul snow.

One Ton 4WD Pick-up Truck #110: The existing truck is a 1997 model. It is shared by all DPW divisions as well as other town departments when the need arises.

Sidewalks: This adds some money to the sidewalk budget to assist the DPW with repairing/replacing the many crumbling sidewalks in Town.

OFFICE OF COMMUNITY DEVELOPMENT

Pavement Management: This continues the yearly infusion of money into the Town's Pavement Management program, which is discussed in greater detail in the narrative of the report. The Director of Community Development will report at Town Meeting on the specific streets to be paved with the FY 2013 funds.

FROM THE ENTERPRISE FUNDS

Water Main Replacement Program: This is the continuation of the 30 year project to replace all the unlined cast iron pipe in the town's water distribution system (approximately 40% of the system) to ensure a continued reliable supply of clean water. The project was originally approved by town meeting in 1995.

Water Main Bond Repayment: The Water Main Replacement Program (described above) is funded in part by taking advantage of no-interest loans from the MWRA through the Local Pipeline Assistance Program (LPAP). This is an integral part of the capital finance plan for the up-grade of the Town's water system.

Pumping Station Emergency Generator (Sewer): This is a portable unit for use during power outages at the Town's three (3) sanitary sewer pumping stations.

Front End Loader #25 (Sewer): The current front end loader is a 1997 model. It is used to load trucks with soil, tree trunks, brush, debris, etc., and to off-load delivered supplies and supplies on pallets. It is regularly used by other Town departments for similar heavy-duty activities.

Sewer and Drain Repair: This funds the Town's ongoing program to repair infrastructure and alleviate flooding.

The Committee's recommendations for FY2013 are set forth in the motions that correspond to Articles 9 and 10 in the warrant. Water and sewer rates have been set appropriately to finance the expenditures recommended under Article 10.

Other Articles

Articles upon which the Capital Budget Committee will give its recommendation other than the ordinary capital budget articles will be presented to the Annual Town Meeting. As of the printing deadline for this report, the Committee had not yet determined its recommendations regarding these articles. On these articles, the Committee will report orally at the Annual Town Meeting.

Belmont Capital Budget 5-Year Projection

It is the responsibility of the Capital Budget Committee to present to the Town Meeting, in addition to the items to be funded in the upcoming fiscal year, a list of the expected projects for the following five years. (The available data, however, is often not precisely five years: the implications of some entries go beyond five years and, in a few instances, only four years

projections are available. FY2013, dealt with above, is sometimes taken as year one.) In the past, it has been the practice of the Capital Budget Committee to compile this 5 year list from requests from department heads and to present it largely unaltered.³ For this year, we will continue with this practice. In particular, we have not deleted items that are to us not within our mandate (see second section, above). The appearance of an item in the chart should not be taken as a decision on our part that an item is properly within this Committee's jurisdiction. We might later screen out some items as more appropriate for the current budget. This chart is a raw document for planning purposes only. The items in the chart have not been "vetted" either by the Town Administrator or the Capital Budget Committee.

Please note: The chart itself is not attached to this Report but will be provided to Town Meeting Members by email on May 4, and by regular mail to Members without email access. The reason is that additional monies became available just recently to the Committee through reversions from completed capital projects. The Committee was unable to meet and decide on the recommended use of these additional funds in time to include an accurate chart as a part of this Report.

One will note in the chart that there are items requested for buildings that may receive major renovation or replacement in the future. We are uncertain of the timing of any of these projects, and so have included repairs that have been identified in the year that it appears such a need will occur. It is expected that any expenditures of a capital nature will be carefully thought out in terms of the expected future of the facility. However, the buildings do have to function, and be safe and comfortable, for as long as they are being used.

The future of the Roof Replacement Program (mentioned earlier) should be mentioned again. This is a program that was begun about fifteen years ago. The purpose was to set aside an amount of money each year to take care of the neediest roofs. The sum of \$300,000 was decided upon and the Town engaged a consultant to determine the condition of the roofs and create a replacement/major repair program. The original program has been completed, but recent experience at the Police Station has reminded us that it is necessary to take a further look at roofs that were in good condition when the initial study was done and determine the quality of roofs that were deemed in good shape fifteen years ago. The Facilities Audit being recommended will serve this purpose.

This Committee asked that departments submit costs estimated for the year matching the effective date of the request, thus requiring an adjustment for the economy in future years. Some departments tried to comply with this request; others did not. Moreover, unmet capital requests from the past which we have tried to carry forward are shown at the values originally submitted

³ Some changes have been made, however, for editorial consistency. Another change is that the requests for FY2013 that could not be recommended have been added to the appropriate year (usually FY2014). The later change is somewhat arbitrary because many of these requests will in fact be modified before the departments make them (or substitute requests) again. This is because it often seemingly puts two years of a multi-year project into one year and because of "work arounds" that departments may have devised in the meantime. These work arounds may involve grants, gifts, funds diverted from operations, help from other departments, different approaches to the underlying problem, combination with other projects and so forth. The Committee, however, believes it is best to keep these matters in mind.

(without adjustment). Finally, most all capital items are subject to a bidding process before they are actually purchased. Therefore, these cost values should be treated as only roughly comparable orders of magnitude.

Several town departments make use of the Town antenna. This item is presented under the Police Department because that department has agreed to carry this item lest it be overlooked. The over-all expense is not an item entirely for the Police budget. Moreover, the over-all expense and phasing for this project have not yet been determined. The amount and phasing shown are very preliminary police estimates.

Because the Pavement Management Program must be executed on a seasonal basis, the Committee has not attempted to cast the full planning for roads by the Community Development Department in this fiscal year chart form. The Committee has met in past years with the Director of Community Planning, has reviewed his planning and is satisfied that the Pavement Program will make good use of any funds that this Committee is able to allocate to that Program for the indefinite future. A more extensive discussion of the roads situation is available in the previously cited reports of the Belmont Pavement Management Committee.

This chart contains some expenditures for sewer and water enterprise funds. The Director of Community Development is responsible for some of those projects in his capacity as Town Engineer. (As a general matter, the Director of Community Development is responsible for sewer capital projects and those items are in the Community Development Department budget; the Director of the Public Works Department is responsible for water capital expenditures and those items are in the DPW budget. The Committee has been assured that planning for water and sewer projects is coordinated between the departments.) Some water and sewer projects are funded or to be funded from the proceeds of borrowing previously authorized or which the Town Engineer hopes will be authorized. The debt service for that borrowing will be included in the operating budgets of the enterprise funds.

The data network project is listed under Schools despite being a town-wide project because, pursuant to an agreement among the departments, this project is being managed by the School Technology Department.

The Parks Division and the Cemetery Division have been combined but are still carried separately for budgeting purposes.

The request by non-school Town Technology for Phase I of a multi-year project to relocate fiber optic hubs (see 2014), and related requests in subsequent years, anticipates the disposition of the current main library and the former Municipal Light Department headquarters on Concord Avenue. These buildings house the two main hubs for the Town's fiber network, without which the Town's computer, telephone, security and radio systems would not work. Any sale or reconstruction of these buildings will require moving the hubs, a multi-year process that needs to start no fewer than three years before sale or reconstruction.

As the 5 year chart will demonstrate, it is doubtful that the Town can fund all worthy capital requests in coming years from the current, annual allocation to the capital budget. The Committee recommended financing some acquisitions (lease/purchasing of Police and Fire

equipment) last year. Among other possible financing approaches the Committee has discussed are so-called BANS (bond anticipation notes), leasing, capital outlay exclusions and debt exclusions. It is very likely that the Committee will make further recommendations in this regard in coming years.

Anne Marie Mahoney, Chairman
Rebecca Vose, Secretary
Michael Battista
M. Patricia Brusch
John Conte
Mark A. Paolillo



2011 ANNUAL TOWN REPORT

Town Meeting Members:

This is a reminder that you will not be receiving a hard copy of the *2011 Annual Town Report* at the Annual Town Meeting.

In order to save on the costs of printing this publication, Belmont will be joining with other technologically advanced communities and will provide the Annual Town Report in the following forms after April 18, 2012:

- The 2011 Annual Belmont Town Report will be available on the town website at:

[http://belmont-ma.gov/Public Documents/BelmontMA WebDocs/townreports/townreport](http://belmont-ma.gov/Public_Documents/BelmontMA_WebDocs/townreports/townreport)

- Hard copies of the Report may be viewed at the Belmont Libraries
- A hard copy of the Report may be viewed at the Selectmen's Office and the Town Clerk's Office at Town Hall
- Interested parties may receive a copy of the report on a CD, if so desired
- Town Meeting Members may receive a hard copy, upon request, at the Selectmen's Office or the Town Clerk's Office.

Thank you for your understanding and we do hope that you take a few moments to view the Report!