



November 2025

Town Administrator's Bulletin



As we shift into the final stretch of the calendar year, the Town of Belmont is alive with energy—transport, infrastructure, and community initiatives all moving ahead full-steam. I'd like to take a moment to thank our Town Meeting Members for their ongoing dedication and thoughtful contributions to the important work of our community during the Special Town Meeting in October. With crisp autumn days upon us and winter preparations underway, we're excited to bring you updates on key projects and upcoming events. Please take a moment to explore this November edition of the Town Administrator's Bulletin and stay connected to what's happening in Belmont!

-Patrice Garvin, Town Administrator

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Select Board News and Initiatives

Upcoming Meetings:

November 10th, 2025 6:00-9:00PM

November 17th, 2025 6:00-9:00PM

Previous Meetings archived on the [Belmont Media Center Website](#) with meeting minutes and Materials archived on the [Select Board Webpage](#).

Real Estate and Personal Property tax Bills due 11/3

The Treasurer/Tax Collector's Office has mailed all 2nd Quarter FY 2026 Real Estate and Personal Property Tax Bills. **The due date of these bills is November 3, 2025.** If you have not received your tax bill, please contact the Treasurer/Collector's Office at 617-993-2770 or treasurers@belmont-ma.gov. Taxes may be paid online, by check through mail, or in person via check or cash. On January 1, 2024, City Hall Systems began processing online payments for real estate taxes, excise taxes, and personal property taxes for Belmont residents. For your convenience, **bills may be paid online through our website; Navigate to Departments --> Treasurer & Tax Collector --> Online Tax Payments.**

Ice Rink Opening Ceremonies, Saturday, November 15, 2025

The Belmont Sports Complex, home of the James "Skip" Viglirolo Rink will hold its opening ceremonies on Saturday, November 15th. This state-of-the-art, sustainable, all-electric facility will replace the old rink located at Belmont High School. The new complex will have a full-sized NHL-dimension sheet of ice (200 × 85 ft). Key amenities will include four team locker rooms, public restrooms, a concession area, bleacher seating, and a dedicated lobby/waiting zone.



Annual Veterans' Breakfast at the Beech Street Center

As a thank you to our local Veterans, the Beech Street Center will host its annual Veterans' breakfast on Monday, November 10th at 10 AM. The event is free for Veterans. Belmont Veterans' Service Officer, Bob Upton, as well as Beech Street Center staff and local representatives will be in attendance. Belmont Hill School's *B-Flats* will perform and help serve the meal. Breakfast is limited to 125 people, so please call 617-993-2979 to reserve your seat!



Town of Belmont Employment Opportunity: Children's Librarian

The Belmont Public Library is seeking a friendly and enthusiastic Children's Librarian to join the Children's Room team in the brand-new Belmont Public Library building! **This position is part-time, 19 hours per week, with a starting hourly rate of \$31.04 and is not eligible for benefits.** Applicants must submit the required [Town of Belmont application form](#), resume, and cover letter to the Town's Human Resources Department at 455 Concord Avenue, Belmont, MA 02478 or humanresources@belmont-ma.gov by the closing date of November 21st, 2025. For more information, please visit [Belmont's Job Openings webpage](#) or call the Belmont HR Department at 617-993-2740.

Employee Spotlight November 2025

Sam Ross

Assistant IT Director and Business Manager, IT Department

Each month, Town Administrator, Patrice Garvin highlights a single employee whose hard work and dedication exemplifies what it means to be an employee for the Town of Belmont. The Employee Spotlight Series shines a light on incredible employee achievements and provides an opportunity to introduce and recognize Belmont Town Employees throughout the Belmont Community.



Since joining the Town of Belmont in 2024, **Sam Ross**, Assistant IT Director and Business Manager, has brought a thoughtful balance of technical expertise, organization, and collaboration to his role in the Information Technology Department. As both a Town employee and long-time Belmont resident, Sam takes particular pride in serving the community he calls home. “It’s something special to work in the town where you live,” he says. “I love that I can walk to work when the weather’s nice—it’s a great way to start the day.”

Sam’s position is a blend of project management and departmental logistics, ensuring that the IT Department stays on track with its short- and long-term projects and that every team member has the tools and support they need to do their best work. Under the leadership of Chief Information Officer Chris McClure, the IT Department supports both Town and School operations, managing everything from data security and network infrastructure to communications systems and software solutions that keep day-to-day operations running smoothly. “My goal in management aligns with the goals of any strong IT department,” Sam explains. “It’s not about knowing everything—it’s about organizing systems so that we can find and access information quickly and efficiently to solve problems and support people effectively.”

Organization is at the heart of Sam’s approach. Known for his meticulous note-taking, he has developed methods that make his records both informative and searchable—essential tools for tracking multiple ongoing projects. His work philosophy combines structure with adaptability. “I always try to approach situations with an open mind,” he says. “If there’s a better way to do something, I want to learn it. Improvement comes from curiosity and willingness to change.” Chris McClure describes Sam as “a steady, detail-oriented professional whose ability to manage complex projects and keep everyone aligned has been instrumental to the department’s success.”

Sam’s professional journey to IT management has been a diverse and deliberate one. He originally earned a degree in International Relations and Communications, fields that reflected his interest in global systems and his natural aptitude for understanding how people and organizations connect. Technology began as a side interest but soon proved to be a calling. “I found myself being the person everyone went to for help with technology,” he recalls. “Eventually, I realized that IT could be more than just a skill—it could be a meaningful career.” He began pursuing IT certifications and later earned a Master’s degree in Library and Information Sciences, combining his communication and analytical skills with an understanding of how information is organized and accessed. “That combination really shaped how I think,” he explains. “In IT, you’re not just managing technology—you’re managing information, and that requires structure, clarity, and being able to connect with people.”

Before joining Belmont, Sam spent his career working in the nonprofit and public sectors, most recently at the Perkins School for the Blind and the Cambridge Public Library. “Working for local government is something that I take a lot of pride in,” he says. “It’s different from other sectors—you really feel like you’re part of something important. You know that people rely on what you do, whether that’s your coworkers or the community as a whole.” Having lived in Belmont for the past ten years, Sam also feels a personal connection to the work. His parents lived in Belmont when he was born, and though the family moved away when he was very young, returning decades later feels like a full-circle moment.

Sam’s calm and methodical demeanor makes him a natural problem-solver. “I like to take a problem and see how it can be quantified, analyzed, and made manageable,” he explains. “Once it’s manageable, we can chart a path toward a solution.” One of his proudest accomplishments has been leading the Town’s transition to a new phone system for both the Town and School departments—a

massive undertaking completed in just six months. The project involved identifying and coordinating with a new vendor to replace more than 1,000 individual phones, creating new infrastructure designed to increase reliability and reduce costs. “When we were assigned the project, we knew it needed to be done quickly, but also done right,” Sam recalls. Thanks to the IT Department’s teamwork and communication, the transition was successful and saved the Town thousands of dollars in ongoing service costs. The new system also includes built-in redundancies, ensuring that if one component fails, it doesn’t disrupt other essential services. “Sam’s involvement with the phone transition was absolutely integral,” McClure notes. “His capacity for project management kept us on track and ensured the project’s success.”

For Sam, teamwork is one of the most rewarding aspects of his job. He credits his colleagues—Chris, Rebecca, Mike, and Samrawit—for creating a workplace that is both collaborative and supportive. “Everyone is smart, capable, reliable, and willing to help each other get the job done,” he says. “That’s the kind of environment that a great support department needs.” He believes that a successful IT department isn’t just about solving technical issues but about fostering communication and trust across the organization. “We want to be accessible and work with the staff to find the best solution to what they want to accomplish,” he says. “When we do that, everyone benefits.”

Outside of work, Sam brings the same curiosity and creativity to his personal life. A lifelong reader, he’s also a film enthusiast and a proud member of the Brattle Theatre in Cambridge. He enjoys baking—especially creating what he calls “fancy desserts”—and participates in an annual fundraising event for Boston Children’s Hospital where he challenges himself to play video games for 24 hours straight to raise money for charity. His interest in Japan and Japanese culture also runs deep; he is conversational in Japanese, a skill that began as an undergraduate language requirement and grew into a lasting interest. “I even helped lead a Japanese social club at one time” he says.

Sam recently married his wife, a librarian at the Belmont Library and comic artist, in August 2025, and the couple is planning their honeymoon in Japan next year. He credits her as one of his greatest inspirations. “She has such confidence in expressing who she is and in pursuing her passions,” he says. “It’s inspiring to see someone embrace their creativity so fully—it reminds me to bring that same authenticity and commitment to my own day-to-day.”

Looking ahead, Sam sees Belmont’s IT Department continuing to evolve in ways that strengthen both efficiency and service delivery across the Town. As technology becomes increasingly integral to every municipal function—from education and public safety to administration and communication—he’s focused on building systems that are resilient, accessible, and responsive to the community’s needs. “We’re here to make technology work for people,” he says. “At the end of the day, our success is measured by how well we help others do their jobs.”

Reflecting on his time with the Town so far, Sam says he feels proud and grateful to be part of the team. “We’re working hard every day with staff and behind the scenes to keep the Town’s systems running smoothly,” he says. Whether it’s routine maintenance, troubleshooting, or managing a major project, Sam and the IT team are here to help!

Community Announcements!

The Beech Street Center and Belmont Recreation Department.

These guides are available on the [Beech Street Center](#) and the [Recreation Department](#) websites and include many fun and engaging community events!

Annual Town Hall Trick or Treat Event

It was a spooky and fun afternoon and evening at Belmont Town hall during the Annual Town Hall Trick or Treat Event. We would like to thank the Recreation Department team for putting together this fun family event! Check out some of the pictures from the event below.

	SENIOR NOTES BEECH STREET CENTER 266 BEECH STREET • BELMONT, MA 02478
• NOVEMBER 2025 •	
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BELMONT RECREATION
Autumn Programs
2025
BELMONT RECREATION DEPARTMENT
266 Beech Street, Belmont, MA 02478
617.993.2760 • www.BelmontRec.com



Belmont Health Department

This fall and winter, the **Belmont Health Department** will have a limited number of Flu and COVID vaccines available for underinsured and uninsured children and adults. "Underinsured" means that you have health insurance, but it does not cover the cost of vaccines. *Vaccines will be administered by appointment only.* Please call our office at **617-993-2720** or email dneylon@belmont-ma.gov for more information and to put your name on the waiting list. Once we receive supply of the vaccine, you will be contacted to schedule an appointment (by appointment only). These vaccines will be offered at: **The Homer Building, 2nd Floor, 19 Moore Street, Belmont, MA 02478**



Belmont Police Department

The Belmont Police Department is both proud and excited about the newest members of BPD: Officer Ashley Casey and Officer Edwin Woods! Pictured below with Chief Hurley, Officers Casey and Woods who recently completed 22 weeks of intensive training at the Lowell Police Academy. We are excited to welcome them to the team and look forward to the dedication and service they will bring to our community.

BPD would also like to thank everyone who participated in October's Touch-A-Truck and Belmont Serves events. The BPD was happy to be involved in these community events and that they were such a success.



Belmont Fire Department

The Belmont Fire Department would like to thank all the members of the public who visited Fire Department Headquarters contributing to a truly amazing attendance at our annual open house. It was a pleasure meeting all the members of the community in attendance. We appreciate the members who contributed to the success of the afternoon. A special thank you to Anne Mahon of Leading Edge Real Estate, Waltham Auto Tow, and Star Market for the contributions to the event. We are happy to share some pictures of the event. For further Fire Department News, please visit [The Belmont Fire Department News Blog](#) on the Fire Department's website.

